



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Minutes

HOUSING TRUST FUND ADVISORY BOARD

ALD. MURPHY, CHAIR

Kalan R. Haywood, Sr., Vice-Chair

**Swarnjit Arora, Ald. Robert Bauman, Toni Biscobing,
Nicholas DeFino, Fred Hannah, James Hiller, Jim Mathy,
Brian Peters, and Kori Schneider Peragine**

**Staff Assistant: Joanna Polanco, 286-2366, Fax: 286-3456,
jpolan@milwaukee.gov**

**Legislative Liaison: Jeffrey Osterman, 286-2262,
joster@milwaukee.gov**

Monday, October 17, 2016

9:00 AM

Room 301-A, City Hall

Meeting convened at 9:03 AM

1. Roll Call and approval of previous meeting minutes.

Present 9 - Murphy, VACANCY, Peters, Mathy, Schneider Peragine, Biscobing,
DeFino, Haywood Sr. and Arora

Excused 3 - Hiller, Bauman and Hannah

Also present CDGA staff:

Steven Mahan

Mario Higgins

Sign Language Interpreter - Michelle Wick

Motion by Mrs. Biscobing, seconded by Mr. Mathy to approve the minutes of the October 4th, 2016 meeting.

There were no objections

2. Approval of Housing Trust Fund Funding application changes and release date.

Mr. Higgins gave brief overview of the recommended changes discussed at the last Technical Review Subcommittee at their October 12, 2016 meeting; Mr. Higgins thanked the members for meeting in such short notice. He said that most of changes are regarding the order of scoring sheet to follow questions on actual application. Also, some formatting and clarification of questions to the application.

On page 10

Part I: Project Description

1a. REMOVE if project involves construction or rehabilitation, please attached photos of the site and sketches or drawings of the proposed project ADD (Not applicable to owner-occupied rehab).

On Page 11

Part III Project Site control, zoning & environmental issues

1. ADD project must have (Not applicable to owner-occupied projects)

On page 13

*Question 4 ADD construction financing
amount \$*

*ADD a. projects involving owner-occupied rehabilitation, has a line of credit been
secured?*

Yes no amount \$

Question 5 ADD amount \$

On page 14

Part V: Capacity and Expertise

Question 1. a if yes, ADD describe

On page VI: furtherance of Housing Trust Fund Goals

*Question 2 ADD explain how this project serves the lowest-income segment of the
population:*

On page 18

*Question 11 Will the project use contractors who pay family-supporting for all workers
on the project (family supporting wages are defined as \$10.10 per hour with health
insurance)?*

Mr. Higgins will follow up with purchasing department for clarification.

Mr. Haywood asked how this will be monitor.

*Mr. Higgins said that they will work with department to make sure documentation is
submitted via Office of Small Business Administration.*

Mr. Arora asked how the 15 total points of scoring sheet are will be allocated.

*Mr. Higgins said that there is a calculation depending on the number of units they
serve.*

*Another changed to application was the removal of Mortgage Credit Counseling
Services, Mr. Peters said, since the need has decreased and funding is limited this
cycle.*

Mr. Higgins said that that was removed from application.

*Ald. Murphy thanked the members of the technical review subcommittee for their
hard work in thoroughly reviewing the application in such short notice.*

*Mrs. Schneider, seconded by Mr. Peters moved approval of changes to the
application.*

There were no objections.

*Mrs. Schneider, seconded by Mr. Mathy moved application release date be October
28, 2016. There were no objections.*

*Mr. Higgins suggested for the Technical Review subcommittee meet the first week in
December to review applications and create recommendation to be submitted to the
full board.*

Staff Assistant will follow up with members to coordinate dates and times of December meetings.

Meeting adjourned at 9:24 AM

Joanna Polanco

Staff Assistant

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