

**AGENDA OF ITEMS TO BE CONSIDERED  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: March 18, 2020

TIME: 9:00 A.M.

PLACE: Committee Room 301-B  
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service  
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: March 18, 2020  
CCFN 191801

Funding Source - 100% Operating  
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>DOA - ENVIRONMENTAL COLLABORATION OFFICE</u>											
7823	Environ. Sustainability Program Mgr.	2LX	3/23/20	1	0	1	0	0		Int	x-2b
<u>DOA-INFORMATION &amp; TECHNOLOGY MGMT. DIVISION</u>											
7826	Programmer Analyst	2GN	9/9/19	4	2	1	0	1		Int/Ext	x-2b
<u>DOA-PURCHASING DIVISION</u>											
7829	Administrative Specialist-Senior	2EX	3/21/20	1	0	1	0	0		Int/Ext	x-2b
<u>DEPT. OF CITY DEVELOPMENT</u>											
7824	Accountant II	2DN	3/8/20	2	1	1	0	0		Int	x-2b
7825	Accountant I	2CN	3/22/20	1	0	1	0	0		Int	x-2b
<u>DEPT. OF EMPLOYEE RELATIONS</u>											
7784	Office Assistant III	6FN	2/23/20	1	0	1	0	0		Int/Ext	x-2b
7798	Human Resources Rep.	2HX	3/3/20	7	6	1	1	0		Ext	x-2b
<u>FIRE AND POLICE COMMISSION</u>											
7621	Fire & Police Comm. Invest./Auditor	2HX	11/29/19	4	2	1	1	0		Int/Ext	x-2b
7786	Research and Policy Analyst	2FX	3/4/20	1	0	1	1	0		Int/Ext	x-2b
7794	Human Resources Rep.	2HX	3/22/20	2	1	1	1	0		Int/Ext	x-2b
7795	Program Assistant II	5FN	11/26/19	4	0	1	1	0		Int/Ext	x-2b
<u>FIRE DEPARTMENT</u>											
7813	Deputy Chief, Fire	4OX	2/23/20	8	7	1	0	0		Int	x-1
7815	Battalion Chief, Fire	4MX	4/4/20	18	17	1	0	0		Int	x-1
7816	Fire Captain (2 positions)	4J	2/22/20	48	46	2	0	0		Int	x-1
7818	Fire Lieutenant (2 positions)	4E	4/5/20 4/5/20	139	137	2	0	0		Int	x-1
<u>HEALTH DEPARTMENT</u>											
7782	Personnel Payroll Asst. III	5EN	1/14/20	1	0	1	0	0		Int/Ext	x-2b
7773	Consumer Environ. Hlth. Supv.	1DX	2/24/20	3	1	1	0	1		Int/Ext	x-2b
7776	Office Assistant II	6EN	2/10/20	1	0	1	0	0	75% FFHV grant	Int	x-2b
7793	Marketing & Comm. Officer	2JX	12/21/19	1	0	1	0	0		Ext	x-2b
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
7796	Certification & Comm. Coord.	2FX	3/8/20	1	0	1	0	0		Int/Ext	x-2b
7628	Commercial Code Enfcmnt. Insp.	3LN	1/25/20	15	13	1	1	0		Int/Ext	x-2b
<u>POLICE DEPARTMENT</u>											
7808	Staff Assistant	2IX	3/8/20	1	0	1	0	0		Int	x-2b
7772	Human Resources Specialist	1DX	3/7/20	1	0	1	0	0		Int/Ext	x-2b
<u>DPW-INFRASTRUCTURE SERVICES</u>											
7778	Electrical Worker	7FN	2/23/20	34	25	1	4	4	60% Capital	Int/Ext	x-2b
7788	Electrical Services Welder	7HN	3/8/20	2	1	1	0	0	60% Capital	Int/Ext	x-2b
7790	Electrical Worker	7FN	2/28/20	34	24	1	4	5	60% Capital	Int/Ext	x-2b
7791	Communications Asst. III	6HN	2/13/20	5	4	1	0	0		Int/Ext	x-2b
7792	Custodial Wkr. II/City Laborer	8DN	1/2/20	13	12	1	0	0		Int/Ext	x-2b
7771	Architectural Project Manager	1IX	2/25/20	1	0	1	0	0	80% Capital	Int/Ext	x-2b

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<u>DPW-OPERATIONS DIVISION</u>											
7814	Equipment Parts Assistant	8FN	11/17/19	7	6	1	0	0		Int/Ext	x-2b
7817	Fleet Maintenance Technician	7HN	11/10/19	17	16	1	0	0		Int/Ext	x-2b
7830	Self-Help Yard Attendant	8FN	NA	8	7	1	0	0		Int/Ext	x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>HEALTH DEPARTMENT</u>											
7775	Dietetic Technician	5CN	2/8/20	5	4	1	0	0	WIC	Int/Ext	x-6
7789	Clinic Assistant	5BN	2/9/20	5	4	1	0	0	WIC	Int/Ext	x-6
7832	Lead Risk Assessor I (6 positions)	3GN	NA	17	8	6	0	0	CDBG & Medicaid	Ext	x-2b
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
7797	Residen. Code Enforc. Insp.	3AN	2/23/20	13	5	1	0	7	CDBG	Int/Ext	x-6
<u>DPW-TRANSPORTATION FUND</u>											
7787	Parking Meter Technician	3DN	12/1/19	3	2	1	0	0	Transportation Fund	Int	x-6
<u>DPW-WATER WORKS</u>											
7799	Water Quality Operations Mgr.	1FX	4/26/20	1	0	1	0	0	Water Works	Int/Ext	x-6
7800	Program Assistant I	5EN	3/22/20	1	0	1	0	0	Water Works	Int/Ext	x-6
7801	Water Repair Worker (2 positions)	8LN	2/23/20 3/7/20	47	44	2	1	0	Water Works	Int/Ext	x-6
7807	Sr. Water Treatment Plant Operator	2GN	3/8/20	18	16	1	1	0	Water Works	Int/Ext	x-6
7827	Engineering Tech. IV	3NN	3/29/20	13	9	1	3	0	Water Works	Int/Ext	x-6
7831	Water Plants Operations Mgr.	1IX	3/28/20	1	0	1	0	0	Water Works	Int/Ext	x-6

SCHEDULE B - FUND TRANSFERS

Finance and Personnel Committee Meeting: March 18, 2020  
 CCFN 191801

Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>COMPTROLLER</u> Salaries & Wages Operating Expenditures	\$67,651.27	\$67,651.27	Fund the use of DER's Auxiliary Resource program for grant accounting.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous