

Reply to Common Council File No. 201540 and 201304  
From DOA-Budget and Management Division

July 13, 2021

Ref: BF 21-4K

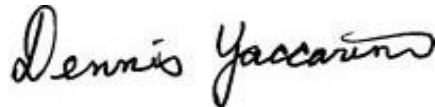
Common Council File numbers 201540 and 201304 implement a voluntary furlough program for city employees. In 2021, it was determined that the City should offer a pilot voluntary furlough program for general city employees. The program provides two additional days off to those who may have limited vacation time or would like two extra days off.

The legislation would do the following:

- Provide up to two days off with no pay
- Count the days for years of service for pension purposes
- Require supervisor approval

It is unclear how many employees will take part in this benefit so there is no estimate of potential savings. After receiving data on use and employee feedback a determination will be made regarding the continuation of the program into 2022.

**RECOMMENDATION: ADOPT COMMON COUNCIL FILE  
NUMBER 201540 AND 201304.**



---

Dennis Yaccarino  
Budget and Management Director

DY:cei

FINANCE/Speedreplies/201540 and 201304 sr.doc