



Department of Administration  
Community Block Grant Administration  
November 28, 2005

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S  
Director of Administration  
Steven L. Mahan  
Community Block Grant Director

Nannette Hegerty, Chief of Police  
Milwaukee Police Department  
749 W. State St.  
Milwaukee, WI 53233

**RE: Year 2006 Award of Federal Funds  
CDBG Funds**

Dear Chief Hegerty:

On November 15, 2005, the Common Council of the City of Milwaukee approved funding for your organization for approved activities for the City of Milwaukee's 2006 CDBG program year. The total CDBG award for your organization is \$350,000.00. Please refer to the enclosed spreadsheet for a specific breakdown of the individual activities comprising this award.

Your organization will receive a single CDBG contract in Year 2006 for each activity. This contract will encompass all of the individual activities for which you are the contractor. Contracts will be for the period January 1, 2006 through December 31, 2006. Costs incurred prior to January 1, 2006 will not be reimbursed. We anticipate that the City Comptroller will implement the City's Borrowing Authority, so that the January cost report will be reimbursable in February, 2006.

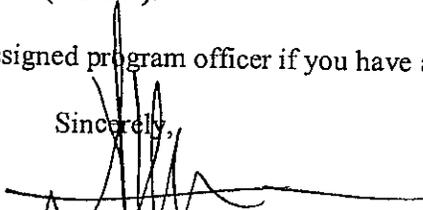
*Should the availability of federal Community Development Block Grant (CDBG) funds be reduced, the City of Milwaukee's Community and Economic Development Committee can modify and reduce either the Grantee's and/or Sub-grantee's award compensation or the Grantee's and/or Sub-grantee's program year or both. In the event of such a modification or reduction the Grantee and/or Sub-grantee shall be notified in advance of the pending Community and Economic Development Committee meeting where such action shall take place.*

Please see the enclosed checklist for a specific listing of documents you are required to submit to the Community Block Grant Administration for review and approval. **Two (2) sets of documents are due December 12, 2005.**

Please note that effective January 1, 2006, the new name for this department will be **Community Development Grants Administration (CDGA)**.

Please do not hesitate to call your assigned program officer if you have any questions.

Sincerely,



Steven L. Mahan  
Block Grant Director

Enclosures

Room 606, City Hall, 200 East Wells Street, Milwaukee, Wisconsin 53202  
Phone (414) 286-3647 • Fax (414) 286-5003 • TDD (414) 286-8047  
[www.milwaukee.gov](http://www.milwaukee.gov)

YEAR 2006 ALLOCATIONS BY ORGANIZATION  
Entitlement Funds

Approved 11/08/05 by Comm Econ Dev Committee  
Approved 11/15/05 by Common Council

PROJECT/ GRANT	NRSA Area	Organization Name	Funding Category	CDBG 2006	HOME 2006	ESG 2006	HOPWA 2006	ADDI 2006	TOTAL	PROC OFFICE	GMF
CD1300050032		Milwaukee Police Department	Operation Safe Neighborhoods	350,000					350,000		





YEAR 2006 CDGA ACTIVITY WORKPLAN

Project Name: Increased Police Patrols in CDBG Area

Prepared By: Lt. Daniel Alexander

Date: 12/07/05

Approved By CDGA: BM

Date: 1-6-06

ACTIVITY	TIMETABLE	METHOD	EXPECTED OUTCOMES		
			Agency Mid-Term Outcomes	Agency Long-Term Outcomes	CDGA Long Term Outcomes
Increased Police Patrols in CDBG Area	Jan. 1, 2006 to Dec. 31, 2006	Officers assigned on overtime to patrol duties within CDBG area	Increase in calls for service, including self-initiated contacts	Reduce Crime	<ol style="list-style-type: none"> <li>1 Reduce Crime</li> <li>2. Increase Property Values</li> <li>3. Increase Economic Vitality</li> <li>4. Improve Neighborhood Quality of Life</li> </ol>
					<ol style="list-style-type: none"> <li>1. Reduce Crime</li> <li>2. Increase Property Values</li> <li>3. Increase Economic Vitality</li> <li>4. Improve Neighborhood Quality of Life</li> </ol>

Note: Workplan activities should coincide with Project Activity Report (CDA-62) Expected Outcomes must coincide with Outcomes on the Outcome Measurement Work Plan

ATTACHMENT A

# YEAR 2006 - COMMUNITY DEVELOPMENT GRANTS ADMINISTRATION OUTCOME MEASUREMENT WORKPLAN (1)

Organization: Milwaukee Police Department

Prepared By: Lt. Daniel Alexander

Date: 12/07/05

**NOTE:** You are required to select only one of the outcomes that you list below to track during the program year. A narrative and the data source(backup documentation) for the outcome you have selected is due to CDGA on June 1, 2006 and with the Final Cost Report which is due on Jan. 15, 2007.

In addition, your narrative should indicate how the outcome you selected leads to one or more of CDGA's outcomes of:

- 1) Reduce Crime; 2) Increase Property Values; 3) Increase Economic Vitality; 4) Improve Neighborhood Quality of Life

LONG TERM OUTCOMES	OUTCOME MEASURE (may be more than one per outcome)	DATA SOURCE (Narrative and data sources due June 1, 2006 and Jan. 12, 2007)	DATA COLLECTION METHOD
Reduce crime	<ul style="list-style-type: none"> <li>-Dispatched assignments</li> <li>-Curfew citations</li> <li>-Traffic citations</li> <li>-Littering</li> <li>-Loud Music</li> </ul>	Officer Activity Reports	Officers record each piece of activity (arrest, citation, dispatch) during patrol time.

Outcome Measurement Workplan must coincide with the Activity Workplan Expected Outcomes



INTERDEPARTMENTAL COOPERATION AGREEMENT

MEMORANDUM OF UNDERSTANDING

2006 CDBG/HOME GRANT AWARDS

This agreement, entered into as of the first day of January, 2006;

WHEREAS, the various departments of the City of Milwaukee, including Milwaukee Police Department (the "Department") have received an appropriation of 2006 Community Development Block Grant funds and/or HOME Investment Partnerships Act funds pursuant to Common Council Resolutions No. 050973, 050558, 050841, 050852, 050843, 050844, 050845, 050846, and 051293 (hereinafter referred to as "the 2006 CDGA Funding Resolutions"); and

WHEREAS, pursuant to Common Council Resolution No. 050973, the Department and CBGA are authorized to enter into such contracts and subcontracts as may be required within the limits of the respective approved project budgets set forth in the 2006 CDGA Funding Resolutions; and

WHEREAS, pursuant to Common Council Resolution No. 74-92-5v, the Department and CDGA are entering into this cooperation agreement with respect to the expenditure by the Department of the 2006 Program Year CDGA funds and HOME Funds appropriated in the 2006 CDGA Funding Resolutions; and

WHEREAS, CBGA and the Department desire to set forth in this agreement the terms and conditions for administration and expenditure of CDBG Funds and HOME Funds appropriated to the Department for 2006; and

WHEREAS, execution and delivery of this agreement was authorized by resolution of its Common Council in file no. 050973;

NOW, THEREFORE, in consideration of the promises and the mutual agreements contained herein, CDGA and the Department agree as follows:

I. DEFINITIONS

As used in this agreement, the following terms shall have the respective meanings set forth below:

"2006 CDGA Funding Resolutions" means City of Milwaukee Common Council Resolutions No. 050973, 050558, 050841, 050852, 050843, 050844, 050845, and 050846, as amended from time to time by lawful action of the Common Council.

"CDGA" means the City of Milwaukee Community Development Grants Administration.

"CDBG Funds" means the City of Milwaukee's 2006 allocation of Community Development Block Grant funds from the United States Department of Housing and Urban Development.

"HOME Funds" means the City of Milwaukee's 2006 allocation of HOME Investment Partnerships Act grant funds from the United States Department of Housing and Urban Development.

"Project Budget(s)" means the approved project budgets set forth in the 2006 CDGA Funding Resolutions, and the proposal(s) submitted by the Department, copies of which are attached hereto.

"Department" means the City of Milwaukee **Milwaukee Police Department**

## II. USE OF CDBG AND HOME FUNDS; AVAILABILITY OF FUNDS

The Department and CDGA each agrees that CDBG Funds and HOME Funds shall be used only for the purposes, and subject to the limitations on dollar amounts and activities, set forth in the Project Budget(s) attached hereto.

The activities funded pursuant to this Memorandum of Understanding are 100% funded under the CDBG and HOME Grant Programs. Thus, should the availability of federal funds be reduced, the Department agrees that the Community and Economic Development Committee of the City of Milwaukee Common Council can modify and reduce either the amount of funding, or the Department's program year, or both. The Community and Economic Development Committee will notify the Department of any such reduction. In the event of such modification or reduction, the Department shall enter into an amendment to this Memorandum of Understanding to reflect the award or activities that are to be reduced or modified.

## III. COMPLIANCE WITH FEDERAL LAW

The Department agrees that all expenditures of CDBG Funds and HOME Funds shall comply with all federal, state and local law and regulations governing the use of CDBG funds and HOME Funds, including all federal regulations set forth at 24 CFR Part 570 and 24 CFR Part 92.

