



Legislation Text

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090738
ORIGINAL

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Resolution relating to City e-mail disclaimer policy.

This resolution establishes City e-mail disclaimer policy and authorizes the Chief Information Officer to implement the policy.

Whereas, The City Information Management Committee is responsible for policy and management of the City's information resources; and

Whereas, The City of Milwaukee encourages its employees to use e-mail for work related communications such as providing services to citizens in support of the City's mission; and

Whereas, The City incurs considerable risk as e-mail content becomes recognized as public record; and

Whereas, E-mail users both from within and outside the City must be aware that the content of e-mail messages sent or received by City employees may be subject to disclosure under public records law; and

Whereas, The City Information Management Committee prepared a City e-mail disclaimer, which was approved by the committee on September 10, 2009; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that a City e-mail disclaimer, a copy of which is attached to this file, is adopted as City policy, and the Chief Information Officer is authorized to create standards and guidelines to implement the policy.

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AEH
9/17/2009