



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Minutes

HOUSING TRUST FUND ADVISORY BOARD TECHNICAL REVIEW SUBCOMMITTEE

BRIAN PETERS, CHAIR

**Toni Biscobing, Nicholas DeFino, Kalan Haywood, Sr., and
Kori Schneider Peragine**

Staff Assistant, Joanna Polanco

Phone: (414) 286-2366, jpolan@milwaukee.gov

Wednesday, October 12, 2016

9:00 AM

Room 303, City Hall

1. Roll Call taken at 9:04 AM

Members Present:

Brian Peters

Kori Schneider-Peragine

Toni Biscobing

kalan Haywood, Sr

Nicholas DeFino

CDGA Staff:

Mario Higgins

Maria Pellerin

Mary Richardson

Professional Interpreting Enterprises Inc.

Maria Kielman

Stephanie Kerkvliet

2. Approval of previous meeting minutes.

Motion by Mr. Haywood, Sr, seconded by Ms. Schneider-Peragine to approve the minutes of the October 2, 2015 meeting. There were no objections.

3. Discussion of the Housing Trust Fund Application.

Mr. Haywood, Sr., asked if anyone had contacted Ald. Murphy with interest in participating in the Technical Review Subcommittee. Ms. Polanco said that no new members have been appointed to the Subcommittee as of today.

Mr. Higgins started application discussion by saying that as an advisory board, members need to establish their priorities before reviewing applications; that in effect may change from year to year. For example last year due to the market and the In past years foreclosure was a priority.

Mr. DeFino said that mortgage counseling last year did not fit many of the criteria. Hoping this year we can exclude that priority.

Mr. DeFino asked regarding those projects that are not applying monies, how do we

verify that they in doing what they said they would do.

Mr. Higgins responded that is a responsibility of the administration and will provide the board with an update as to the status of projects and monies disbursed.

Mr. DeFino has a concern regarding development fee, should there be a limit of the development fees when considering the projects.

Mr. Higgins responded that as standard protocol City would not allow anything higher than 10% developer fees; but anything over would have to be deferred. We would contact Department of City Development to make sure project is not receiving funds from them.

Members reviewed the application packet page by page with the scoring sheet side-by-side.

Mr. Peters asked if we want to allow same applicant to apply for more than one category.

Mr. Higgins said that it should be considered as a funding priority.

Remove section regarding Homebuyer counseling category.

Members discussed possible modification to the order of questions in application to coincide with the order of the scoring categories on the scoring sheet. On page 6, remove the language in parenthesis under item 1 third bullet point under American with Disabilities Act.

On page seven update contact information.

No more changes were suggested for the application.

4. Meeting adjourned at 11:09 AM

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