#### IV. TERM OF AGREEMENT

The term of this agreement shall begin on January 1, 2006 and shall terminate on December 31, 2006, unless extended by lawful action of the Common Council or the City of Milwaukee Community Development Grants Administration.

#### V. BOOKS AND RECORDS

The Department shall keep proper books and records of account with respect to its performance of this agreement, and shall maintain such books and records for a period of 6 years following the end of the year to which such records and accounts pertain. During such period, CDGA or the City Comptroller shall have the right, at any time during normal business hours and on reasonable notice, to inspect, audit and make extracts from such books and records.

#### VI. REPORTS AND INFORMATION

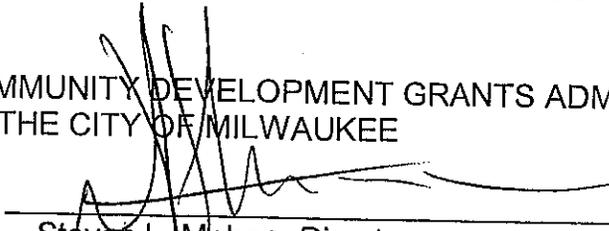
The Department shall file with CDGA the applicable reports listed in the Reporting Schedule attached hereto, at the times specified therein.

#### VII. METHOD OF PAYMENT

Compensation and/or reimbursement for services or expenses permitted under this agreement shall be made pursuant to the policies and procedures adopted by the City Comptroller.

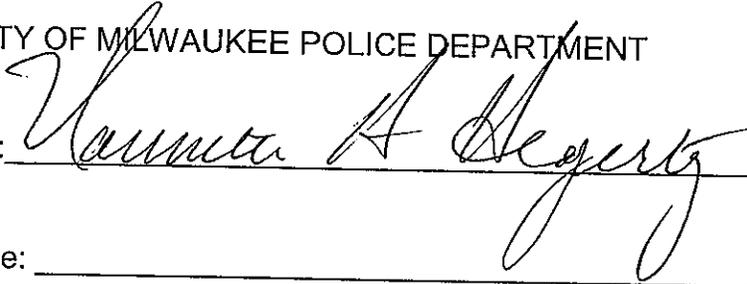
IN WITNESS WHEREOF, the foregoing agreement has been executed by the parties hereto as of the date set forth above.

COMMUNITY DEVELOPMENT GRANTS ADMINISTRATION  
OF THE CITY OF MILWAUKEE

By:   
\_\_\_\_\_  
Steven L. Mahan, Director

Date: 8/28/06

CITY OF MILWAUKEE POLICE DEPARTMENT

By:   
\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

This document was drafted by  
the Office of the City Attorney.

LEAD PROGRAM PERFORMANCE BY ORGANIZATION  
 Entitlement Funds

Approved 11/15/05 by Common Council

PROJECT/ GRANT	NRSA Area	Organization Name	Funding Category	2006				TOTAL	PROG OFFICI GM
				CDBG	HOME	ESG	HOPWA		
CD1300060032		Milwaukee Police Department	Operation Safe Neighborhoods	350,000					350,000

ATTACHMENT A

YEAR 2006 COMMUNITY DEVELOPMENT  
GRANTS ADMINISTRATION

ORGANIZATION BUDGET/FORECAST

JANUARY - JUNE

ORIGINAL

AMENDMENT NUMBER

PRINTED  
01/13/06

Organization Signature: [Signature] Date: 12-28-05  
 Accepted By (CDGA): [Signature] 1-6-06  
 Reviewed By (Comp): [Signature] 1/13/06

Organization: Milwaukee Police Department  
 Account #: CD/300050032 DBGA  
 Budget \$: 350,000  
 Program Year: 2006 CDBG 2005 DEC - 9 PM 2:34

Cost Category	January	February	March	April	May	June
	PERIOD	PERIOD	PERIOD	PERIOD	PERIOD	PERIOD
Personnel	0	0	0	0	0	87,500
Fringe Benefits						
General Services						
Office Supplies						
Equipment Purchase						
Equipment Rental						
Contractual Services						
Other						
TOTALS	0	0	0	0	0	87,500
	CUMULATIVE	CUMULATIVE	CUMULATIVE	CUMULATIVE	CUMULATIVE	CUMULATIVE
	0	0	0	0	0	87,500



Organization Milwaukee Police Department

Account # \_\_\_\_\_

Budget \$ 350,000

Program Year: 2006 CDBG

NRSA AREA \_\_\_\_\_

Organization Signature: [Signature] Date 12-28-05

Accepted By (OBGA): [Signature] 1-6-06

Reviewed By (Compt): [Signature] 1/3/06

Dist. #2 Dist. #3 Dist. #5 Dist. #6 Dist. #7

NRSA AREA ACCOUNT #	Dist. #2		Dist. #3		Dist. #5		Dist. #6		Dist. #7		Totals
	16 & 17	10, 8, 9, 6	11, 14, 12	10, 4, 3, 6	7, 13	15 & 17	9, 4, 5, 1, 2				
Personnel	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	350,000
Fringe Benefits											
General Services											
Office Supplies											
Equipment Purchase											
Equipment Rental											
Contractual Services											
Other											
TOTAL	PERIOD 70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	350,000
	CUMULATIVE 70,000	140,000	210,000	280,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000

**COMMUNITY DEVELOPMENT GRANTS ADMINISTRATION  
BUDGET JUSTIFICATION  
PERSONNEL**

Project Name: Operation Safe Neighborhoods City Cost Category: **PERSONNEL**

**- PERSONNEL COSTS -**

Number of Positions	MANDATORY DATA Position Title, Employee Name, Address, City, State <i>(If vacant please indicate)</i>	Average Salary Range	Total Salary	Percent CDGA Funded	Total Cost to Project
	<p>Police Officers will be assigned on an overtime basis. Overtime and premium</p> <p><b>CDGA RESIDENCY REQUIREMENT</b></p> <p>Organizations receiving funding from the Grant Programs administered by the Community Development Grants Administration must have adopted a written policy that, "effective January 1, 1996, all persons holding any of the grant funded staff positions administered by the Community Development Grants Administration shall be, and remain, residents of the City of Milwaukee".</p>				350,000

TOTAL \$ 350,000

CDBG A

2006 CDBG Project Activity Report

Organization: Milwaukee Police Department 2005 SEP -9 PM 2:35

Report #: \_\_\_\_\_  
Account: CD/300050032

OPERATION SAFE NEIGHBORHOODS  
CITY-WIDE

Prepared By: Lt. Dan Alexander Date: 12/07/05  
Accepted By: [Signature] Date: 1-6-06

Principal Project Activity(s)	Measurement	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
		Plan	Actual	Plan										
Increase Police Patrols w/in CDBG Area to Encourage Crime Reporting	# of people reporting offenses (resulting in dispatched calls)	0	0	0	0	0	1400	1400	1400	1400	0	0	0	5,600
	Plan													
	Actual													
	Plan													
	Actual													
	Plan													
	Actual													

**YEAR 2006 CDGA ACTIVITY WORKPLAN**

**Project Name:** Increased Police Patrols in CDBG Area

**Prepared By:** Lt. Daniel Alexander

**Date:** 12/07/05

**Approved By CDGA:** *BM*

**Date:** 1-6-06

ACTIVITY	TIMETABLE	METHOD	EXPECTED OUTCOMES		
			Agency Mid-Term Outcomes	Agency Long-Term Outcomes	CDGA Long Term Outcomes
Increased Police Patrols in CDBG Area	Jan. 1, 2006 to Dec. 31, 2006	Officers assigned on overtime to patrol duties within CDBG area	Increase in calls for service, including self-initiated contacts	Reduce Crime	<ol style="list-style-type: none"> <li>1 Reduce Crime Values</li> <li>2. Increase Property Values</li> <li>3. Increase Economic Vitality</li> <li>4. Improve Neighborhood Quality of Life</li> </ol>
					<ol style="list-style-type: none"> <li>1. Reduce Crime</li> <li>2. Increase Property Values</li> <li>3. Increase Economic Vitality</li> <li>4. Improve Neighborhood Quality of Life</li> </ol>

**Note:** Workplan activities should coincide with Project Activity Report (CDA-62)  
**Expected Outcomes must coincide with Outcomes on the Outcome Measurement Work Plan**

# YEAR 2006 - COMMUNITY DEVELOPMENT GRANTS ADMINISTRATION OUTCOME MEASUREMENT WORKPLAN (1)

Organization: Milwaukee Police Department Prepared By: Lt. Daniel Alexander Date: 12/07/05

**NOTE:** You are required to select only one of the outcomes that you list below to track during the program year. A narrative and the data source(backup documentation) for the outcome you have selected is due to CDGA on June 1, 2006 and with the Final Cost Report which is due on Jan. 15, 2007.

