



Department of Employee Relations

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June 4, 2021

To: The City Service Commission  
 From: Andrea Knickerbocker, Human Resources Manager  
 Subject: Probationary Period Recommendations for Reclassified Positions

The following positions are being recommended for reclassification at the June 8, 2021 meeting of the City Service Commission. Accordingly, we make the following recommendations related to the probationary period.

**Common Council – City Clerk**

Current	Recommended
New Position (One Position)	Workforce Grant Specialist PR 2FX (\$48,670 - \$67,616) (One Position)
This new position is vacant and a new incumbent will serve a probationary period.	

**Department of Public Works**

Current	Recommended
Engineering Drafting Technician I Engineering Technician I PR 3BN (\$33,102 - \$39,970) (Underfill Titles)	Engineering Drafting Technician I Engineering Technician I PR 3DN (\$38,042 - \$44,399) FN: Recruitment is at \$38,483 (Underfill Titles)
Engineering Drafting Technician II (20 Positions) Engineering Technician II (28 Positions) PR 3FN (\$38,508 - \$47,171)	Engineering Drafting Technician II (20 Positions) Engineering Technician II (28 Positions) PR 3FN (\$38,508 - \$47,171) FN: Recruitment is at \$42,030
Engineering Drafting Technician IV (26 Positions) *Engineering Technician IV (40 Positions) PR 3NN (\$44,949 - \$61,296) *FN: Recruitment is at \$45,185	Engineering Drafting Technician IV (26 Positions) Engineering Technician IV (40 Positions) PR 3NN (\$44,949 - \$61,296) FN: Recruitment is at \$50,182
Engineering Drafting Technician V PR 3QN (\$52,893 - \$68,048) (5 Positions)	Engineering Drafting Technician V (5 Positions) Engineering Technician V (14 Positions) PR 3RN (\$53,597 - \$69,618) FN: Recruitment is at \$56,573
Engineering Technician V PR 3RN (\$53,597 - \$69,618) (14 Positions)	



Engineering Technician VI PR 2IN (\$58,462 - \$81,844) FN: Recruitment is at \$66,324 (10 Positions)	Engineering Technician VI PR 2IN (\$58,462 - \$81,844) FN: Recruitment is at \$67,596 and may be at any point in the range with DER approval. (10 Positions)
Public Works Inspector I PR 3HN (\$43,733 - \$50,649) FN: Additional \$80 biweekly for "Resident (Lead) Inspector" (Underfill Title)	Public Works Inspector I PR 3HN (\$43,733 - \$50,649) FN: Recruitment is at \$45,620 FN: Additional \$80 biweekly for "Resident (Lead) Inspector" (Underfill Title)
Public Works Inspector II PR 3LN (\$42,539 - \$59,095) FN: Recruitment is at \$45,013 FN: \$40 biweekly for Water Construction Coordinator duties FN: Additional \$80 biweekly for "Resident (Lead) Inspector" (38 Positions)	Public Works Inspector II PR 3LN (\$42,539 - \$59,095) FN: Recruitment is at \$50,182 FN: \$40 biweekly for Water Construction Coordinator duties FN: Additional \$80 biweekly for "Resident (Lead) Inspector" (41 Positions)
Bridges and Public Buildings Inspector PR 3LN (\$42,539 - \$59,095) FN: Recruitment is at \$46,347 (3 Positions)	
Sidewalk Repair Specialist PR 3NN (\$44,949 - \$61,296) FN: Recruitment is at \$49,344 (2 Positions)	Sidewalk Repair Specialist PR 3NN (\$44,949 - \$61,296) FN: Recruitment is at \$55,201 (2 Positions)
Traffic Operations Assistant* (4 Positions) Engineering Intern (13 Positions)** PR 9PN (\$29,702 - \$37,357) *FN: Sophomores and juniors may be appointed up to \$1,265. **FN: Juniors may be appointed up to \$1,265; Seniors up to \$1,437.	Transportation Operations Assistant (4 Positions) Engineering Intern (13 Positions) PR 9PN (\$29,702 - \$37,357) FN: Recruitment is at \$37,357
No new probationary periods are recommended as this is a market study.	

### Port Milwaukee

Current	Recommended
Engineering Technician IV PR 3NN (\$44,949 - \$61,296) FN: Recruitment is at \$45,185 (1 Position)	Engineering Technician IV PR 3NN (\$44,949 - \$61,296) FN: Recruitment is at \$50,182 (1 Position)
No new probationary period is recommended as this position is part of a market study.	



**Health Department**

Current	Recommended
Health Project Assistant PR 5FN (\$40,516 - \$48,248) Recruitment rate is \$42,539 (Three Positions)	Fatherhood Involvement Specialist 3 PR 2FN (\$48,294 - \$67,616) FN: Recruitment at \$58,490 – flexibility within range based upon experience/credentials with DER approval (Three Positions) Fatherhood Involvement Specialist 2 PR 2EN (\$45,306 - \$63,426) FN: Recruitment at \$55,704 – flexibility within range based upon experience/credentials with DER approval (Underfill Title) Fatherhood Involvement Specialist 1 PR 2DN (\$42,500 - \$59,498) FN: Recruitment at \$53,052 – flexibility within range based upon experience/credentials with DER approval (Underfill Title)
The current incumbents have been performing these duties and responsibilities for some time and no new probationary period is recommended.	

**Health Department**

Current	Recommended
Program Assistant II PR 5FN (\$40,516 - \$48,248) Recruitment rate is \$42,539 (One Position)	Health Accounting Assistant 5GN (\$41,610 - \$49,946) (Two Positions)
Accounting Assistant II PR 6HN (\$37,080 - \$41,863) Recruitment rate is \$37,830 (One Position)	
The current incumbents have been performing these duties and responsibilities for some time and no new probationary period is recommended.	

