

1/17/20 Coffee Makes You Black

Present: Larry Hoffman, Ariana Hones, George Martin, Supreme Moore Omokunde, Rafael Smith, Barbara Richards.

Guests: Michael Cummings.

1. Discussion of NAACP Toolkit presented by Barbara
 - a. "This is a plan to make a plan"
 - b. Use this toolkit as guidelines for reaching out to the community
 - c. **Officially adopt this framework as a taskforce at next meeting?**
2. Discussion on purpose of this work group
 - a. Pull in input from the community
 - b. Voice of the taskforce to the community (liaison)
 - c. Formulating perspective of long term vision
 - d. Things that this work group needs to be doing:
 - i. Create best practices for other work groups to be gathering community feedback
 - ii. Branding and online presence
 - iii. Short term and long term vision and goals
 - iv. outreach/information to the community: updates on the work of the task force, collection of proposals, community needs)
3. Framework for running meetings
 - a. All guests and community members are welcome and will be notified at the beginning of the meeting that all non-agenda items will take place at the end of the meeting (unless arranged otherwise with the chair of the work group).
 - b. Feedback is always welcome and members are available for individual meetings, phone calls/emails, if there is not enough time to discuss at the work group meeting
 - c. "Bike rack comments": if an item of discussion is taking up a lot of time in the meeting, the item may be "bike racked" until after all other agenda items have been discussed
4. **Kick Off Meeting**
 - a. A "We are here" meeting
 - b. Discuss who we are and why we have gathered
 - c. Get feedback from the community
 - d. **Place? Date? Format? Who is leading this effort?**
5. Climate Action Planning (reference materials)
 - a. Ch. 3 pg. 81, how we need to be giving information and getting feedback as well as decision making power
6. Vision/Mission
 - a. Purpose, outcome, process
 - b. **Who is helping guide this project?**
7. Community feedback:
 - a. We need more experts (scientists, climatologists, etc)
 - b. We need a "crisis" plan or immediate plan for action

8. Barbara's Request:

We request that the four Taskforce work groups now functioning begin to function with the model found in Community Action Planning . The three parts of the Involve level of engagement (see below) as well as the governance guideline (see below) are requested to be included at the beginning of each published agenda and to be read aloud to the assembled work group members and community members.

- See especially Figure 3-1 p.81 of **CAP**: Here the proposed level of community engagement is **Involve**:

Participation Goal: To be involved throughout the CAP process to assure community concerns are understood and considered.

Commitment to Participants: Will work to ensure that local concerns and aspirations are directly reflected in the strategies developed and the role of input in the decisions is clearly communicated.

Example: Visioning Workshop; Focus Groups; Survey

***We request that the Work Groups, formed as a result of the six months final plan, build their unique outreach events from these NAACP modules:**

Improve dialogue with residents and key stakeholders (*Note: This is Vision One of the MMSD Resilience Plan – TF Plan Review doc by BAR*)

Actions 1-4

NAACP pp. 59-76

Module 2: Building Social Cohesion

NAACP pp. 170-198+

Module 5: Communicating For Impact

NAACP pp. 199-212

Module 6: Educating and Organizing for Climate Resilience

NAACP pp. 214-223

Module 7: Democracy and Governance

NAACP pp. 331-345

Module 12: Gender and LGBTQ Responsive Climate Resilience

*** Governance issue: Chair will manage the agenda and keep discussion on topic: send comments to bike rack as necessary**