

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Sole Source Contract  
Contract #E0000015637**

**Background:**

<b>User Department:</b>	Milwaukee Police Department
<b>Purchasing Agent:</b>	Marina Litvinets
<b>Contract Description:</b>	VSC for Argent Basic Support
<b>Vendor Name and Location:</b>	ArgSoft Group, LLC (New York, NY)
<b>Contract Term:</b>	09/01/2017 through 08/31/2018 with the option to extend annually upon mutual consent
<b>Requisition # and Date Received:</b>	17011 & 09/20/2019
<b>Original Contract Amount:</b>	\$39,500.00
<b>Expenditures to Date:</b>	\$94,750.00
<b>Current Contract Amount:</b>	\$94,750.00

**History of Contract Amendments:**

Date	Item	Term	Cost
11/03/2017	Original Contract: Sole Source Vendor Service Contract for Argent Basic Support from 09/01/2017 through 08/31/2018 with an estimated contract total of \$39,500.00. <b>No F&amp;P Waiver or Approval Required.</b>	09/01/2017 through 08/31/2018	\$39,500.00
09/19/2018	Amendment #1: Incorporate the option to extend annually upon mutual consent; immediately exercise the annual option to extend by extending the contract for one (1) year from 09/01/2018 through 08/31/2019; and increase the estimated contract total by \$55,250.00 from \$39,500.00 to \$94,750.00. <b>Approval Waived by F&amp;P Committee on: 09/19/2018</b>	09/01/2018 through 08/31/2019	\$55,250.00
Pending	<b>Amendment #2:</b> Extend the contract for one (1) year from 09/01/2019 through 08/31/2020 and increase the estimated contract total by \$58,013.00 from \$94,750.00 to \$152,763.00.	09/01/2019 through 08/31/2020	\$58,013.00
<b>Total (including the pending amendment)</b>			<b>\$152,763.00</b>

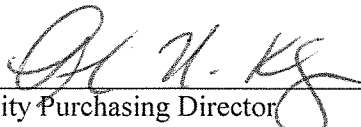
**Purpose of Amendment:**

The purpose of this amendment is to continue to provide Argent Software Basic Support services to the Milwaukee Police Department (MPD). This amendment will extend the contract for one (1) year from 09/01/2019 through 08/31/2020 and increase the estimated contract total by \$58,013.00 from \$94,750.00 to \$152,763.00.

Argent Software is a network scheduling and monitoring tool that automates the monitoring of data center applications, databases, compliance, security, web and virtualization solutions for Java, SAP, SQL servers, and other data center solutions. Argent software is supported 24/7/365.

**Justification for Waiver:**

This software and service satisfies MPD's requirements to ensure all critical business applications run properly with 24-hour technical support. ArgSoft's Argent Basic Support products and services are proprietary and are only available from one source; therefore, for this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by Common Council.

  
City Purchasing Director

10/24/2019  
Date

**F&P Waiver Presentation Date:** 10/30/2019

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Single Source Contract  
Contract #E15480**

**Background:**

<b>User Department:</b>	Milwaukee Health Department – Office of Violence Prevention
<b>Purchasing Agent:</b>	Marina Litvinets
<b>Contract Description:</b>	VSC for Career Plus Intensive Services
<b>Vendor Name and Location:</b>	Employ Milwaukee, Inc. (Milwaukee, WI)
<b>Contract Term:</b>	07/01/2017 through 09/27/2018 with the option to extend annually through 09/27/2021 to align with grant period
<b>Requisition # and Date Received:</b>	16969 & 09/04/2019
<b>Original Contract Amount:</b>	\$193,559.00 (RECAST GRANT-FUNDED)
<b>Expenditures to Date:</b>	\$442,208.05
<b>Current Contract Amount:</b>	\$569,559.00

