



Legislation Details (With Text)

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Title: Substitute resolution relating to City policy for retention, disposition and management of electronic mail records.

Sponsors: ALD. HAMILTON

Indexes: DOCUMENTS AND RECORDS

Attachments: 1. City Policy for Retention of Electronic Mail Records, 2. Fiscal note

Date	Ver.	Action By	Action	Result	Tally
2/7/2006	0	COMMON COUNCIL	ASSIGNED TO		
2/9/2006	0	FINANCE & PERSONNEL COMMITTEE	REFERRED TO		
2/9/2006	0	FINANCE & PERSONNEL COMMITTEE	REFERRED TO		
2/10/2006	1	CITY CLERK	DRAFT SUBMITTED		
2/16/2006	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
2/16/2006	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
2/16/2006	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
2/23/2006	1	FINANCE & PERSONNEL COMMITTEE	RECOMMENDED FOR ADOPTION	Pass	3:0
2/28/2006	1	COMMON COUNCIL	ADOPTED	Pass	15:0
3/8/2006	1	MAYOR	SIGNED		

051420
SUBSTITUTE 1

ALD. HAMILTON

Substitute resolution relating to City policy for retention, disposition and management of electronic mail records.

This resolution establishes City policy for retention of electronic mail records, and authorizes the Chief Information Officer to implement the policy.

Whereas, The City Information Management Committee is responsible for guiding the City’s management of electronic and paper records; and

Whereas, The City Information Management Committee requested that the E-mail Retention Subcommittee prepare a policy for the retention of electronic records; and

Whereas, The E-mail Retention Subcommittee prepared the “Policy for Retention of Electronic Mail

Records,” which was approved by the City Information Management Committee on October 3, 2005; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that the “Policy for Retention of Electronic Mail Records,” a copy of which is attached to this file, is adopted as City policy, and the Chief Information Officer is authorized to create standards and guidelines to implement the policy.

LRB-06061-2

LCS

2/10/2006