

DISCHARGE NOTICE

D-4

Date: 8/3/2021 Rec#: 31853

Distribute a copy to:

- Employee
- Employee Representative
- Department File
- Employes' Retirement System
- Dept. of Employee Relations send within 48 hours to DERpersonnelforms@milwaukee.gov

Employee:	JONES,LOUIS W		Employee ID No.: 019254
Department:	DPW-OPS-SANITATION		Race: B
			Gender: Male
Division:			Div. No.: 5457
			Payroll Loc. No.: 545 40
Job Title:	I ODEDATIONS DDIVER/MORKER	Immediate Supervisor:	Allyson Weiss
In accordance	e with City Service Commission Rules, you are hereb	y discharge	ed effective at 11:30 (am) on
08/03/2021 (0	ate) for violating Rule XIV, Section 12, Paragraph Q of	the City So	ervice Rules (additional

In accordance with City Service Commission Rules, you are hereby discharged effective at 11:30 (am) on 08/03/2021 (date) for violating Rule XIV, Section 12, Paragraph Q of the City Service Rules (additional departmental rules may be referenced as applicable). You have three days from the receipt of this notice to file an appeal. See Right of Appeal information below.

I. Description of Offense:

On July 21, 2021 you were tested under the City of Milwaukee Drug and Alcohol program for a Random Test. On July 27, 2021 Safety was notified that you tested positive for Marijuana, which is a violation of the City of Milwaukee Department of Public Works Drug and Alcohol Policy. This is your second violation of this policy. As indicated in section II below, the second violation of the policy calls for a Discharge action. As a result of your Second Violation you are herby Discharged.

II. Previous Disciplinary Actions including Warning Letters:

See attached.

DATES REQUIRED:

- 1. Date of investigatory meeting: 8/3/2021
- 2. Date Discharge notice was provided to the employee or notice was mailed to employee: Date: 8/4/2021

RIGHT OF APPEAL:

Regularly appointed Civil Service employees (those who have completed their probationary period) may appeal in writing to the City Service Commission within three days of receipt of this notice. Employees of a department under the supervision of a board or commission of three or more members must appeal to that board or commission.

<u>NOTE</u>: If you have been issued an employee identification card, it must be turned in to your supervisor before your final paycheck will be released.

Reporting
Authority
Signature:

Docusigned by:
Authority
Opensory 15 4 24 6 B

Please print name: Allyson Weiss

Title: DPW Safety Supervisor

Date: 8/3/2021

Appointing Authority Signature:

—Docusigned by: Dan Thomas

Please print name: Dan Thomas

Title: DPW Administrative Services Director

Date: 8/3/2021