**History of Contract Amendments:**

Date	Item	Term	Cost
08/17/2017	Original Contract – Vendor Service Contract for Career Plus Intensive Services  Approval Waived by F&P Committee on: 09/20/2017	07/01/2017 through 09/27/2018	\$193,559.00
03/19/2018	Amendment #1 – Increase the estimated contract total by \$160,000.00 from \$193,559.00 to \$353,559.00.  Approval Waived by F&P Committee on: 05/02/2018	n/a	\$160,000.00
02/23/2019	Amendment #2 – Increase the estimated contract total by \$100,000.00 from \$353,559.00 to \$453,559.00 and extend the contract term for one (1) year from 09/28/2018 through 09/27/2019.  Approval Waived by F&P Committee on: 04/10/2019	09/28/2018 through 09/27/2019	\$100,000.00
05/16/2019	Amendment #3 – Increase the estimated contract total by \$116,000.00 from \$453,559.00 to \$569,559.00.  Approval Waived by F&P Committee on: 06/12/2019	n/a	\$116,000.00
Pending	Amendment #4 – Increase the estimated contract total by \$177,000.00 from \$569,559.00 to \$747,059.00 and extend the contract term for one (1) year from 09/28/2019 through 09/27/2020.	09/28/2019 through 09/27/2020	\$177,000.00
Total (including the pending amendment)			\$747,059.00

**Purpose of Contract/Amendment:**

The purpose of this amendment is to extend the Milwaukee Health Department – Office of Violence Prevention's Vendor Service Contract for Career Plus Intensive Services with the Employ Milwaukee, Inc. for a period of one (1) year from 09/28/2019 through 09/27/2020, exercising the option to extend annually upon mutual agreement. Additionally, this amendment will increase the estimated contract total by \$177,000.00 from \$569,559.00 to \$747,059.00.

**Justification for Waiver:**

Employ Milwaukee implements the Career Plus Program, which provides a combination of workforce development skill-building, career pathway planning/support, and social-emotional learning to high school students. Since the establishment of this contract, programming has taken place at four MPS high schools: North Division, South Division, Barack Obama, and Bradley Tech. In addition to Employ Milwaukee's Career Plus Program, implementation of Earn & Learn Summer Youth Employment is a valuable service to area young people. Funds will also support expanding Earn & Learn's ability to offer work slots to Milwaukee teenagers, and sustaining its ability to integrate social-emotional learning trainings into the Earn & Learn onboarding process.

The resolution regarding this use of the Resiliency in Communities After Stress and Trauma (ReCAST) Grant, from the United States Department of Health and Human Services, was adopted and passed by the Common Council on 09/24/2019 (File #190747), which identifies Employ Milwaukee, Inc. as one of the contractors. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

  
\_\_\_\_\_  
City Purchasing Director

10-11-2019  
Date

**F&P Waiver Presentation Date:** 10/30/2019

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Single Source Contract  
Contract #E14425**

**Background:**

<b>User Department:</b>	Milwaukee Health Department – Office of Violence Prevention
<b>Purchasing Agent:</b>	Marina Litvinets
<b>Contract Description:</b>	VSC for Safe Havens Supervised Visitation and Exchange Project Services
<b>Vendor Name and Location:</b>	Children's Service Society of Wisconsin D/B/A Children's Hospital of WI Community Services (Milwaukee, WI)
<b>Contract Term:</b>	02/01/2016 through 09/30/2016 with the option to extend annually
<b>Requisition # and Date Received:</b>	17091 & 09/30/2019
<b>Original Contract Amount:</b>	\$96,000.00 <b>(JUSTICE FOR FAMILIES GRANT-FUNDED)</b>
<b>Expenditures to Date:</b>	\$233,380.67
<b>Current Contract Amount:</b>	\$408,000.00

**Purpose of Amendment:**

The purpose of this contract amendment is to extend the Milwaukee Health Department – Office of Violence Prevention's Vendor Service Contract for Safe Havens Supervised Visitation and Exchange Project Services with Children's Service Society of Wisconsin D/B/A Children's Hospital of WI Community Services for one (1) year from 10/01/2019 through 09/30/2020, exercising the option to extend annually upon mutual consent. Additionally, this amendment will increase the estimated contract total by \$78,000.00 from \$408,000.00 to \$486,000.00.

**Justification for Waiver:**

The resolution regarding this use of the 2016 Justice for Families Grant, from the United States Department of Justice, was adopted and passed by the Common Council on November 22, 2016 (File #160799), which identifies Children's Service Society of Wisconsin D/B/A Children's Hospital of WI Community Services as one of the contractors. In 2018, Children's Service Society of Wisconsin D/B/A Children's Hospital of WI worked with the Sojourner Family Peace Center, Inc. to assist in serving 60 families within our community, to conduct approximately 350 one-on-one supervised visits, and to supervise approximately 400 safe exchanges.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