In addition, your narrative should indicate how the outcome you selected leads to one or more of CDGA's outcomes of:

- 1) Reduce Crime; 2) Increase Property Values; 3) Increase Economic Vitality; 4) Improve Neighborhood Quality of Life

LONG TERM OUTCOMES	OUTCOME MEASURE (may be more than one per outcome)	DATA SOURCE (Narrative and data sources due June 1, 2006 and Jan. 12, 2007)	DATA COLLECTION METHOD
Reduce crime	<ul style="list-style-type: none"> <li>-Dispatched assignments</li> <li>-Curfew citations</li> <li>-Traffic citations</li> <li>-Littering</li> <li>-Loud Music</li> </ul>	Officer Activity Reports	Officers record each piece of activity (arrest, citation, dispatch) during patrol time.

Outcome Measurement Workplan must coincide with the Activity Workplan Expected Outcomes

## ATTACHMENT B

### ADMINISTRATIVE POLICIES AND PROCEDURES FOR THE CITY OF MILWAUKEE COMMUNITY DEVELOPMENT CONTRACTS

#### DEFINITIONS:

- CDGA                    The City of Milwaukee Community Development Grants Administration.
- CD Funds              As applicable, the following federal funds received by the City of Milwaukee from the U.S. Department of Housing and Urban Development: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), American Dream Downpayment Assistance (ADDI), Emergency Shelter Grant (ESG), and/or Housing Opportunities for Persons with AIDS (HOPWA).
- CD Committee        The City of Milwaukee Community and Economic Development Committee, or successor body.

#### GENERAL CRITERIA

The following criteria will apply to **all projects receiving grant funds through Community Development Grants Administration**. Waivers from any of these rules require a specific exemption from CDGA.

1.    **Residency.** All directly funded staff hired after *January 1, 1990* shall be and remain City of Milwaukee residents. If Contractor employs non-residents hired prior to January 1, 1990, it may be granted a hardship exemption by the Community Development Grants Administration (CDGA) Director and the Chairperson of the Community and Economic Development Committee. The CDGA Director and the Community and Economic Development Committee Chairperson shall have complete discretion regarding the granting of hardship exemptions, and exemptions may be for any term or subject to any conditions approved by the CDGA Director and the Community and Economic Development Chairperson. A memo regarding any decisions will be forwarded to the Community and Economic Development Committee members. *(Approved by the Community Development Committee October 9, 2001.)*  
  
Organizations receiving funding from Grant Programs administered by the Community Development Grants Administration must have adopted a written policy that effective January 1, 1990, all persons holding grant-funded staff positions shall be and remain residents of the City of Milwaukee.
2.    **Acknowledgment of CD Funding.** Contractor must acknowledge the receipt of grant funds in literature and promotional materials in one of the following manners:
  - a.    Use of CDBG logos (obtainable from CDGA); or
  - b.    Use of a stamp bearing the CDBG logo (obtainable from CDGA); or
  - c.    Inclusion of specific language as follows: "This project is funded in part through a City of Milwaukee grant of federal community development funds."
3.    **Empowerment & Participation.** The City of Milwaukee is committed to supporting organizations which promote the empowerment and participation in the governance of organizations by population groups who are intended to be the primary beneficiaries of the Grant Programs; i.e. low/moderate income persons, residents of the CDBG target area and members of racial minorities. As a recipient of CD Funds, Contractor shall show how this goal is achieved (e.g. through board participation, advisory board, etc.).
4.    **Equal Opportunity.** Contractor shall provide equal employment and promotional opportunities to all present and prospective employees without regard to race, religion, color, age, handicap, sex, national origin, sexual orientation, marital status, creed or ancestry. A policy of equal employment opportunity shall apply to all

ATTACHMENT B (Continued)

Administrative Policies and Procedures

- personnel transactions, including, but not limited to, recruitment, hiring, compensation, promotion, transfer, demotion, recall from lay-off and educational opportunity. Grantees shall maintain a positive, continuing affirmative action program to eliminate barriers to employment which have had the effect, although unintentional, of denying equal employment opportunities to the above groups. Contractor shall monitor certain key indicators to measure positive progress in this area such as minority composition of staff and boards of directors.
5. **Non-English Speaking Clienteles.** If Contractor serves a large non-English speaking population, it shall demonstrate how language needs are met, either by having translation capacity available or having multilingual staff.
  6. **Board of Directors Membership.** If Contractor is a non-governmental entity, it shall maintain a board of directors of not fewer than five members. The Board of Directors is to be independent and separate from the paid staff (except for the chief executive officer may serve as a board member). Board members may not profit from CD-funding and shall be subject to Conflict of Interest regulations pursuant to 24 CFR 570.611, 24 CFR 85.36 and OMB Circular A-100 and the HUD Conflict of Interest Regulations with respect to CDBG funds 24 CFR 570.611 and HOME funds, 24 CFR 93.356.
  7. **Participation by City Officials.** Contractor must disclose participation of elected or appointed city officials in their organizations.
  8. Grantees may be required to submit affirmative action reports and plans to show good faith efforts in this area. CDGA shall monitor certain key indicators to measure positive progress in this area such as minority composition of staff and boards of directors.
  9. If a project is a membership organization, the organization must demonstrate significant financial support from members, either in the form of dues, fund-raising efforts (i.e. at least 5% of total budget or \$5,000 whichever is less) or through equivalent sweat equity contributions.
  10. Except for projects which rely almost completely on CDBG funding, such as housing rehab, funded agencies must demonstrate that they are "financially viable". In other words, the agency would be able to maintain a minimal level of program activity even without funding administered through the Community Development Grants Administration. The Community and Economic Development Committee will handle this on a case-by-case basis.
  11. All grant-funded agencies with annual expenditures of \$500,000 or more in federal funds must provide a certified audit to CDGA annually. The audit shall be conducted in accordance with the requirements of OMB Circular A-133. Organizations must disclose all sources of funds used in project and agency budgets. Specifically the use of other federal dollars must be detailed as required by federal law.
  12. Continuing projects must meet various programmatic and financial quality standards in order to receive further funding.
  13. Continuing projects must demonstrate movement toward greater self-sufficiency and organizational efficiency.
  14. **One Year Fiscal Agency Rule.** Projects with fiscal agency arrangements must be able to deal with internal accounting policies and procedures in-house. An alternative to in-house fiscal management is an alternative source of funding to pay for a continued fiscal agency arrangement. If an agency needs to extend the fiscal relationship for more than one year, due to extenuating circumstances, approval must be obtained from the Community and Economic Development Committee. Evidence of fiscal autonomy shall be provided to the office of the Community Development Grants Administration.

ATTACHMENT B (Continued)

Administrative Policies and Procedures

15. Applicant's principal organization or business address must be listed. Post office boxes are not acceptable except for legitimate security reasons surrounding the organization and its programs. Also unacceptable are home addresses and organizations or businesses located in residences or domiciles.

FISCAL PROCEDURES

1. **Ninety-Day Rule.** An award of funds remaining 90 days after award shall be subject to revocation by the Community and Economic Development Committee if the grantee has not, within ninety days of the final approval of the award, provided all documentation necessary for contract execution.
2. **Timely Expenditure.** If Contractor has not expended or encumbered at least sixty percent of the contract amount prior to the beginning of the tenth month of the contract term, this Contract shall be subject to full or partial termination by the Community and Economic Development Committee.
3. **Final Cost Report.** The final cost report for this Contract must be filed no later than 4:00 P.M. on the fifteenth day after the end of the contract term (e.g., for January 1 - December 31 contracts).
4. **Payment of Accrued Costs.** All accrued costs reported on the final cost report must be paid no later than the forty-fifth-day after the end of the contract term (e.g., for January 1 - December 31 contracts, not later than February 15 of the succeeding year). Accrued cost is any cost incurred (goods or services ordered, in transit, or received) but not yet paid and/or recorded as such on the financial records of the project.
5. **Fiscal Year Close Out.** Costs submitted to the City for reimbursement after the close out date of the close of the fiscal year, CDGA is authorized to charge the amount in question to the project's current year contract, unless the cost reimbursement was delayed through some fault of the City, in which case the reimbursement shall be taken from the Contingency fund.
6. **Recovery of Unexpended Funds.** All budget balances remaining sixty days after the end of the contract term shall revert to the CDGA Contingency Account.
7. The CDGA Director may approve additional expenditure up to 25% or \$25,000 of a subrecipient's budget without further authorization by the Community and Economic Development Committee. This authority will include Extension requests and Special Requests that may occur during the program year. CDGA will bring amounts greater than 25% or \$25,000 to the Community and Economic Development Committee for action. *Approved by Policy Committee 4/10/00.*
8. The CDGA Director may approve for a period of one year, up to \$15,000 for unique, one time administrative objectives of the office of Community Development Grants Administration. Additional funds must be brought to the Community and Economic Development Committee for action. *Approved by Policy Committee 4/10/00.*
9. **Contract Extensions.** The Director of Community Development Grants Administration has the discretion to consider contract extensions based on the following criteria:
  1. Groups which received funds out of cycle to finance individual programs as they are approved by Common Council Resolution. An extension will allow the project to operate at a full 12 month period.
  2. Groups which have met productivity goals and have extenuating circumstances. (Organizations/Departments must provide extensive reasons to meet this criteria and why these funds should not be reprogrammed.)
  3. All work has been completed but final payment must be made. (City Departments only).

