

Template: Decision Worksheet

Possible Solutions	Goals			Values/ Tactics		Factors for consideration					
	1. GHG emissions: reductions by 2030/ 2050	2. Racial Equity	3. Economic Opportunity	Rationale/ evidence that it works/ effective?	Who will benefit?	*Project Scalability	*Lead Organization; key partners / stakeholders	*Market Forces that impact success	*Local Funding Sources	*Possible community objections	*Job Training needs/ opportunities

Prioritize

- Rank importance of each Goal and Factor / which solutions tick the most important boxes?
- Determine focus areas: (eg. Commercial or residential buildings, etc.)
- Identify how and when community will provide input

Brainstorm possible solutions

- Which solutions address root causes versus symptoms?
- Which solutions leverage other resources/ current efforts?

Use Scoring Matrix to narrow the field to a few ideas

Research

- *Examples from other cities – what worked and what didn’t?
- *What is our capacity to implement?

Scenario Planning: assess opportunities and risks

- What would success look like?
- What could go wrong? What are the unknowns?

Draft Plan

- *Timeline
- *Interim and long term Benchmarks (who will track project metrics and how will they be measured?)
- *Consultant needs
- *Communications/ develop an infographic
- *Complete an “Equity Impact Statement”

Comments:

Key: *items listed in the “Winnowing: in search of the “Big Idea” document