## History of Contract Amendments:

Date	Item	Term	Cost
02/03/2016	Original Contract – Vendor Service Contract for Safe Havens Supervised Visitation and Exchange Project Services  <b>Approved by F&amp;P Committee on: 02/03/2016</b>	02/01/2016 through 09/30/2016	\$120,000.00
09/08/2016	Amendment #1 – Extended the contract for one (1) year from 10/01/2016 through 09/30/2017 and increased the estimated contract total by \$96,000.00 from \$120,000.00 to \$216,000.00.  <b>Approval Waived by F&amp;P Committee on: 09/14/2016</b>	10/01/2016 through 09/30/2017	\$96,000.00
01/24/2018	Amendment #2 – Extended the contract for one (1) year from 10/01/2017 through 9/30/2018 and increased the estimated contract total by \$96,000.00 from \$216,000.00 to \$312,000.00.  <b>Approval Waived by F&amp;P Committee on: 02/22/2018</b>	10/01/2017 through 09/30/2018	\$96,000.00
03/20/2019	Amendment #3 – Extend the contract for one (1) year from 10/01/2018 through 09/30/2018 and increase the estimated contract total by \$96,000.00 from \$312,000.00 to \$408,000.00.  <b>Approval Waived by F&amp;P Committee on: 03/20/2019</b>	10/01/2018 through 09/30/2019	\$96,000.00
Pending	Amendment #4 – Extend the contract for one (1) year from 10/01/2019 through 09/30/2020 and increase the estimated contract total by \$78,000.00 from \$408,000.00 to \$486,000.00.	10/01/2019 through 09/30/2020	\$78,000.00
<b>Total (including the pending amendment)</b>			<b>\$486,000.00</b>

  
 \_\_\_\_\_  
 City Purchasing Director

10/24/2019  
 \_\_\_\_\_  
 Date

**F&P Waiver Presentation Date:** 10/30/2019

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Single Source Contract  
Contract #E15493**

**Background:**

<b>User Department:</b>	Milwaukee Health Department – Office of Violence Prevention
<b>Purchasing Agent:</b>	Marina Litvinets
<b>Contract Description:</b>	VSC for Academic Support Services
<b>Vendor Name and Location:</b>	Running Rebels Community Organization (Milwaukee, WI)
<b>Contract Term:</b>	07/15/2017 through 09/27/2017 with the option to extend annually through 09/27/2021 to align with grant period
<b>Requisition # and Date Received:</b>	16972 & 09/04/2019
<b>Original Contract Amount:</b>	\$100,000.00 (RECAST GRANT-FUNDED)
<b>Expenditures to Date:</b>	\$202,613.83
<b>Current Contract Amount:</b>	\$300,000.00

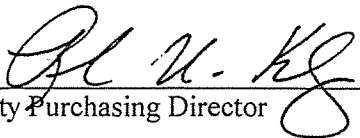
**Purpose of Contract/Amendment:**

The purpose of this amendment is to extend the Milwaukee Health Department – Office of Violence Prevention’s Vendor Service Contract for Academic Support Services with the Running Rebels Community Organization for a period of one (1) year from 09/28/2019 through 09/27/2020, exercising the option to extend annually upon mutual agreement. Additionally, this amendment will increase the estimated contract total by \$100,000.00 from \$300,000.00 to \$400,000.00.

**Justification for Waiver:**

Running Rebels implements the “Be the Change Program”, which provides a combination of academic support and rites of passage programming which builds cultural identity. The initiative will start with an orientation in early October with students at risk of drop out or non-graduation. Over the course of the summer and academic year, targeted students participate in literacy enrichment and credit recovery courses supplemented by cultural and social development, health and wellness, and career and college readiness components. The program offers academic support, career pathways and community exposure that furthers student success, engagement, knowledge of self and leadership.

The resolution regarding this use of the Resiliency in Communities After Stress and Trauma (ReCAST) Grant, from the United States Department of Health and Human Services, was adopted and passed by the Common Council on 09/24/2019 (File #190747), which identifies the Running Rebels Community Organization as one of the contractors. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

