

Milwaukee Police Department

Police Administration Building 749 West State Street Milwaukee, Wisconsin 53233 http://www.milwaukee.gov/police

Alfonso Morales

Chief of Police

(414) 933-4444

July 21, 2020

The Board of Fire and Police Commission 200 East Wells Street, Room 706 Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Office Assistant III (Pay Range 6FN):

CHRISTY C. IRVINE-BACHMANN

to the position of Administrative Assistant II (Pay Range 6HN), in this Department, effective Sunday, August 9, 2020. This position will be underfilling the position of ADMINSTRATIVE ASSISTANT III (Pay Range 5FN) for a minimum period of six months. Ms. Irvine-Bachmann's promotion to the Administrative Assistant III will be contingent upon her satisfactory work performance and the recommendation of the Chief of Police.

Ms. Irvine-Bachman was appointed to the Department as an Office Assistant I on December 7, 2015. On July 31, 2016, she was promoted to the position of Office Assistant II assigned to the Forensics Section of the Investigation Management Division. On April 22, 2018, she was promoted to Office Assistant III assigned to the Court Administration Section. On March 10, 2019, she was assigned to the Police Academy. Her training and experience qualifies her for the position. She has been recommended for promotion by her commanding officer.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Irvine-Bachmann to the position of Administrative Assistant II.

Respectfully Submitted,

ALFONSO MORALES

CHIEF OF POLICE

AM:cwh

F&P: 3/18/2020 (Centeno)

C: Payroll Supervisor Santiago

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Approved by the BOARD OF FIRE & POLICE COMMISSIONERS:

Chair

Date

Executive Director