

Contracting Agency:	Housing Authority of the City of Milwaukee
Type of Work, Services, or Material:	Architectural, Engineering, and Related Services for RAD Conversion
Housing Development:	Townhomes at Carver Park
Amount:	\$259,800.00
Job Number:	Carver Park Mixed Financing, 584-413010

Galbraith Carnahan Architects LLC Wauwatosa, WI

REQUEST FOR PROPOSALS ANALYSIS AND STAFF RECOMMENDATION

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SECTION 3

Target Contracting	<u>10</u> %	Target Employment	<u>30% of new hires</u>
Proposed Contracting	<u>25</u> %	Proposed Employment	<u>none</u>

Galbraith Carnahan Architects LLC (GCA) is not a certified Section 3 business. GCA has identified a need to subcontract at this time to Thunderbird Engineering Inc., a certified Section 3 business, for 25% of the contract. Should GCA need to subcontract any other portion of the work, then GCA will contact Purchasing/Contracts Services prior to seeking any subcontractors on its own. GCA has not identified a need to hire at this time. Should GCA need to hire in the future, then GCA will contact Purchasing/Contracts Services prior to seeking any candidates on its own. Purchasing/Contracts Services recommends proceeding with award.

Section 3 Coordinator _____ Date _____

FINANCE AND ACCOUNTING

Finance and Accounting concurs with the recommendation of the Modernization & Development Services Section to award to Galbraith Carnahan Architects LLC as described above. Charge the account number(s) as listed above.

Grants Accountant/Budget Analyst _____ Date _____

RECOMMENDATION

RECOMMEND AWARD AS DESCRIBED ABOVE TO GALBRAITH CARNAHAN ARCHITECTS LLC.

APPROVAL RECOMMENDED

Chief Financial Officer _____ Date _____

APPROVED

Secretary-Executive Director _____ Date _____