  
City Purchasing Director

10-11-2019  
Date

**F&P Waiver Presentation Date:** 10/30/2019

## History of Contract Amendments:

Date	Item	Term	Cost
07/19/2017	Original Contract – Vendor Service Contract for Academic Support Services with Running Rebels Community Organization  <b>Approval Waived by F&amp;P Committee on: 07/26/2017</b>	07/15/2017 through 09/27/2017	\$100,000.00
01/03/2018	Amendment #1 – Increased the estimated contract total by \$100,000.00 from \$100,000.00 to \$200,000.00 and extended the contract for one (1) year from 09/28/2017 through 09/27/2018.  <b>Approval Waived by F&amp;P Committee on: 01/10/2018</b>	09/28/2017 through 09/27/2018	\$100,000.00
04/10/2019	Amendment #2 - Increase the estimated contract total by \$100,000.00 from \$200,000.00 to \$300,000.00 and extend the contract for one (1) year from 09/28/2018 through 09/27/2019.  <b>Approval Waived by F&amp;P Committee on: 04/10/2019</b>	09/28/2018 through 09/27/2019	\$100,000.00
Pending	Amendment #3 - Increase the estimated contract total by \$100,000.00 from \$300,000.00 to \$400,000.00 and extend the contract for one (1) year from 09/28/2019 through 09/27/2020.	09/28/2019 through 09/27/2020	\$100,000.00
Total (including the pending amendment)			\$400,000.00

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Single Source Contract  
Contract #E15115**

**Background:**

<b>User Department:</b>	Milwaukee Health Department – Office of Violence Prevention
<b>Purchasing Agent:</b>	Marina Litvinets
<b>Contract Description:</b>	VSC for Needs Assessment (Program Evaluation)
<b>Vendor Name and Location:</b>	Board of Regents of the UW System on behalf of the UW-Milwaukee (Helen Bader School of Social Welfare & Zilber School of Public Health) (Milwaukee, WI)
<b>Contract Term:</b>	01/01/2017 through 09/27/2017 with the option to extend annually through 09/27/2021 to align with grant period
<b>Requisition # and Date Received:</b>	16973 & 09/04/2019
<b>Original Contract Amount:</b>	\$132,497.00 (RECAST GRANT-FUNDED)
<b>Expenditures to Date:</b>	\$136,052.12
<b>Current Contract Amount:</b>	\$275,497.00

**Purpose of Contract/Amendment:**

The purpose of this amendment is to extend the Milwaukee Health Departments – Office of Violence Prevention’s Vendor Service Contract for Needs Assessment (Program Evaluation) with the Board of Regents of the UW System on behalf of the UW-Milwaukee (Helen Bader School of Social Welfare & Zilber School of Public Health) for a period of one (1) year from 09/28/2019 through 09/27/2020, exercising the option to extend annually upon mutual agreement. Additionally, this amendment will increase the estimated contract total by \$75,000.00 from \$275,497.00 to \$350,497.00.

**Justification for Waiver:**

The Board of Regents of the UW System on behalf of the UW-Milwaukee (Helen Bader School of Social Welfare & Zilber School of Public Health) implements the Program Evaluation for the Resiliency in Communities After Stress and Trauma (ReCAST) Grant federal grant, of which the Needs Assessment was a vital piece. Dr. David Pate is the lead Evaluator. Dr. Pate has completed the Needs Assessment stage of the project, and is continuing on to fulfill the ongoing program evaluation needs of the project. The assessment will prioritize problems including the occurrence of violence/trauma in specific settings and obstacles that may interfere with prevention/intervention efforts; identify prevention/intervention targets with a particular focus on building resilience in communities; identify resources and strengths the community relevant to proposed prevention/intervention efforts.

The resolution regarding this use of the ReCAST Grant, from the United States Department of Health and Human Services, was adopted and passed by the Common Council on 09/24/2019 (File #190747), which identifies the Board of Regents of the UW System on behalf of the UW-Milwaukee (Helen Bader School of Social Welfare & Zilber School of Public Health) as one of the contractors. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



# History of Contract Amendments:

Date	Item	Term	Cost
12/06/2017	Original Contract – Vendor Service Contract for Needs Assessment (Program Evaluation)  Approval Waived by F&P Committee on: 12/13/2017	01/01/2017 through 09/27/2017	\$132,497.00
01/03/2018	Amendment #1 – Extended the contract for one (1) year from 09/28/2017 through 09/27/2018 and increased the estimated contract total by \$25,000.00 from \$132,497.00 to \$157,497.00.  Approval Waived by F&P Committee on: 01/10/2018	09/28/2017 through 09/27/2018	\$25,000.00
02/23/2019	Amendment #2 – Extend the contract for one (1) year from 09/28/2018 through 09/27/2019 and increase the estimated contract total by \$118,000.00 from \$157,497.00 to \$275,497.00.  Approval Waived by F&P Committee on: 04/10/2019	09/28/2018 through 09/27/2019	\$118,000.00
Pending	Amendment #3 – Extend the contract for one (1) year from 09/28/2019 through 09/27/2020 and increase the estimated contract total by \$75,000.00 from \$275,497.00 to \$350,497.00.	09/28/2019 through 09/27/2020	\$75,000.00
Total (including the pending amendment)			\$350,497.00

