



Department of Administration
Budget and Management Division

Tom Barrett
Mayor

Sharon Robinson
Administration Director

Dennis Yaccarino
Budget and Management Director

November 30, 2020

Ref: SF 21019

Mr. Jim Owczarski
City Clerk
City Hall Room 205

SUBJECT: Communication from the Department of Administration – Budget and Management Division amending the Positions Ordinance relative to adding a position in the Mayor’s Office.

Dear Mr. Owczarski:

We are submitting this communication file requesting changes to the 2021 Positions Ordinance to add one position of Community Outreach Liaison in the Mayor’s Office. We are requesting this file be heard at the December 9, 2020 Finance & Personnel Committee meeting.

Please amend the 2021 Positions Ordinance as follows:

<u>Dept./Position Title</u>	<u>Add</u>
<u>MAYOR'S OFFICE</u>	
Community Outreach Liaison	1

Respectfully submitted,

Dennis Yaccarino
Budget and Management Director

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