Administrative Policies and Procedures

4. To pay a specific outstanding commitment or obligation which has been encumbered prior to the end of the fiscal year. (City Departments only).
5. Capital Projects - A specific construction project, usually of a one-time nature.
6. Large Impact Developments (LIDS) - Specific LID criteria will apply.

Extension requests must be submitted to the office of Community Development Grants Administration for approval in November, before the start of the new program year. All Contract Extensions shall extend to December 31st of the applicable program year.

For work-in-progress as of December 31<sup>st</sup>, this work should be completed and reported under the extension contract. *Contract Extension policy approved by Policy Committee 9/13/99.*

10. **Reprogramming Funds.** Request for new projects or additional activity in already funded projects will be considered by the Community and Economic Development Committee. Under the following circumstances, unallocated funds may be disbursed in the following manner:

1. The CDGA Director may approve additional expenditures of up to \$10,000 or 10% of a sub-grantee's original allocation without further authorization by the Community and Economic Development Committee (this is already allowed under Common Council resolution 74-92-5v).
2. Other requests for funding will be considered by the Community and Economic Development Committee provided the following conditions exist:
  - a. The request is for a one-time only project
  - b. The request requires prompt action which cannot await a normal funding cycle
  - c. The request has one or more of the following characteristics:
    - Meets an urgent community need;
    - Presents a unique opportunity to address some broad policy objective of the City's Community Development program;
    - Will provide an opportunity to leverage significant new resources for the City's neighborhood revitalization efforts.

For City Departments, any allocated funds not disbursed by January 25 of the succeeding year or encumbered by December 31 of the current year will automatically revert to the Contingency account for reprogramming. However, if significant project costs were incurred but not paid by January 25, the Comptroller will accrue known costs to the project consistent with grant regulations.

A Contract extension will be given automatically for funds properly encumbered but not disbursed prior to the end of the project year and shall be for one year (to the next December 31st).

Encumbrances from previous CDBG years not liquidated by the end of the next CDBG year will be subject to review by the Community and Economic Development Committee.

Revolving loan projects will be re-authorized consistent with Community and Economic Development Committee action during the Entitlement Allocation Period.

All budget balances remaining sixty days after February 15, of the succeeding year, will be available for re-allocation by the Community and Economic Development Committee.

Administrative Policies and Procedures

11. **Partial year's funding and annual goals.** Most proposals for grant funding are for activity over a full twelve month program year. Since approved funding generally is less than the amount requested, project operators need to determine how best to budget their grant appropriation to meet approved objectives.

It is the general policy of the Community Development Grants Administration that projects should operate for a full program year, and that reduced funding may require reduced activity goals or objectives, or the elimination of one or more project elements, but the term of the project contract will be for twelve months, or to the end of the program year.

Projects that request to budget their grant appropriation for a period of less than twelve months, or to terminate prior to the end of the program year established for the Grant Program, shall be governed by the following policies:

1. Projects will be authorized for a period of less than a full program year if that was specifically stated at the time funding was approved by the Community and Economic Development Committee, the Zoning, Neighborhoods and Development Committee, or the Common Council.
2. Projects that request a budget to run less than a full program year, without prior specific authorization, must be approved by the Community and Economic Development Committee before the project contract is signed, and must either:
  - a. Agree by contract to meet program objectives to the end of the program year; or
  - b. Provide satisfactory evidence that the approved activity will be continued after the term of the project contract using non-grant from CDGA resources.
12. **Policy on changes in salary levels of Grant-funded positions.** Salary levels for positions within an organization. Each Contractor has the responsibility for establishing salary levels according to procedures defined by board of directors for that organization. However, the required minimum salary for all grant-funded positions is \$7.00 per hour, full time. In addition, if salary levels seem excessive given job duties and responsibilities, then overall grant funding may be similarly affected. Clearly, many factors go into CDGA's funding recommendations and this is one of many, performance being the primary factor.
13. **Complaints.** The Director of the Community Development Grants Administration has the authority to hear appeals to all complaints involving administrative policies and procedures of all Grant-funded programs administered by CDGA. Exceptions to administrative policies and procedures shall be granted only when in the opinion of the Director of the Community Development Grants Administration, extenuating circumstances prevented a project, an individual funded with grant funds, or a citizen from reasonably complying with the letter and intent of Administrative Policies and Procedures.

ADDITIONAL DEFINITIONS AND CRITERIA

**Close Out** - Expedient payment of all costs accrued through December 31\*, preparation and submittal of final cost report to CDGA, and reconciliation of any variance between budgeted and actual costs. (\*End of the Program Year for all projects, unless an extension has been authorized by the Director of Community Development Grants Administration, or a project contract specifies a termination date other than December 31.)

Examples of uncompleted objectives eligible to be extended would be determined on a case by case basis, giving consideration to:

2. The legitimacy of the reason(s) an objective was not achieved during the program year,

Administrative Policies and Procedures

3. The extent to which the same or similar objectives are adequately funded in the new program year,
4. The demonstrated capacity of the project to complete all objectives (currently authorized plus extension) within the new program year, and
5. The extent to which not allowing the extension for completion of a previously approved objective would diminish or jeopardize the effectiveness of other community development activity already completed.

**Reprogramming** - Funds added to current year project budgets for new or additional activity or for significant unexpected costs related to authorized activity, and funds used to initiate new projects approved by the Community and Economic Development Committee and Common Council that were not included in the annual CDBG Program Statement submitted to HUD.

Reprogramming funds originate from budget amounts remaining after project close outs, including budget surpluses not eligible for or approved for extensions; program income received during the year that is not already allocated to approved revenue accounts; and any increase in the City's CDBG letter-of-credit received after the annual entitlement grant from HUD.

**Conflict of Interest Regulations Applicable to  
CDBG and HOME Funding**

Persons Covered

1. Employees of the City of Milwaukee
2. Employees of the subrecipient organizations (Including Board members)
3. Agents of the City
4. Consultants of the City
5. Officers of the City
6. Elected officials of the City
7. Appointed officials of the City
8. State Recipients (HOME regulations)

No Persons (identified above)

- who exercise any functions or responsibilities with respect to CDBG or HOME activities, or
- who have exercised any functions or responsibilities with respect to CDBG or HOME activities, or
- who are in a position to participate in a decision making process, or
- who are in a position to gain inside information with regard to such activities.

Prohibition

- may obtain a *financial interest* from a CDBG or HOME assisted activity, or
- obtain a *benefit* from a CDBG or HOME assisted activity, or
- have a *financial interest* in any contract, subcontract, or agreement with respect to a CDBG or HOME assisted activity, or with respect to the proceeds of the CDBG or HOME assisted activity
- either for themselves, or
- those with whom they have business or immediate family ties,
- during their tenure or for one year thereafter.

Employees of both the City and Employees of Subrecipient Organizations that receive CDBG or HOME funds:

Before any employee who exercises or has exercised any functions or responsibilities with respect to CDBG or HOME activities, or who is in a position to participate in a decisionmaking process or gain inside information with regard to CDBG or HOME activities, is permitted to avail himself or herself of a financial interest or benefit from programs funded with those grants, or is permitted to enter into any contract or agreement relating to such activities, the City, on behalf of the employee, is required to first seek an exception to the conflict of interest regulations from HUD.

City Employees: Any City employee who exercises or has exercised any functions or responsibilities with respect to CDBG or HOME activities, or who is in a position to participate in a decisionmaking process or gain inside information with regard to CDBG or HOME activities, and who wishes to participate in a program funded with CDBG or HOME funds, should first seek a confidential advisory opinion from the Ethics Board. In order to seek an exception from the HUD conflict-of-interest regulations, an employee must provide an opinion of the City Attorney that the relationship at issue does not violate state or local law

Any other City Employee described above whose position involves activities related to a grant-funded program in which he or she wishes to participate should seek a confidential advisory opinion from the Ethics Board before participating in the program.