  
 \_\_\_\_\_  
 City Purchasing Director

10-11-2019  
 \_\_\_\_\_  
 Date

**F&P Waiver Presentation Date:** 10/30/2019

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Single Source Contract  
Contract #E15286**

**Background:**

User Department:	Milwaukee Health Department- Office of Violence Prevention		
Purchasing Agent:	Marina Litvinets		
Contract Description:	Vendor Service Contract for Parenting Workshops		
Vendor Name and Location:	The Parenting Network (Milwaukee, WI)		
Contract Term:	05/22/2017 through 09/27/2021		
Requisition # and Date Received:	16971 & 09/04/2019		
Original Contract Amount:	\$50,000.00	(RECAST GRANT-FUNDED)	
Expenditures to Date:	\$98,887.00		
Current Contract Amount:	\$150,000.00		

**History of Contract Amendments:**

Date	Item	Term	Cost
04/26/2017	Original Contract – Vendor Service Contract for Parenting Workshops Approval Waived by F&P Committee on: 05/03/2017	05/22/2017 through 09/27/2021	\$50,000.00
01/03/2018	Amendment #1 – Increase the estimated contract total by \$50,000.00 from \$50,000.00 to \$100,000.00. Approval Waived by F&P Committee on: 01/10/2018	N/A	\$50,000.00
02/27/2019	Amendment #2 – Increase the estimated contract total by \$50,000.00 from \$100,000.00 to \$150,000.00. Approval Waived by F&P Committee on: 04/10/2019	N/A	\$50,000.00
Pending	Amendment #3 – Increase the estimated contract total by \$55,000.00 from \$150,000.00 to \$205,000.00.	N/A	\$55,000.00
Total (including the pending amendment)			\$205,000.00

**Purpose of Contract/Amendment:**

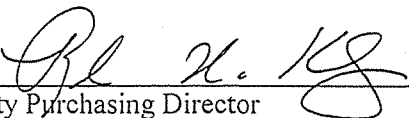
The purpose of this amendment is to increase the estimated contract total of the Milwaukee Health Department's Office of Violence Prevention's Vendor Service Contract for Parenting Workshops by \$55,000.00 from \$150,000.00 to \$205,000.00.

**Justification for Waiver:**

The Parenting Network has many existing coalitions with neighborhood associations, faith institutions, and youth centers (e.g., Heartlove Place; Metcalfe Community Bridges; and Christ St. Peter Lutheran School). This contract amendment with The Parenting Network is necessary as they are a key partner in the ReCAST grant with the focus of strengthening parenting and preventing child abuse. They implement evidence-based curricula including: Celebrating Families, Anger Management, Triple P, and the Strengthening Families Program. They have used the Parent Café approach to increase parent engagement and education since 2014, targeting low-income neighborhoods. This model, developed by the Center for the Study of Social Policy's Strengthening Families Initiative, introduces parents to protective factors necessary for building strong families and provides

an opportunity for peer engagement. This model also prepares parents to be café hosts and help to facilitate workshops citywide. This model will be expanded to benefit more high-risk families, serving the “peer support” role and will participate in the coalition.

The resolution regarding this use of the Violence Protection Recast Milwaukee Project Grant, from the United States Department of Health and Human Services, was adopted and passed by the Common Council on 09/24/2019 (File #190747), which identifies The Parenting Network as one of the contractors. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

  
\_\_\_\_\_  
City Purchasing Director

10-11-2019  
Date

**F&P Waiver Presentation Date:** 10/30/2019

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Single Source Contract  
Contract #E14349**

