Legislation Text

File #: 120691, **Version:** 1

..Number
120691
SUBSTITUTE 1
THE CHAIR
Substitute resolution authorizing the submittal, acceptance and funding of the City of Milwaukee's 2013 consolidated community development entitlement funding for **Program Administration** from the U. S. Department of Housing and Urban Development through the Community Development Grants Administration (CDGA).
This resolution authorizes the Community Development Grants Administration to submit its Annual Action Plan to the U. S. Department of Housing and Urban Development (HUD) for the City of Milwaukee's 2013 Community Development entitlement estimated at $19,873,403. In addition, this resolution designates the Mayor as the authorized representative for the consolidated community development entitlement, approves the certifications required by the Department of Housing and Urban Development and authorizes the Community Development Grants Administration to execute and implement the projects to be designated in the Annual Action Plan.
Whereas, The City of Milwaukee appears to be eligible for a Community Development entitlement funding for 2013 estimated at $19,873,403 which includes CDBG funding at $14,350,000, HOME funding at $4,200,000 and ESG funding at $1,323,403; and

Whereas, Common Council File Number (CCFN) 090292 authorized the submission of the Consolidated Strategy and Plan and Annual Action Plan for 2013 consolidated community development entitlement funding; and

Whereas, CCFN 120323 adopted on July 24, 2012 authorized the 2013 Funding Allocation Plan; and

Whereas, CCFN 75-1610-2f authorized the continued allocation of program income from the Milwaukee Economic Development Corporation for economic development activity utilizing a revolving fund; and

Whereas, It has been determined, that operation of this grant program for one year would generate an estimated $200,000**,** for CDBG and $300,000 for HOME in revenue (program income) from authorized revolving fund projects as well as additional program income from other projects; and

Whereas, It has been determined that operation of the combined entitlement programs for one year would cost approximately $20,373,403 of which $19,873,403 would be provided by the Grantor; and

Whereas, The local share of this grant program, for a portion of the City's indirect costs, can be provided from the following sources:

Local, Non-City Share $2,373,403*

*100% match for ESG and 25% match for HOME:

now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that the Community Development Grants Administration (CDGA) is hereby authorized to submit to the United States Department of Housing and Urban Development a 2013 Annual Action Plan as a part of the application for Community Development Entitlement funding available under Title 1 of the Housing and Community Development Act of 1974 (as amended), as well as any other related documentation required by the Department of Housing and Urban Development; and, be it

Further Resolved, That the Mayor of the City of Milwaukee is designated as the authorized representative of the City of Milwaukee in connection with all matters relating to the City's 2013 Community Development Program; and, be it

Further Revolved, That the City of Milwaukee assures and certifies that it will comply with the regulations, policies guidelines and requirements with respect to the acceptance and use of Federal Community Development Entitlement funds; and, be it

Further Resolved, That application to HUD is authorized and the Community Development Grants Administration shall accept this grant without further approval unless the terms of the grant changes as indicated in Section 304-81 of the Milwaukee Code of Ordinances; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit Funds within the Project/Grant Parent of the 2013 Special Revenue Grant and Aid Projects Fund, the following amounts for the program/projects titled Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), and Emergency Solutions Grant (ESG):

Project/Grant	Fund	Org	Program	BY	SubClass	Acct
GR00013000000150	9990	0001	0000	R999000600		

Project	Amount
Grantor Share	$20,373,403*

*$19,873,403 2013 estimated new entitlement, estimated program income of $500,000 (Emerging Business Enterprise program - $90,000; Department of City Development - $110,000-CDBG & $300,000-HOME);

2. Create the necessary Grant and Aid Project/Grant and Project/Grant levels; budget against these Project/Grant values the amounts required under the grant agreement;

3. Establish a cash advance procedure in order to make funds available to those departments or agencies which are unable to implement the Community Development Program projects on a reimbursable basis.

