

	New CIC (proposed)	CC/ Budget Office	Former CIC
January	Prepare 6 yr Program, Condition Report and Semi-Annual Progress Report		Receive annual report from Land Acquisition Coordinating Committee
February			
1	<ul style="list-style-type: none"> <li>6 yr Program and Condition Report to CC</li> <li>Semi Annual Progress Report due (Q3, Q4 previous yr)</li> <li>Send out capital request material for next year's budget</li> </ul>		<ul style="list-style-type: none"> <li>6 yr Program to mayor and CC</li> <li>Semi Annual Progress Report due (Q3, Q4 previous yr)</li> <li>Send out capital request material for next year's budget</li> </ul>
March			
15	Capital Requests due		Print 6 yr Programs
Week 3-4	Review Capital requests		Tech subcommittee budget hearing and review
April			
1			Distribute Report – A Statement of Expenditures and Summary of Current Projects (from previous year)
Week 2	Departmental Capital Request Presentations		CIC budget hearings & review of new 6 yr program
May			
1			Distribute current 6 year Program
2 <sup>nd</sup> Tues	CI Budget and narrative to Budget Office		
10			CI Budget request & supplemental data to Budget Office
June			
July		Fee and license ordinance	
30	Semi Annual Progress Report due (Q1, Q2 current yr)		<ul style="list-style-type: none"> <li>Semi annual Progress report due (Q1, Q2 current yr)</li> <li>Budget Review by Budget Office</li> </ul>
August		No Meetings	
28			Budget Review by the mayor
September			
Wk 4		Mayor presents budget to CC	
October			
Wk 1	Review Capital Budget		
Wk 2-3		F&P Budget Hearings	
Wk 4		F&P Budget Amendment	
November			
Wk 1		F&P General Recommendation Budget Adoption	Budget Adoption
December	Request condition report data from departments		