



Office of the City Clerk

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January 9, 2020

CERTIFIED MAIL

Sam Stair
2925 W. Lincoln Ave.
Milwaukee, WI 53215

Preserve, LLC
5027 N. Berkeley Blvd.
Whitefish Bay, WI 53217

RE: Resolution relating to a Certificate of Appropriateness for mothball status at 2804 - 2810 W. Kilbourn Avenue, in the Concordia Historic District, for Sam Stair of S2M2 Real Estate.

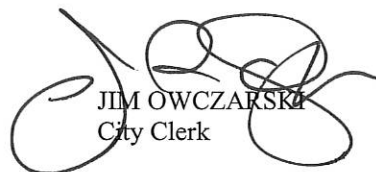
Dear Applicants:

You recently submitted applications for the above listed Certificate of Appropriateness. Because of your request to mothball this property, you will need to furnish a rehabilitation plan to the Commission on or before the date of the hearing. The plan shall include one or more of the following: floor plans, detail drawings, elevations, photographs, and information on sources of financing and contractors and materials to be used. The plan shall specify a tentative time line for completion of the project or its various phases.

A public hearing has been scheduled for Monday, February 10th at 3:00 p.m. in City Hall, 200 East Wells Street, Room 301-B to determine whether or not to grant the requested Certificates of Appropriateness. You or employees designated by yourself will be given an opportunity to speak at this hearing.

If you have any questions relating to the hearing process, please contact Linda Elmer at 414-286-2231.

Sincerely,



JIM OWCZARSKI
City Clerk

