



Legislation Text

File #: 090664, Version: 0

090664
ORIGINAL

ALD. HAMILTON

An ordinance relating to fees for copies of records and record searches.

81-38.5 rc

This ordinance establishes a standard 25 cents per page fee for all departments for providing black and white photocopies of paper records not exceeding 8.5 inches by 14 inches in size. The ordinance also authorizes fees for mailing and shipping and authorizes departments to waive fees when in the public interest.

The Mayor and Common Council of the City of Milwaukee do ordain as follows:

Part 1. Section 81-38.5 of the code is repealed and recreated to read:

- 81-38.5. Copies of Records and Record Searches.**
1. Each department shall impose a fee upon the requestor of a copy of a record which may not exceed the actual, necessary and direct cost of reproduction and transcription of the record, unless a fee is otherwise specifically established or authorized to be established by law.
 2. The fee imposed by all departments for black and white photocopies of paper records not exceeding 8.5 inches by 14 inches in size shall be 25 cents per page or 50 cents per double-sided copy.
 3. Each department shall impose a fee upon the requestor of a copy of a photographic record for the actual, necessary and direct cost of photographing and photographic processing.
 4. Except as otherwise provided by law, each department shall impose a fee upon a requestor for locating a record, not exceeding the actual, necessary and direct cost of location, if the cost is \$50 or more.
 5. Each department shall impose a fee upon a requestor for the actual, necessary and direct cost of mailing or shipping of any copy or photograph of a record.
 7. Additional charges shall be added as required to cover the costs of complying with the request.
 6. A department may waive or reduce fees under this section when in the public interest.
 7. A list of the fees charged under this section shall be posted within each department.

(See s. 81-18.)

APPROVED AS TO FORM

Legislative Reference Bureau

Date: _____

IT IS OUR OPINION THAT THE ORDINANCE
IS LEGAL AND ENFORCEABLE

Office of the City Attorney

Date: _____

City Information Management Committee

RDL

Council/records charges.doc

LRB 09392-1

TWM:lp

9/16/2009