



Memorandum of Understanding for Opportunity MKE (Mobility Program):

**The Housing Authority of the City of Milwaukee and
the Metropolitan Milwaukee Fair Housing Council**

This Memorandum of Understanding (MOU) is entered into by and between: The Housing Authority of the City of Milwaukee (HACM) and the Metropolitan Milwaukee Fair Housing Council (MMFHC)

HACM

The Housing Authority of the City of Milwaukee's (HACM) mission is to foster strong, resilient and inclusive communities by providing a continuum of high-quality housing options that support self-sufficiency, good quality of life, and the opportunity to thrive.

HACM has been a national leader in housing for over 70 years and currently provides high-quality, affordable housing options to over 10,000 Milwaukee families, seniors and disabled adults. HACM also works with residents to assist them in achieving self-sufficiency through a wide range of economic, health and social services.

HACM's housing options include over 4,000 subsidized public housing and/or tax credit units and a Housing Choice Voucher Program that provides housing assistance to nearly 6,000 households.

MMFHC

The Metropolitan Milwaukee Fair Housing Council is a private non-profit organization that operates a full-service fair housing program. Prompted by prevailing patterns of racial and economic segregation, widespread discrimination in the housing market, and an inadequate number of fair housing enforcement agencies, 40 citizens organized MMFHC in 1977.

MMFHC promotes fair housing throughout the State of Wisconsin by combating illegal housing discrimination and by creating and maintaining racially and economically integrated housing patterns. MMFHC currently operates four programs: Enforcement Program, Outreach and Education Program, Fair Lending Program and the Inclusive Communities Program. Opportunity MKE is a component of the Inclusive Communities Program.

A. Purpose.

The purpose of this MOU is to communicate the agreed upon roles and responsibilities of HACM and MMFHC in regards to their partnership in the implementation of the housing mobility program – Opportunity MKE.

HACM and MMFHC are essential partners in the creation of housing mobility in the Milwaukee area.

B. Roles and Responsibilities.

While MMFHC will be implementing the housing mobility services, HACM's HCV program is essential in recruiting HCV families into Opportunity MKE.

HACM will:

- Participate in staff trainings conducted by MMFHC, to identify and recruit existing HCV participants to the mobility program;
- Recruit HCV participants to enroll in Opportunity MKE (as described in Participant Recruitment Plan)
- Review rent structures in Opportunity areas 4 months after program launch;
- Review search times for mobility participants (a maximum of 120 days) 4 months after program launch;
- Whether in person or online, provide opportunities and space at each *New Voucher* and *Move* briefing for Opportunity MKE staff to recruit and enroll participants;
- Commit to notify MMFHC if an HCV mobility family is experiencing HCV challenges regarding their program eligibility, their landlord, housing unit or neighborhood

MMFHC will:

- With a pass-thru grant from MDRC, administer Opportunity MKE, a component of MMFHC's Inclusive Communities Program;
- Develop program materials: forms, tracking reports, procedures, marketing materials;
- Hire and train mobility staff;
- Recruit housing providers to the mobility program;
- Complete participant intake, enrollment and random assignment into the Opportunity MKE program;
- Provide pre-search education for participants;
- Counsel and assist during the housing search process; and
- Conduct a post-move counseling assistance program.

C. Communication

MMFHC:

- MMFHC's Senior Administrator of the Inclusive Communities Program will be the primary contact for all Opportunity MKE issues.
- Issues requiring organizational approval should be directed to MMFHC's President and CEO

HACM:

- HACM will appoint an Opportunity MKE *Liaison* in the HCV program to handle day to day Opportunity MKE issues.
- Issues requiring a higher level of authority should be directed to the Housing Choice Voucher Program Director.
- Issues requiring board approval should be directed to the Housing Choice Voucher Program Director

D. Timeframe.

This MOU will commence upon HACM's Board approval (estimated date of May 13, 2020) and will dissolve at the end of the study period (expected to be May 31, 2022).

E. Signatures:

The MOU must be signed by all partners. Signatories must be officially authorized to sign on behalf of the agency and include title and agency name.

MMFHC

Authorized Official Signature Printed Name and Title:

Address:

Telephone(s):

E-Mail Address:

HACM

Authorized Official Signature Printed Name and Title:

Address:

Telephone(s):

E-Mail Address:
