



October 27, 2021

Milwaukee Police Department  
Police Administration Building  
749 West State Street  
Milwaukee, Wisconsin 53233  
<http://www.milwaukee.gov/police>

**Jeffrey B. Norman**  
Acting Chief of Police

(414) 933-4444

The Board of  
Fire and Police Commissioners  
200 East Wells Street, Room 706  
Milwaukee, WI 53202

RE: VOLUNTARY DEMOTION OF POLICE DISTRICT ADMINISTRATIVE ASSISTANT  
KIMBERLY R. BEALE-BREY

Dear Commissioners:

Attached is a Department Voluntary Demotion form executed by Police District Administrative Assistant Kimberly R. Beale-Brey, in which she voluntarily requests and agrees to accept a demotion to the position of Accounting Assistant I. The Department respectfully requests that your Honorable Commission approve this demotion. If such request is granted, the demotion will become effective Sunday, November 14, 2021.

Ms. Beale-Brey was appointed to the Department as a Police District Administrative Assistant on August 24, 2020. If approved, she will be reassigned to the Police Academy.

Sincerely,

JEFFREY B. NORMAN  
ACTING CHIEF OF POLICE

Attachment  
F&P: 10/27/2021  
cc: Payroll Supervisor Santiago

I hereby certify that the above agenda item has been approved by the Commission:

\_\_\_\_\_  
Executive Director

Date: \_\_\_\_\_

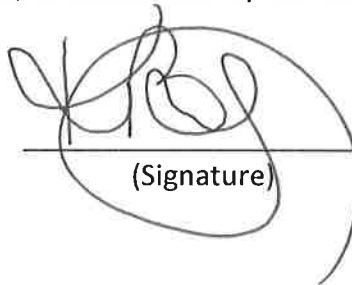
## VOLUNTARY DEMOTION FORM

Employee Name: Kimberly R. Beale- Brey  
Current Position Title: Police District Administrative Assistant  
PeopleSoft#: 032683  
District/Bureau/Division: District 6

I, Kimberly R. Beale-Brey, do hereby request and accept a voluntary demotion  
(Print full name)

to the position title of Accounting Assistant I effective upon Fire and Police Commission approval. In requesting and accepting this demotion I understand that:

- (1) I relinquish all reinstatement rights to my current position of POLICE DISTRICT ADMINISTRATIVE ASSISTANT (PDAA) and
- (2) I will be transferred to an Accounting Assistant I assignment in the Department, as determined by the Chief of Police.

  
(Signature)

10-27-21  
(Date)

### Distribution:

Original to Human Resources Division

One copy to employee

One copy to employee's District/Bureau/Division Commander