1052-2002-823:51505

ATTACHMENT C - INTERDEPARTMENTAL AGREEMENT

**COMMUNITY DEVELOPMENT GRANTS ADMINISTRATION  
2006 REPORTING DATES FOR FISCAL AND PROGRAMMATIC DOCUMENTS**

DOCUMENT NAME	FORM	APPLICABILITY	DUE DATES
Activity Report	CDA 62	All Subrecipients	10 days following end of each month  Final Activity Report due January 16, 2007
Organization Budget Forecast/Annual Budget Output Forecast and Budget Justification pages	CDA 50	All Subrecipients	As indicated in the CDBG award letter
Budget Amendment (Request must be submitted with <u>Budget Amendment Request Form</u> )	Budget Amendment form	As Relevant	Budget Amendments are due September 29, 2006
Cash Advance Status Report	CDA 71	Prior Authorization Required	10 days following end of each month
Contract Extension Request	EXT-REQ	As Relevant	November 3, 2006
Contractor and Subcontract Activity Form For Reporting Periods: October 1, 2005 - September 30, 2006	HUD-2516	All Subrecipients	October 2, 2006
Cost Reports (With schedules of paid cost)	CDA 70 CDA 70 A	All Subrecipients	10 days following end of each month  Final Cost Report Due January 16, 2007
Detail Schedule of Accrued Cost	CDA 72	As Relevant	10 days following end of each month  Final report due February 15, 2007
Direct Benefits/Status Form	CDA 35	All Subrecipients	10 days following end of each month  Final report due January 16, 2007
Equal Employment Opportunity Report * For Reporting Period: 2005	EEO-1	All Subrecipients	July 31, 2006
Out-of-State Travel Request -- (Request must be submitted to CBGA at least 30 days prior to travel)	CDA 78	All Subrecipients	30 days prior to travel
Outcome measurements documentation and data source due to CDGA:		All Subrecipients	June 1, 2006 and January 16, 2007
Property Record Form and Invoice (Must be submitted with <u>UCC Financing Statement</u> )	CDA 76	As Relevant	Due with Cost Report
Staff Roster for Staff Funded with Grants Administered by CDBG	Rosters	All Subrecipients	When there are CDBG-funded Staff Changes

File - MPD  
 LDBE-2006  
 (Side 1)

NORTH 8  
 SOUTH 23  
 31

Date: 10-8-06 To 10-14-06								
Neighborhood Strategic Planning Initiative								
	10/8	10/9	10/10	10/11	10/12	10/13	10/14	TOTALS
Dispatched Assignments	4	1	12	0	4	5	5	31
Auto Speed Citations	0	0	0	0	0	0	0	0
Auto Speed Warnings	0	0	0	0	0	0	0	0
Business/Tavern Checks	2	5	10	5	14	30	24	90
CCW-City	0	0	0	0	1	0	0	1
CCW-State	0	0	0	0	0	0	0	0
Curfew	6	0	2	0	1	0	0	9
Curfew-Parents Respons.	0	0	0	0	0	0	0	0
DC-City	1	0	1	0	0	0	0	2
DC-State	0	0	1	0	1	0	0	2
Equipment Violations	1	1	0	0	4	1	3	10
Field Interviews	27	29	41	9	38	49	41	234
Graffiti-City	0	0	0	0	0	0	0	0
Graffiti-State	0	0	0	0	0	0	0	0
Knock & Talks Conducted	0	0	0	0	0	0	0	0
Littering	6	0	0	0	0	0	0	6
Loitering	1	0	0	0	0	0	0	1
Loitering-Prostitution	0	1	0	0	0	0	0	1
Loitering-Drug Related	0	0	0	0	0	0	0	0
Loud Music	0	0	0	0	0	0	0	0
Marijuana Citations-City	0	0	0	0	0	0	0	0
Non-Traffic City	15	22	7	0	2	0	6	52
Non-Traffic State	0	8	1	1	1	1	1	13
Other Agency Referrals	0	0	0	0	0	0	0	0
Parking	4	12	0	5	3	17	3	44
Park & Walk (Time Spent)	4.0	4.0	4.0	8.0	6.0	13.0	12.0	51.0
Pedestrian	0	0	0	0	0	0	0	0
Public Drinking	0	0	0	0	0	0	0	0
Redo Investigations	0	0	0	0	0	0	0	0
Search Warrants	0	0	0	0	0	0	0	0
Traffic Citations	7	7	4	0	7	14	17	56
Traffic Warnings	4	2	3	0	6	4	8	27
Vehicle Registration	1	0	0	0	1	2	0	4
Weapons Recovered (Gun)	0	0	0	0	0	0	0	0
Weapons Recovered (Other)	0	0	0	0	0	0	1	1
Other Activity - Explain:	0	11	6	0	0	2	0	19
<b>TOTALS</b>	<b>83</b>	<b>103</b>	<b>92</b>	<b>28</b>	<b>89</b>	<b>138</b>	<b>121</b>	<b>654</b>
Total Persons Summarily Arrested	8	15	8	1	5	1	2	40
Total City Charges	13	15	6	0	3	1	1	39
Total State Charges	0	8	1	1	1	0	6	17

Date: 10-8-06

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	TOTALS
Dispatched Assignments	NIS	NIS		3	1	4
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks				2		2
CCW-City						0
CCW-State						0
Curfew						0
Curfew-Parents Respons.				4	2	6
DC-City						0
DC-State				1		1
Equipment Violations						0
Field Interviews				1		1
Graffiti-City			1	13	13	27
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering				6		6
Loitering-Prostitution			1			1
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City						0
Non-Traffic State			4	7	4	15
Other Agency Referrals						0
Parking						0
Park & Walk (Time Spent)					4	4
Pedestrian			4.0			4.0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations						0
Traffic Warnings				4	3	7
Vehicle Registration				4		4
Weapons Recovered (Gun)					1	1
Weapons Recovered (Other)						0
Other Activity - Explain:						0
TOTALS	0	0	10	45	28	83
Total Persons Summarily Arrested			1	5	2	8
Total City Charges			4	7	2	13
Total State Charges			0	0	0	0

Date: 10-9-06

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	<u>TOTALS</u>
Dispatched Assignments	NIS	NIS	NIS	1		1
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks				1	4	5
CCW-City						0
CCW-State						0
Curfew						0
Curfew-Parents Respons.						0
DC-City						0
DC-State						0
Equipment Violations				1		1
Field Interviews				24	5	29
Graffiti-City						0
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution				1		1
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City				22		22
Non-Traffic State				8		8
Other Agency Referrals						0
Parking				4	8	12
Park & Walk (Time Spent)					4.0	4.0
Pedestrian						0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations				7		7
Traffic Warnings				2		2
Vehicle Registration						0
Weapons Recovered (Gun)						0
Weapons Recovered (Other)						0
Other Activity - Explain:				11		11
<b>TOTALS</b>	0	0	0	82	21	103
Total Persons Summarily Arrested				15	0	15
Total City Charges				15	0	15
Total State Charges				8	0	8

Date: 10-10-06

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	TOTALS
Dispatched Assignments	NIS	NIS	NIS	10	2	12
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks				4	6	10
CCW-City						0
CCW-State						0
Curfew				2		2
Curfew-Parents Respons.						0
DC-City				1		1
DC-State				1		1
Equipment Violations						0
Field Interviews				28	13	41
Graffiti-City						0
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City				7		7
Non-Traffic State				1		1
Other Agency Referrals						0
Parking						0
Park & Walk (Time Spent)					4.0	4.0
Pedestrian						0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations				4		4
Traffic Warnings				3		3
Vehicle Registration						0
Weapons Recovered (Gun)						0
Weapons Recovered (Other)						0
Other Activity - Explain:				6		6
TOTALS	0	0	0	67	25	92
Total Persons Summarily Arrested				8	0	8
Total City Charges				6	0	6
Total State Charges				1	0	1

Date: 10-11-06

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	<u>TOTALS</u>
Dispatched Assignments	NIS	NIS	NIS			0
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks						0
CCW-City				2	5	7
CCW-State						0
Curfew						0
Curfew-Parents Respons.						0
DC-City						0
DC-State						0
Equipment Violations						0
Field Interviews						0
Graffiti-City				6	9	15
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City						0
Non-Traffic State						0
Other Agency Referrals				1		1
Parking						0
Park & Walk (Time Spent)					5	5
Pedestrian					8.0	8.0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations						0
Traffic Warnings				2		2
Vehicle Registration				1		1
Weapons Recovered (Gun)						0
Weapons Recovered (Other)						0
Other Activity - Explain:						0
<b>TOTALS</b>	0	0	0	12	27	39
Total Persons Summarily Arrested			0	1	0	1
Total City Charges			0	0	0	0
Total State Charges			0	1	0	1

Date: 10-12-06

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	TOTALS
Dispatched Assignments	NIS	NIS	2	2		4
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks			7	2	5	14
CCW-City				1		1
CCW-State						0
Curfew				1		1
Curfew-Parents Respons.						0
DC-City						0
DC-State						0
Equipment Violations				1		1
Field Interviews				3	1	4
Graffiti-City			9	22	7	38
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City						0
Non-Traffic State				2		2
Other Agency Referrals				1		1
Parking						0
Park & Walk (Time Spent)				2	1	3
Pedestrian			4.0		2.0	6.0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations						0
Traffic Warnings				6	1	7
Vehicle Registration				3	3	6
Weapons Recovered (Gun)					1	1
Weapons Recovered (Other)						0
Other Activity - Explain:						0
<b>TOTALS</b>	0	0	22	46	21	89
Total Persons Summarily Arrested			0	5	0	5
Total City Charges			0	3	0	3
Total State Charges			0	1	0	1

Date: 10-13-06

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	<u>TOTALS</u>
Dispatched Assignments	NIS	NIS		4	1	5
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks			14	6	10	30
CCW-City						0
CCW-State						0
Curfew						0
Curfew-Parents Respons.						0
DC-City						0
DC-State						0
Equipment Violations						0
Field Interviews					1	1
Graffiti-City			31	9	9	49
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City						0
Non-Traffic State						0
Other Agency Referrals				1		1
Parking						0
Park & Walk (Time Spent)				2	15	17
Pedestrian			11.0		2.0	13.0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations						0
Traffic Warnings				8	6	14
Vehicle Registration				2	2	4
Weapons Recovered (Gun)					2	2
Weapons Recovered (Other)						0
Other Activity - Explain:						0
<b>TOTALS</b>	0	0	56	34	48	138
Total Persons Summarily Arrested			0	1	0	1
Total City Charges			0	1	0	1
Total State Charges			0	0	0	0