; and, be it

Further Resolved, That prior to making any cash advance to any department or agency the City Comptroller shall receive from the Block Grant Director of the Community Development Grants Administration a statement indicating the circumstances that resulted in a decision to provide such cash advance based on a review of the needs of such department or agency; and, be it

Further Resolved, That these funds are budgeted for the Community Development Grants Administration, which is authorized to:

1. Expend from the amount budgeted for specified purposes as indicated in the grant budget and incur costs consistent with the award date;

2. Expend from the 2013 grant budget funds for updating computer equipment.

3. Expend from the 2013 grant budget funds for training and out-of-town travel by departmental staff.

4. Enter into subcontracts and leases as detailed in the grant budget.

; and, be it

Further Resolved, That the Community Development Grants Administration is hereby authorized to incur costs not to

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exceed $885,000 - CDBG, $351,834 - HOME and $63,930 - ESG, for the administration of the City of Milwaukee's 2013 Community Development Program; and be it

Further Resolved, That the Positions Ordinance be amended to extend the positions authority for the Community Development Grants Administration associated with the 100% Grant and Aid funded positions and as identified in the current Position Ordinance;

Position Title	Number of Positions
Block Grant Director	1
Associate Director	1
Grant Compliance Manager	1
Grant Monitors	6
Business Services Specialist	2
Program Assistant I	1
Administrative Assistant I	1
Office Assistant IV	1
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; and, be it

Further Resolved, That the following ten positions be considered eligible for private automobile mileage reimbursement:

Block Grant Director	1
Associate Director	1
Grant Compliance Manager	1
Grant Monitors	6
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; and, be it

Further Resolved, That the City department/agency responsible for each of the 2013 Consolidated Community Development Entitlement Projects implementing Program Administration are hereby authorized in the total amount of $2,091,973 in CDBG funds, $420,000 of HOME funds and $25,000 of ESG funds; and, be it

Further Resolved, That all departments/agencies are required to submit budget and activity reports in amounts and according to any conditions approved by the Common Council and the Mayor in conformance with File Number 74-92-5v to the Community Development Grants Administration and the City Comptroller for their review and approval; and, be it

Further Resolved, That the Position Ordinance be amended to extend position authority for each City department/agency with 100% Grant and Aid funded positions as identified in the current Position Ordinance; and, be it

Further Resolved, That all Grant and Aid positions currently identified in the Positions Ordinance as eligible to receive mileage reimbursement are approved to the expiration of the CDBG Program Year; and, be it

Further Resolved, That payments for CDBG costs incurred shall be paid in accordance with approved CDBG reimbursement policy based on the approval by the Community Development Grants Administration and City Comptroller of a Budget Forecast (CDA-51); and, be it

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Further Resolved, That close-out procedures previously approved by the Community & Economic Development Committee remain in effect should the CDBG funded year be changed; and, be it

Further Resolved, That should HUD impose deficit reduction cuts and sequestrations in the 2013 CDBG Program Year, the Mayor and the Community & Economic
Development Committee shall have the authority to amend any or all projects proposed in this resolution in order to carry out the 2013 Program Year under the reductions imposed; and, be it

Further Resolved, That should there be a delay in the Funding Approval and Grant Agreement from HUD, the Community Development Grants Administration is authorized under CCFN 901873, adopted on March 5, 1991, to request the use of City funds for 2013 CDBG, HOME, ESG and HOPWA activities through revenue anticipation note (RAN) authority identified in the annual City budget; and be it

Further Resolved, That the Emerging Business Enterprise Program be authorized to carryover any funds remaining from 2012 into 2013; and, be it

Further Resolved, That any Section 108 Guaranteed Loan Program projects that may be proposed in 2013 must comply with all requirements and conditions established pursuant to CCFN 940849 (approved September 28, 1994) and CCFN 941466 (approved April 25, 1995); and, be it

Further Resolved, That the authorization for the projects listed in this resolution are subject to the availability of 2013 Community Development Block Grant funds and the release of funds for the purpose by the U. S. Department of Housing and Urban Development; and, be it

Further Resolved, That the Block Grant Director of the Community Development Grants Administration is hereby authorized on behalf of the City and the Community Development Grants Administration, to execute, deliver, publish, file and record such documents, instruments, notices and records and to take such other actions as shall be necessary or desirable to implement the City's 2013 Community Development Program in accordance with the 2013 Annual Action Plan determinations as to whether funds be awarded in the form of grant or loans, and determination of payback provisions, interest rates, amortization schedules, collateral security requirements (if any), forgiveness of debt, and release of collateral; and, be it

Further Resolved, That except as modified by this resolution the guidelines for handling the Community Development Block Grant Program set forth in Common Council File Number 74-92-5v are fully applicable to the 2013 Community Development Entitlement Funding Program.
2013CDBG-ADMIN-1
09/27/12