



Milwaukee Police Department  
Police Administration Building  
749 West State Street  
Milwaukee, Wisconsin 53233  
<http://www.milwaukee.gov/police>

November 9, 2021

**Jeffrey B. Norman**  
Acting Chief of Police

(414) 933-4444

The Board of  
Fire and Police Commissioners  
200 East Wells Street, Room 706  
Milwaukee, WI 53202

RE: VOLUNTARY DEMOTION OF COMMUNITY SERVICE OFFICER NEENAH VELAZQUEZ

Dear Commissioners:

Attached is a Department Voluntary Demotion form executed by Community Service Officer Neenah Velazquez, in which she voluntarily requests and agrees to accept a demotion to the position of Office Assistant II. The Department respectfully requests that your Honorable Commission approve this demotion. If such request is granted, the demotion will become effective Sunday, November 28, 2021.

Ms. Velazquez was appointed to the Department as a Community Service Officer on August 14, 2017, assigned to District 5. Ms. Velazquez qualifies for the Office Assistant II position and her name appears as number seven (7) on the eligible list for Office Assistant II as certified by the Department of Employee Relations on September 2, 2021. If approved, she will be assigned to the Forensics Division.

Sincerely,

JEFFREY B. NORMAN  
ACTING CHIEF OF POLICE

Attachment  
F&P: 2/24/2021 (extension granted)  
cc: Payroll Supervisor Santiago

I hereby certify that the above agenda item has been approved by the Commission:

\_\_\_\_\_  
Executive Director

Date: \_\_\_\_\_