Date: 10-14-06

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	TOTALS
Dispatched Assignments	NIS	NIS	2	3		5
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks			20	4		24
CCW-City						0
CCW-State						0
Curfew						0
Curfew-Parents Respons.						0
DC-City						0
DC-State						0
Equipment Violations				3		3
Field Interviews			17	19	5	41
Graffiti-City						0
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City					6	6
Non-Traffic State					1	1
Other Agency Referrals						0
Parking				3		3
Park & Walk (Time Spent)			12.0			12.0
Pedestrian						0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations				15	2	17
Traffic Warnings				7	1	8
Vehicle Registration						0
Weapons Recovered (Gun)						0
Weapons Recovered (Other)					1	1
Other Activity - Explain:						0
<b>TOTALS</b>	0	0	51	54	16	121
Total Persons Summarily Arrested			0	0	2	2
Total City Charges			0	0	1	1
Total State Charges			0	0	6	6

NORTH 11  
 SOUTH 27  
 38

Date: 10-15-06 To 10-21-06

**Neighborhood Strategic Planning Initiative**

	10/15	10/16	10/17	10/18	10/19	10/20	10/21	TOTALS
Dispatched Assignments	1	12	12	2	3	5	3	38
Auto Speed Citations	0	0	0	0	0	0	0	0
Auto Speed Warnings	0	0	0	0	0	0	0	0
Business/Tavern Checks	3	14	3	21	13	14	3	71
CCW-City	0	0	0	0	0	0	0	0
CCW-State	0	0	0	0	0	0	0	0
Curfew	0	0	0	0	0	0	0	0
Curfew-Parents Respons.	0	0	0	0	2	0	4	6
DC-City	0	6	1	0	0	0	0	7
DC-State	0	0	0	0	0	0	1	1
Equipment Violations	2	0	0	0	0	0	0	2
Field Interviews	20	37	32	30	47	51	23	240
Graffiti-City	0	0	0	0	0	0	0	0
Graffiti-State	0	0	0	0	0	0	0	0
Knock & Talks Conducted	0	0	0	0	0	0	0	0
Littering	0	0	0	0	0	0	0	0
Loitering	0	0	2	0	0	0	0	2
Loitering-Prostitution	0	0	0	0	0	3	0	3
Loitering-Drug Related	0	0	0	0	0	0	0	0
Loud Music	0	0	0	0	0	0	0	0
Marijuana Citations-City	0	0	0	0	0	0	0	0
Non-Traffic City	0	6	2	2	7	8	0	25
Non-Traffic State	0	2	1	3	3	4	0	13
Other Agency Referrals	0	0	0	0	0	0	0	0
Parking	0	0	0	12	11	3	6	32
Park & Walk (Time Spent)	8.0	6.5	4.0	4.0	0.0	4.0	3.0	29.5
Pedestrian	0	0	0	0	0	0	0	0
Public Drinking	0	0	1	0	0	0	0	1
Redo Investigations	0	0	0	0	0	0	0	0
Search Warrants	0	0	0	0	0	0	0	0
Traffic Citations	9	0	0	1	13	8	5	36
Traffic Warnings	2	2	1	2	3	5	2	17
Vehicle Registration	0	0	0	0	1	0	0	1
Weapons Recovered (Gun)	0	0	0	0	0	0	0	0
Weapons Recovered (Other)	0	0	0	0	0	0	0	0
Other Activity - Explain:	3	5	1	6	0	0	1	16
<b>TOTALS</b>	<b>48</b>	<b>90.5</b>	<b>60</b>	<b>83</b>	<b>106</b>	<b>107</b>	<b>52</b>	<b>546.5</b>
Total Persons Summarily Arrested	0	7	3	4	7	8	5	34
Total City Charges	0	7	3	4	7	8	5	34
Total State Charges	0	0	2	0	2	4	0	8

Date: 10-15-06

## Neighborhood Strategic Planning Initiative

	<i>Dist 2</i>	<i>Dist 3</i>	<i>Dist 5</i>	<i>Dist 6</i>	<i>Dist 7</i>	TOTALS
Dispatched Assignments	NIS	NIS				
Auto Speed Citations				1		1
Auto Speed Warnings						0
Business/Tavern Checks						0
CCW-City			3			3
CCW-State						0
Curfew						0
Curfew-Parents Respons.						0
DC-City						0
DC-State						0
Equipment Violations						0
Field Interviews				2		2
Graffiti-City			9	8	3	20
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City						0
Non-Traffic State						0
Other Agency Referrals						0
Parking						0
Park & Walk (Time Spent)						0
Pedestrian			8.0			8.0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations						0
Traffic Warnings				3	6	9
Vehicle Registration				2		2
Weapons Recovered (Gun)						0
Weapons Recovered (Other)						0
Other Activity - Explain:						0
<b>TOTALS</b>	0	0	20	16	3	3
					12	48
Total Persons Summarily Arrested						
Total City Charges			0	0	0	0
Total State Charges			0	0	0	0
			0	0	0	0

Date: 10-16-06

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	TOTALS
Dispatched Assignments	NIS	NIS				
Auto Speed Citations				7	5	12
Auto Speed Warnings						0
Business/Tavern Checks						0
CCW-City			7	7		14
CCW-State						0
Curfew						0
Curfew-Parents Respons.						0
DC-City						0
DC-State				6		6
Equipment Violations						0
Field Interviews						0
Graffiti-City			8	26	3	37
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City						0
Non-Traffic State				6		6
Other Agency Referrals				2		2
Parking						0
Park & Walk (Time Spent)						0
Pedestrian			6.5			6.5
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations						0
Traffic Warnings						0
Vehicle Registration				2		2
Weapons Recovered (Gun)						0
Weapons Recovered (Other)						0
Other Activity - Explain:						0
<b>TOTALS</b>	0	0	21.5	61	8	90.5
Total Persons Summarily Arrested						
Total City Charges			0	7	0	7
Total State Charges			0	7	0	7
			0	0	0	

Date: 10-17-06

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	<u>TOTALS</u>
Dispatched Assignments	NIS	NIS		8	4	12
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks			3			3
CCW-City						0
CCW-State						0
Curfew						0
Curfew-Parents Respons.						0
DC-City						0
DC-State			1			1
Equipment Violations						0
Field Interviews						0
Graffiti-City				23	9	32
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering				2		2
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City						0
Non-Traffic State			1	1		2
Other Agency Referrals					1	1
Parking						0
Park & Walk (Time Spent)						0
Pedestrian			4.0			4.0
Public Drinking						0
Redo Investigations			1			1
Search Warrants						0
Traffic Citations						0
Traffic Warnings						0
Vehicle Registration				1		1
Weapons Recovered (Gun)						0
Weapons Recovered (Other)						0
Other Activity - Explain:						0
<b>TOTALS</b>	0	0	10	36	14	60
Total Persons Summarily Arrested			0	2	1	3
Total City Charges			1	2	0	3
Total State Charges			0	1	1	2

Date: 10-18-06

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	<u>TOTALS</u>
Dispatched Assignments	NIS	NIS				
Auto Speed Citations				2		2
Auto Speed Warnings						0
Business/Tavern Checks						0
CCW-City			8	5	8	21
CCW-State						0
Curfew						0
Curfew-Parents Respons.						0
DC-City						0
DC-State						0
Equipment Violations						0
Field Interviews						0
Graffiti-City			16	4	10	30
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City				2		2
Non-Traffic State				3		3
Other Agency Referrals						0
Parking						0
Park & Walk (Time Spent)					12	12
Pedestrian			4.0			4.0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations						0
Traffic Warnings				1		1
Vehicle Registration				1	1	2
Weapons Recovered (Gun)						0
Weapons Recovered (Other)						0
Other Activity - Explain:						0
<b>TOTALS</b>	0	0	28	24	31	83
Total Persons Summarily Arrested			0	4	0	4
Total City Charges			0	4	0	4
Total State Charges			0	0	0	0

Date 10-19-06

## Neighborhood Strategic Planning Initiative

	<i>Dist 2</i>	<i>Dist 3</i>	<i>Dist 5</i>	<i>Dist 6</i>	<i>Dist 7</i>	TOTALS
Dispatched Assignments	NIS	NIS		1	2	3
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks			4	5	4	13
CCW-City						0
CCW-State						0
Curfew				2		2
Curfew-Parents Respons.						0
DC-City						0
DC-State						0
Equipment Violations						0
Field Interviews				3		3
Graffiti-City			2	32	13	47
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City				7		7
Non-Traffic State				1	2	3
Other Agency Referrals						0
Parking				1	10	11
Park & Walk (Time Spent)						0.0
Pedestrian						0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations				10	3	13
Traffic Warnings				1	2	3
Vehicle Registration					1	1
Weapons Recovered (Gun)						0
Weapons Recovered (Other)						0
Other Activity - Explain:						0
TOTALS	0	0	6	63	37	106
Total Persons Summarily Arrested			0	6	1	7
Total City Charges			0	7	0	7
Total State Charges			0	0	2	2

