



FIRE LIEUTENANT

Recruitment #2107-2421F-001

List Type Transfer/Promotional

Requesting Department FIRE OPERATIONS BUREAU

Open Date 7/16/2021 12:00:00 AM

Filing Deadline 8/16/2021 11:59:00 PM

HR Analyst Leah Tonneas

INTRODUCTION

PURPOSE

The Fire Lieutenant, under general direction, commands a firefighting company and provides direction and supervision to subordinates, typically Firefighter(s) and Heavy Equipment Operator(s). The Fire Lieutenant leads, trains, inspects, schedules and evaluates subordinate personnel.

ESSENTIAL FUNCTIONS

- Direct and participate in the firefighting, emergency medical and other field operations of a company;
- Supervise and mentor personnel in quarters and at the scene of an alarm, including planning, scheduling, organizing, maintaining discipline and morale, and training;
- Complete reports and maintain records;
- Promote positive public relations through community involvement and superior customer service; and
- Ensure personnel are performing their duties in accordance with the department's rules, regulations, standard operating procedures, standard operating guidelines and code of conduct.

Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990, as amended by the Americans with Disabilities Act Amendments Act (ADA) of 2008.

MINIMUM REQUIREMENTS

1. Applicants must have served continuously as a Firefighter, Fire Paramedic and/or Heavy Equipment Operator (HEO) in the Milwaukee Fire Department for a combined total of six (6) years as of **August 16, 2021.**

Continuous service includes:

- time spent on military leave or duty disability;
- unpaid absences of 30 days or fewer for non-disciplinary reasons, including educational leave or medical leaves of absence;

- absences of 5 cumulative 8-hour days or fewer or two (2) cumulative twenty-four hour working days or fewer for disciplinary reasons, however the applicant must have the required years of actual service;

Qualifying service will be confirmed at the time of application and prior to subsequent steps in the select process.

A substitution may be made for a maximum of one (1) year of required experience in exchange for one of the following:

- Sixty or more academic credits from an accredited college or university applicable to a degree. *IMPORTANT NOTE: College transcripts are required and must be received by the **application period closing date (Monday, August 16, 2021)**. Transcripts should be attached to your online application. Applications without transcripts attached will be considered incomplete and will be rejected. Student/unofficial copies are acceptable; however, your transcript must be legible and include your college/university name, your name, the degree completed (if applicable) and the date completed.*
 - Active certification for performing paramedic service for the Milwaukee Fire Department at time of application; or
 - At least one (1) year of service as a regularly appointed Heavy Equipment Operator (not in an acting capacity).
2. Licensed by the State of Wisconsin and authorized to practice as an EMT-B by the Milwaukee Fire Department time of application, including all refresher requirements.
 3. Completion of the MFD Professional Development Program prior to the written test date
 4. A valid regular Wisconsin driver's license at the time of application and throughout employment
 5. Experience as a Heavy Equipment Operator is highly desirable, but not required.

ADDITIONAL INFORMATION

APPLICATION

Scroll to the bottom of this posting top apply for the position. The study guide and written examination reading list will be available on the Fire and Police Commission website at <http://city.milwaukee.gov/fpc/jobs> beginning **Monday, August 16th, 2021**. **A link to the application**, the study guide and the written examination reading list will also be available on the MFD Intranet. Candidates are responsible for ensuring that online applications (via JOBAPS) are submitted online by the deadline of Monday August 16th, 2021. The FPC is not responsible for applications not submitted by the deadline. Please note that all correspondence regarding the selection process will be sent via email using the email address that corresponds to the applicant's profile in the Fire & Police Commission's online application program (JOBAPS); it is imperative that applicants maintain an updated profile, including current email addresses, in the JOBAPS program to ensure all correspondence regarding testing dates and results is received by the applicants. Qualified applicants will be notified of the date, time and place of the examination components.

The examination process will consist of two components: a written multiple choice test and an assessment center. The assessment center will include multiple exercises (3-4 total components). The promotional process vendor will discuss potential exercises during the orientation session.

Applicants will be notified of specific dates in schedule for either the written test or assessment center. Unless required by law, the Fire and Police Commission will not provide alternative test administrations. Applicants are responsible for attending all phases of the job selection process at the time and place designated by the Fire and Police Commission. Any applicant who will be unavailable for one or more portions of this selection process due to military service or training and wishes to request an accommodation must submit such a request in writing to: Ltonne@milwaukee.gov. In the subject line, please type: "Fire Lieutenant Request for Military Accommodation."

Click on the link below to apply:

**Fill out the Supplemental Questionnaire and Application NOW
using the Internet.**

