

COMMITTEE ASSIGNMENTS

CHAIR

- Finance and Personnel Committee
- Housing Trust Fund Advisory Board
- Milwaukee Arts Board

VICE CHAIR

- Steering and Rules Committee

MEMBER

- Judiciary and Legislation Committee



MICHAEL J. MURPHY
ALDERMAN, 10TH DISTRICT

October 18, 2021

The Honorable Common Council
City of Milwaukee
City Hall, Room 205

RE: Budget Amendment Submittal Deadline and Process

Dear Honorable Members:

The Finance and Personnel Committee will consider and vote on amendments to the 2022 Proposed Executive Budget on Thursday, October 28, 2021, beginning at 9:00 a.m. in Room 301-B and via teleconference. I encourage and invite all Council members to present their amendments to the budget at that meeting.

Please contact Fiscal Planning Specialist Tea Norfolk (x8012 or Tea.Norfolk@milwaukee.gov) with requests for amendments. The staff of the Legislative Reference Bureau will prepare the related fiscal impact narrative for each amendment and coordinate with the Budget and Management Division, which will prepare the technical portion of each budget amendment document.

Unlike previous years, the Council will be voting on the first tranche of American Rescue Plan Act (ARPA) funding during the same timeframe. The following provisions are applicable to the budget amendment process as well as the ARPA process:

1. **Submittal Deadline Established – ARPA.** Please notify the Legislative Reference Bureau if you would like any ARPA allocations not approved in the first tranche of funds to be considered for the second tranche of ARPA funds. If the funding cannot wait until the second tranche, the deadline for re-submitting ARPA items not approved by the Finance & Personnel Committee for inclusion in the ARPA 24-hour packet is 1:30 p.m., Wednesday, October 20, 2021.
2. **Special Common Council Meeting.** A special Common Council meeting to take up the ARPA file will be held at 1:30 p.m., Thursday, October 21, 2021.
3. **Submittal Deadline Established – Budget.** The deadline to submit amendment drafting requests is 4:45 p.m. on Friday, October 22, 2021. I reserve the right to deny late amendment requests. In consideration of all the staff involved, I encourage you to submit your amendment requests before Friday, October 22nd.
4. **White Packet Publication Date Established.** The white packet of budget amendments will be published 9:00 a.m., Tuesday, October 26, 2021.

5. **Balanced Amendments Encouraged.** Due to State-mandated property tax levy limits and the Expenditure Restraint Program, I encourage Council members to submit “balanced” amendments relating to expenditures. That is, an amendment increasing tax levy spending for City services should be offset by reductions to other services or funding levels.
6. **Co-sponsorship.** I urge Council members to consider co-sponsoring amendments which share a common intent, rather than sponsoring them separately. Members will not be listed as co-sponsors unless there is complete certainty regarding their intentions. Members may be added as co-sponsors at the Committee meeting.
7. **Amendment Packets to be Electronic Only.** In consideration of remote working policies, the White Packet (Amendment Day), Yellow Packet (Committee-approved amendments) and Salmon Packet (failed/withdrawn amendments re-submitted for Council consideration) will not be printed out and bound. Packets will be e-mailed to Council members and added to the online Council Legistar file.
8. **Departments Considered in Alphabetical Order.** The Committee will consider departments and agencies in alphabetical order (see attached list). All amendments pertaining to a department or agency will be heard at the same time.
9. **Redevelopment Authority Budget.** As in previous years, budget deliberations include consideration of the budget of the Redevelopment Authority of the City of Milwaukee. Members may submit amendments to this budget, but, as this budget is contained in a separate resolution, these amendments will be taken up after those offered for the Executive Budget.
10. **Amendments Heard in Order of Seniority.** For each specific department or agency, amendments sponsored by the Finance and Personnel Committee Chair will be heard first, followed by amendments sponsored by the Vice-Chair, and then other members of the Committee in order of seniority. The remaining members of the Council will then have their amendments considered in the order of seniority (see attached list).
11. **Committee Member Must Offer Amendment.** Following past practice, amendments from Common Council members who are not members of the Committee will only be heard if offered by a member of the Committee. Amendments not offered by a Committee member may be submitted for introduction under the 24-hour rule below.
12. **24-Hour Rule Applicable.** Article IV, Section 8, of the *Milwaukee Common Council Procedure and Rules* provides that budget amendments which have been submitted to the Finance and Personnel Committee for consideration, but which are not recommended by the Committee for adoption, may subsequently be presented to the full Council, if submitted to the City Clerk at least 24 hours prior to the budget adoption meeting (which will be held on Friday, November 5, 2021).

If not submitted to the City Clerk at least 24 hours prior to the budget adoption meeting, such an amendment shall only be considered at the meeting if two-thirds of the Council (10 members) votes to consider it.
13. **Amendments Not Presented at Committee.** Amendments which were not presented to the Committee may still be presented to the full Council at the budget adoption meeting, if

two-thirds of the Council votes to consider them. Adoption of such an amendment would then require 8 votes.

Sincerely,

A handwritten signature in black ink that reads "Michael J. Murphy". The signature is written in a cursive style with a large, stylized "M" and "J".

Ald. Michael Murphy, Chair
Finance and Personnel Committee

Attachments (2)

2022 Proposed Budget Amendment Council Member Seniority List

Finance & Personnel Committee Budget Amendment Day

Thursday, October 28, 2021

Ald. Murphy

Ald. Spiker

Ald. Coggs

Ald. Kovac

Ald. Zamarripa

Ald. Bauman

Ald. Hamilton

Ald. Perez

Ald. Stamper

Ald. Borkowski

Ald. Johnson

Ald. Lewis

Ald. Rainey

Ald. Dodd

Ald. Dimitrijevic

**Alphabetical List of Departments/Agencies for
2022 Proposed Budget Review Process**

Administration, Department of
Assessor's Office
City Attorney
City Development, Department of
City Treasurer
Common Council – City Clerk
Comptroller's Office
Deferred Compensation
Election Commission
Employee Relations, Department of
Employees' Retirement System
Fire and Police Commission
Fire Department
Health Department
Library
Mayor's Office
Municipal Court
Neighborhood Services, Department of
Police Department
Port Milwaukee
Public Works, Department of
 Administrative Services Division
 Infrastructure Services Division
 Operations Division
 Sewer Maintenance Fund
 Transportation Fund
 Water Works
Special Purpose Accounts
Capital Items not included in Departments
City Debt
Contingent Fund
County Delinquent Tax Fund
Redevelopment Authority

Please Note: Amendments for specific SPAs and capital improvements will be considered with their appropriate departments whenever possible.