Date: 10-20-06

*Neighborhood Strategic Planning Initiative*

	<i>Dist 2</i>	<i>Dist 3</i>	<i>Dist 5</i>	<i>Dist 6</i>	<i>Dist 7</i>	TOTALS
Dispatched Assignments	NIS	NIS		5		5
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks			5	4	5	14
CCW-City						0
CCW-State						0
Curfew						0
Curfew-Parents Respons.						0
DC-City						0
DC-State						0
Equipment Violations						0
Field Interviews				2		2
Graffiti-City			15	29	7	51
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution				3		3
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City				7	1	8
Non-Traffic State					4	4
Other Agency Referrals						0
Parking						0
Park & Walk (Time Spent)			4.0	2	1	3
Pedestrian						4.0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations						0
Traffic Warnings				8		8
Vehicle Registration				5		5
Weapons Recovered (Gun)						0
Weapons Recovered (Other)						0
Other Activity - Explain:						0
TOTALS	0	0	24	65	18	107
Total Persons Summarily Arrested			0	6	2	8
Total City Charges			0	7	1	8
Total State Charges			0	0	4	4

Date: 10-21-06

## Neighborhood Strategic Planning Initiative

	<i>Dist 2</i>	<i>Dist 3</i>	<i>Dist 5</i>	<i>Dist 6</i>	<i>Dist 7</i>	TOTALS
Dispatched Assignments	NIS	NIS		3		3
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks			3			3
CCW-City						0
CCW-State						0
Curfew						0
Curfew-Parents Respons.				4		4
DC-City						0
DC-State				1		1
Equipment Violations						0
Field Interviews			3	14	1	1
Graffiti-City					6	23
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City						0
Non-Traffic State						0
Other Agency Referrals						0
Parking					6	6
Park & Walk (Time Spent)			3.0			3.0
Pedestrian						0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations					5	5
Traffic Warnings				1	1	2
Vehicle Registration						0
Weapons Recovered (Gun)						0
Weapons Recovered (Other)				1		1
Other Activity - Explain:						0
<b>TOTALS</b>	0	0	9	24	19	52
Total Persons Summarily Arrested			0	5	0	5
Total City Charges			0	5	0	5
Total State Charges			0	0	0	0

NORTH 8  
 SOUTH  $\frac{12}{20}$

Date: 10-22-06 To 10-28-06

**Neighborhood Strategic Planning Initiative**

	10/22	10/23	10/24	10/25	10/26	10/27	10/28	TOTALS
Dispatched Assignments	3	7	9	NIS	0	1	NIS	20
Auto Speed Citations	0	0	0		0	0		0
Auto Speed Warnings	0	0	0		0	0		0
Business/Tavern Checks	7	13	14		4	2		40
CCW-City	0	0	0		0	0		0
CCW-State	0	0	0		0	0		0
Curfew	0	1	0		0	0		1
Curfew-Parents Respons.	0	0	0		0	0		0
DC-City	4	0	2		0	0		6
DC-State	0	0	0		0	0		0
Equipment Violations	0	0	0		0	0		0
Field Interviews	32	41	33		3	8		117
Graffiti-City	0	0	0		0	0		0
Graffiti-State	0	0	0		0	0		0
Knock & Talks Conducted	0	0	0		0	0		0
Littering	0	0	0		0	0		0
Loitering	0	1	0		0	0		1
Loitering-Prostitution	0	0	0		0	0		0
Loitering-Drug Related	0	0	0		0	0		0
Loud Music	0	0	0		0	0		0
Marijuana Citations-City	0	0	0		0	0		0
Non-Traffic City	8	7	6		0	0		21
Non-Traffic State	3	1	1		0	0		5
Other Agency Referrals	0	0	0		0	0		0
Parking	16	15	12		0	3		46
Park & Walk (Time Spent)	6.5	4.0	3.5		2.5	4.0		20.5
Pedestrian	0	0	0		0	0		0
Public Drinking	2	0	0		0	0		2
Redo Investigations	0	0	0		0	0		0
Search Warrants	0	0	0		0	0		0
Traffic Citations	7	2	6		0	0		15
Traffic Warnings	2	6	6		0	0		14
Vehicle Registration	0	0	0		0	0		0
Weapons Recovered (Gun)	0	0	0		0	0		0
Weapons Recovered (Other)	1	0	0		0	0		1
Other Activity - Explain:	0	20	0		0	0		20
<b>TOTALS</b>	<b>91.5</b>	<b>118</b>	<b>92.5</b>	<b>0</b>	<b>9.5</b>	<b>18</b>	<b>0</b>	<b>329.5</b>
<b>Total Persons Summarily Arrested</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14</b>
<b>Total City Charges</b>	<b>5</b>	<b>6</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15</b>
<b>Total State Charges</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>

Date: 10-22-06

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	<u>TOTALS</u>
Dispatched Assignments	NIS	NIS		3		3
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks			4	3		7
CCW-City						0
CCW-State						0
Curfew						0
Curfew-Parents Respons.						0
DC-City						0
DC-State				4		4
Equipment Violations						0
Field Interviews			16	13	3	32
Graffiti-City						0
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City				4	4	8
Non-Traffic State				1	2	3
Other Agency Referrals						0
Parking				6	10	16
Park & Walk (Time Spent)			6.5			6.5
Pedestrian						0
Public Drinking					2	2
Redo Investigations						0
Search Warrants						0
Traffic Citations				4	3	7
Traffic Warnings				2		2
Vehicle Registration						0
Weapons Recovered (Gun)						0
Weapons Recovered (Other)				1		1
Other Activity - Explain:						0
<b>TOTALS</b>	0	0	26.5	41	24	91.5
Total Persons Summarily Arrested			0	3	1	4
Total City Charges			0	3	2	5
Total State Charges			0	0	0	0

Date: 10-23-05

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	TOTALS
Dispatched Assignments	NIS	NIS		2	5	7
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks			10	3		13
CCW-City						0
CCW-State						0
Curfew				1		1
Curfew-Parents Respons.						0
DC-City						0
DC-State						0
Equipment Violations						0
Field Interviews			11	16	14	41
Graffiti-City						0
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution					1	1
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City				5	2	7
Non-Traffic State				1		1
Other Agency Referrals						0
Parking				3	12	15
Park & Walk (Time Spent)			4.0			4.0
Pedestrian						0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations						0
Traffic Warnings				1	1	2
Vehicle Registration				1	5	6
Weapons Recovered (Gun)						0
Weapons Recovered (Other)						0
Other Activity - Explain:						0
TOTALS	0	0	25	53	40	118
Total Persons Summarily Arrested			0	3	2	5
Total City Charges			0	4	2	6
Total State Charges			0	1	0	1

Date: 10-24-06

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	TOTALS
Dispatched Assignments	NIS	NIS		7	2	9
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks			5	3	6	14
CCW-City						0
CCW-State						0
Curfew						0
Curfew-Parents Respons.						0
DC-City						0
DC-State				2		2
Equipment Violations						0
Field Interviews			6	19	8	33
Graffiti-City						0
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City						0
Non-Traffic State				6		6
Other Agency Referrals					1	1
Parking						0
Park & Walk (Time Spent)				2	10	12
Pedestrian			3.5			3.5
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations						0
Traffic Warnings				2	4	6
Vehicle Registration				4	2	6
Weapons Recovered (Gun)						0
Weapons Recovered (Other)						0
Other Activity - Explain:						0
TOTALS	0	0	14.5	45	33	92.5
Total Persons Summarily Arrested			0	4	1	5
Total City Charges			0	4	0	4
Total State Charges			0	0	1	1

Date: 10-25-06

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	TOTALS
Dispatched Assignments	NIS	NIS	NIS	NIS	NIS	0
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks						0
CCW-City						0
CCW-State						0
Curfew						0
Curfew-Parents Respons.						0
DC-City						0
DC-State						0
Equipment Violations						0
Field Interviews						0
Graffiti-City						0
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City						0
Non-Traffic State						0
Other Agency Referrals						0
Parking						0
Park & Walk (Time Spent)						0
Pedestrian						0.0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations						0
Traffic Warnings						0
Vehicle Registration						0
Weapons Recovered (Gun)						0
Weapons Recovered (Other)						0
Other Activity - Explain:						0
TOTALS	0	0	0	0	0	0
Total Persons Summarily Arrested	0	0	0			0
Total City Charges	0	0	0			0
Total State Charges	0	0	0			0

