

**INVITATION FOR BIDS**  
**TABULATION, ANALYSIS, AND RECOMMENDATION**

Contracting Agency:	Housing Authority of the City of Milwaukee.
Official Notice Number:	58007
Date and Time of Opening:	Wednesday, December 9, 2020, 2:00 PM (CST)
Type of Work, Services, or Material:	Provide Maintenance Temporary Employee Staffing

Budget Amount/Cost Estimate:	Approximately \$750,000/year
Budget/Account Number:	Various fundings

<b><u>Firm (listed alphabetically)</u></b>	<b><u>City, State</u></b>	<b><u>Score</u></b>
22 Century Technologies, Inc.	McLean, VA	175
Argus Technical Services	Milwaukee, WI	200

**PROCUREMENT REVIEW**

**PROCURING SECTION: Purchasing & Contracts**

Proposals were advertised in the Daily Reporter twice and posted on the HACM website. Two proposals were received and evaluated by a team of two individuals based on the evaluation criteria in the RFP. Argus Technical Services received the highest ranked score; therefore staff recommends awarding the contract to Baker Tilly.

Procurement & Contracts Director \_\_\_\_\_ Date \_\_\_\_\_

**EMERGING BUSINESS ENTERPRISES**

Target Contracting     20 %     20% MBE and/or WBE

Proposed Contracting     0 %     \_\_\_\_\_

**Argus Technical Services** is not a certified EBE firm with the State of Wisconsin. **Argus Technical Services** has not identified a need to subcontract at this time. Should **Argus Technical Services** need to subcontract any other portion of the work; **Argus Technical Services** should contact Purchasing and Contracts Services prior to seeking out any subcontractors on its own.

Purchasing/Contracts Services recommends proceeding with award.

Section 3 Coordinator \_\_\_\_\_ Date \_\_\_\_\_

**SECTION 3**

**Section 3 Hiring/Subcontracting**

Proposed Section 3 Contracting	<u>100%</u>
Proposed Employment	<u>0 new hires</u>
Proposed Section 3 Employment	<u>0 new hires</u>

**Argus Technical Services** is a Section 3 certified firm and has not identified a need to subcontract at this time. Should **Argus Technical Services** need to subcontract any other portion of the work; **Argus Technical Services** will contact Purchasing and Contracts Services prior to seeking out any subcontractors on its own.

Currently, **Argus Technical Services** has not identified a need to hire. Should **Argus Technical Services** need to hire, **Argus Technical Services** will contact Purchasing and Contracts Services prior to seeking out any candidates on its own.

Section 3 Coordinator \_\_\_\_\_

Date \_\_\_\_\_

**FINANCE AND ACCOUNTING**

Finance and Accounting concurs with the recommendation of the Procuring Section to award contract to Argus Technical Services. Charge the account number(s) as indicated above.

Project Accountant \_\_\_\_\_

Date \_\_\_\_\_

**RECOMMENDATION**

RECOMMEND AWARD OF CONTRACT TO ARGUS TECHNICAL SERVICES THE HIGHEST RANKED FIRM.

**APPROVAL RECOMMENDED**

Chief Financial Officer \_\_\_\_\_

Date \_\_\_\_\_

Assistant Secretary \_\_\_\_\_

Date \_\_\_\_\_

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**APPROVED**

Secretary-Executive Director \_\_\_\_\_

Date \_\_\_\_\_