



## Legislation Text

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**File #:** 201119, **Version:** 2

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201119

SUBSTITUTE 2

THE CHAIR

Substitute resolution authorizing attendance at conventions in 2021 by employees of city departments and board and commission members and further authorizing expenditure of departmental budgeted funds for that purpose.

Whereas, funding for convention travel for city employees and board and commission members is included in the 2021 budget in the operating accounts of those departments, boards, and commissions; and

Whereas, This resolution is in accordance with travel regulations and procedures in Authorized Travel Regulations and Procedures Ordinance (Section 350-181) of the Milwaukee Code of Ordinances; be it

Resolved, by the Common Council of the City of Milwaukee, that the guidelines for convention attendance by employees of city departments and board and commission members, as listed in Exhibit A attached to this resolution, are hereby authorized; and, be it

Further Resolved, that attendance at conventions in 2021 as listed on Exhibit B attached to this resolution is hereby authorized; and, be it

Further Resolved, that attendance at conventions by employees of city departments and board and commission members in addition to those listed on Exhibit B shall require approval by the Common Council of the City of Milwaukee in accordance with Section 350-181 of the Milwaukee Code of Ordinances; and, be it

Further Resolved, that travel by city employees will comply with the Mayor's proclamation of March 15, 2020 and ratified by the Common Council in file number 191881 suspending all business travel outside of Wisconsin until this suspension of out-of-state travel is lifted; and, be it

Further Resolved, that all city employees are strongly encouraged to attend out-of-city conventions on a virtual or remote basis if such options exist; and, be it

Further Resolved, That the funds for attendance at these conventions is provided from the operating accounts of the departments, boards, and commissions requesting attendance; and, be it

Further Resolved, That the dollar amount shown for each authorized convention listed in Exhibit B is an estimate of the convention attendance expenses and is included to facilitate the necessary dollar advances for such purposes; and, be it

Further Resolved, That actual city payment (or reimbursement) for convention expenses incurred and reported by the convention attendee, reporting requirements, control procedures, etc., shall be in accordance with Section 350-181 of the Milwaukee Code of Ordinances.

Budget and Management Division  
finance/convention/2021/21 conv resolution