Date: 10-26-06

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	<u>TOTALS</u>
Dispatched Assignments	NIS	NIS		NIS	NIS	0
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks			4			4
CCW-City						0
CCW-State						0
Curfew						0
Curfew-Parents Respons.						0
DC-City						0
DC-State						0
Equipment Violations						0
Field Interviews			3			3
Graffiti-City						0
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City						0
Non-Traffic State						0
Other Agency Referrals						0
Parking						0
Park & Walk (Time Spent)			2.5			2.5
Pedestrian						0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations						0
Traffic Warnings						0
Vehicle Registration						0
Weapons Recovered (Gun)						0
Weapons Recovered (Other)						0
Other Activity - Explain:						0
<b>TOTALS</b>	0	0	9.5	0	0	9.5
Total Persons Summarily Arrested	0	0	0			0
Total City Charges	0	0	0			0
Total State Charges	0	0	0			0

Date: 10-27-06

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	<u>TOTALS</u>
Dispatched Assignments	NIS	NIS	1	NIS	NIS	1
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks			2			2
CCW-City						0
CCW-State						0
Curfew						0
Curfew-Parents Respons.						0
DC-City						0
DC-State						0
Equipment Violations						0
Field Interviews			8			8
Graffiti-City						0
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City						0
Non-Traffic State						0
Other Agency Referrals						0
Parking			3			3
Park & Walk (Time Spent)			4.0			4.0
Pedestrian						0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations						0
Traffic Warnings						0
Vehicle Registration						0
Weapons Recovered (Gun)						0
Weapons Recovered (Other)						0
Other Activity - Explain:						0
<b>TOTALS</b>	0	0	18	0	0	18
Total Persons Summarily Arrested	0	0	0			0
Total City Charges	0	0	0			0
Total State Charges	0	0	0			0

Date: 10-28-06

## Neighborhood Strategic Planning Initiative

	<u>Dist 2</u>	<u>Dist 3</u>	<u>Dist 5</u>	<u>Dist 6</u>	<u>Dist 7</u>	<u>TOTALS</u>
Dispatched Assignments	NIS	NIS	NIS	NIS	NIS	0
Auto Speed Citations						0
Auto Speed Warnings						0
Business/Tavern Checks						0
CCW-City						0
CCW-State						0
Curfew						0
Curfew-Parents Respons.						0
DC-City						0
DC-State						0
Equipment Violations						0
Field Interviews						0
Graffiti-City						0
Graffiti-State						0
Knock & Talks Conducted						0
Littering						0
Loitering						0
Loitering-Prostitution						0
Loitering-Drug Related						0
Loud Music						0
Marijuana Citations-City						0
Non-Traffic City						0
Non-Traffic State						0
Other Agency Referrals						0
Parking						0
Park & Walk (Time Spent)						0
Pedestrian						0.0
Public Drinking						0
Redo Investigations						0
Search Warrants						0
Traffic Citations						0
Traffic Warnings						0
Vehicle Registration						0
Weapons Recovered (Gun)						0
Weapons Recovered (Other)						0
Other Activity - Explain:						0
<b>TOTALS</b>	0	0	0	0	0	0
Total Persons Summarily Arrested	0	0	0			0
Total City Charges	0	0	0			0
Total State Charges	0	0	0			0

**Complete Applications must be received no later than 12:00 Noon on Wednesday, October 12, 2005.**

As a final step before submitting your application, use this checklist to ensure that your application is complete. **Failure to include any of the following items will result in disqualification of your application.**

All City Departments applying for grant funds (CBGA and HOME, complete and submit **1 original and 4 copies** of the following Year 2006 documents:

- Application Executive Summary, signed and dated
  - Program Narrative
  - Agency Budget-Revenue Form
  - Agency Budget-Expenses Form
- 
- Number all of your Application pages.
  - Do not submit materials other than those specifically requested. Letters of Support and Appendices submitted under separate cover will be discarded.
  - If you are applying for more than one activity, you must submit a separate application with all required budgets and attachments.
  - If you are applying for funds from more than one source (i.e., CDBG, HOME), you must submit a separate application with all required budgets and attachments.
  - If you decide to replicate the application, make certain it is consistent in all respects with the Community Block Grant Application. Otherwise, it will be returned to the applicant without further review.

Applications may be hand delivered or mailed. **Faxed or electronic applications will not be accepted.** All applications which are received after the closing date of October 12, 2005 will not be reviewed and will be returned to the applicant. **Do not ask, as no exceptions will be granted.**

COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION EXECUTIVE SUMMARY - YR 2006

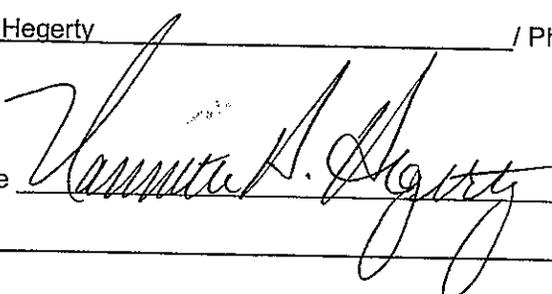
CITY OF MILWAUKEE DEPARTMENTS - ONLY

**REQUIRED:** Indicate the type and amount of funding for which you are applying. **NOTE:** Separate applications are required for each activity and for CDBG & HOME funds.

CDBG \$ 350,000 HOME \$ \_\_\_\_\_

Activity for which you are applying: Targeted Police Patrol in CDBG

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City Department: <u>Police</u>
Address: <u>749 W. State Street</u>
Contact Person: <u>Barbara Butler</u> Title <u>Budget Manager</u>
Contact Person's Telephone Number: <u>414-935-7452</u>
Fax Number: <u>414-935-7841</u>
E-Mail Address: <u>bbutle@milwaukee.gov</u>
Department Director: <u>Nannette Hegerty</u> / Phone Number <u>414-935-7200</u>
Department Director's Signature <u></u>

**NOTICE:**

A false statement or misrepresentation in the proposal to obtain grant funds and funds are awarded, the funds and contract will be in default and the City may declare all of any part of the funds paid out immediately due and repayable to the City and the contract voided.

- 1) **Households/Clients Served:** Describe the specific households/persons to be served, including target low-income level and special needs populations, as applicable.

Milwaukee police officers will be deployed on overtime within the specified Neighborhood Strategic Planning sites to deliver police services to residents and citizens.

- 2) **Outreach:** Indicate all of the methods that will be used to inform eligible persons about your program.

During the course of their duties, assigned officers will have contact with citizens as they provide a wide array of law enforcement services.

- 3) **Activity/Goals and Timelines:**

The intended goal is to increase police patrolling in the designated CDBG areas, during the 2006 calendar year. Short and mid-term goals include increasing in calls for service, including self-initiated police contacts.

- 4) **Program Outcomes:** The expected long term outcomes from CBGA's funded programs are: **1) Reduce Crime; 2) Increase Property Values; 3) Increase Economic Vitality; and, Improve Quality of Life.** Towards this end, describe the short term and midterm outcomes (results, impact or change expected to come about as a result of your program).

Because of the additional police resources to be deployed in the target areas, it is expected that both short term and long term goals will consist of an increase in the calls for service in the target reporting areas. This translates into an increase in the level of activity officers will perform, such as more dispatched assignments and more self-initiated police activity. This will consist of an increase in traffic stops and the issuing of more citations or arrests. With more officers in the target area performing more enforcement functions, more people will be deterred from engaging in criminal activity.

- 5) **If applicable, describe existing collaborations with other agencies, residents and/or other entities, which are necessary for performance of the activity.**

The Milwaukee Police Department has established far-reaching collaborative partnerships with numerous agencies and community groups. From cooperating with other criminal justice agencies to target criminal behavior, to working closely with various community based and neighborhood organizations, officers are consistently relying on the resources and assistance of others. The Department currently meets with neighborhood groups throughout the city to brief residents regarding crime trends and other issues of interest. This provides for the opportunity for the exchange of information to assist the Department in performing its function.

**6) Describe your agency's specific experience in providing the requested services, accomplishments and successes specific to the activity for which you are applying. Include staff expertise.**

The Milwaukee Police Department has been engaged in numerous enforcement initiatives, including a collaboration with Department of Neighborhood Services that devotes police resources, coupled with nuisance abatement and garbage collection, to improve the physical characteristics of a neighborhood, while deterring criminal activity within those areas. Furthermore, the Department has worked with other agencies in various Weed and Seed initiatives throughout the city to improve the economic and social conditions of neighborhoods.

**7) Describe other resources leveraged for the activity for which you are applying.**

The Milwaukee Police Department has available resources, provided by the City of Milwaukee, to supplement the efforts of this initiative, including equipment and personnel.

# AGENCY BUDGET: EXPENSES

## CDBG FUNDS ONLY

(A Separate Budget Is required for each activity for which you are applying)

Organization: Police

Program Name: Increased Police Patrols in CDBG Area

Show a proposed budget for the program for which you are applying. Include all committed and pending funds for your program.

CATEGORY	Requested Funds	Committed Funds (list source)	Pending Funds (list source)
Personnel	\$350,000		
Fringe Benefits			
Occupancy/Utilities			
General Services (training, travel, printing, advertising, memberships)			
Supplies (office products, postage, computer and cleaning supplies, etc.)	.167		
Contractual Services (accounting, legal, consulting, insurance)			
Equipment(Purchase/Rental)			
Other Costs(Describe)			
<b>TOTAL COSTS</b>	<b>\$350,000</b>		

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