**Background:**

<b>User Department:</b>	Milwaukee Health Department – Office of Violence Prevention	
<b>Purchasing Agent:</b>	Marina Litvinets	
<b>Contract Description:</b>	VSC for Safe Havens Supervised Visitation and Exchange Project Services (Provides on-site domestic violence advocacy)	
<b>Vendor Name and Location:</b>	Sojourner Family Peace Center, Inc. (Milwaukee, WI)	
<b>Contract Term:</b>	01/01/2016 through 09/30/2016 with the option to extend annually	
<b>Requisition # and Date Received:</b>	17093 & 09/30/2019	
<b>Original Contract Amount:</b>	\$29,570.00	<b>(JUSTICE FOR FAMILIES GRANT-FUNDED)</b>
<b>Expenditures to Date:</b>	\$63,662.39	
<b>Current Contract Amount:</b>	\$149,570.00	

**Purpose of Contract/Amendment:**

The purpose of this amendment is to extend the Milwaukee Health Department – Office of Violence Prevention's Vendor Service Contract for Safe Havens Supervised Visitation and Exchange Project Services with Sojourner Family Peace Center, Inc. for one (1) year from 10/01/2019 through 09/30/2020, exercising the option to extend annually upon mutual consent. Additionally, this amendment will increase the estimated contract total by \$36,000.00 from \$149,570.00 to \$185,570.00.

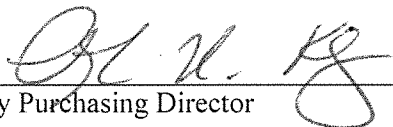
**Justification for Waiver:**

Sojourner Family Peace Center, Inc. is responsible for conducting supervised visitation and safe exchange services, attending all committee meetings, participating in all training and technical assistance, project sustainability planning, policy and protocol revisions, facilitating linkages between the project and other services and supports in the community working with domestic violence victims and offenders. In 2019, Sojourner Family Peace Center, Inc. worked with the Children's Service Society of Wisconsin D/B/A Children's Hospital of WI to assist in serving 60 families within our community, to conduct approximately 176 one-on-one supervised visits, and to supervise approximately 202 safe exchanges.

The resolution regarding this use of the 2016 Justice for Families Grant, from the United States Department of Justice, was adopted and passed by the Common Council on November 22, 2016 (File #160799). This resolution identifies Sojourner Family Peace Center, Inc. as one of the contractors. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

## History of Contract Amendments:

Date	Item	Term	Cost
02/03/2016	Original Contract – Vendor Service Contract for Safe Havens Supervised Visitation and Exchange Project Services  <b>Approval by F&amp;P Committee not required, as the contract total was less than \$50,000.00.</b>	01/01/2016 through 09/30/2016	\$29,570.00
09/08/2016	Amendment #1 – Extended the contract for one (1) year from 10/01/2016 through 09/30/2017 and increased the estimated contract total by \$40,000.00 from \$29,570.00 to \$69,570.00.  <b>Approval Waived by F&amp;P Committee on: 09/14/2016</b>	10/01/2016 through 09/30/2017	\$40,000.00
01/24/2018	Amendment #2 – Extended the contract for one (1) year from 10/01/2017 through 9/30/2018 and increased the estimated contract total by \$40,000.00 from \$69,570.00 to \$109,570.00.  <b>Approval Waived by F&amp;P Committee on: 02/22/2018</b>	10/01/2017 through 09/30/2018	\$40,000.00
03/20/2019	Amendment #3 – Extend the contract for one (1) year from 10/01/2018 through 09/30/2019 and increase the estimated contract total by \$40,000.00 from \$109,570.00 to \$149,570.00.  <b>Approval Waived by F&amp;P Committee on: 03/20/2019</b>	10/01/2018 through 09/30/2019	\$40,000.00
Pending	<b>Amendment #4</b> – Extend the contract for one (1) year from 10/01/2019 through 09/30/2020 and increase the estimated contract total by \$36,000.00 from \$149,570.00 to \$185,570.00.	10/01/2019 through 09/30/2020	\$36,000.00
<b>Total (including the pending amendment)</b>			<b>\$185,570.00</b>

  
City Purchasing Director

10/23/2019  
Date

**F&P Waiver Presentation Date: 10/30/2019**

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Single Source Contract  
Contract #E15073**

**Background:**

<b>User Department:</b>	Milwaukee Health Department – Office of Violence Prevention	
<b>Purchasing Agent:</b>	Marina Litvinets	
<b>Contract Description:</b>	VSC for Project Management Services	
<b>Vendor Name and Location:</b>	Community Advocates, Inc. (Milwaukee, WI)	
<b>Contract Term:</b>	01/01/2017 through 09/27/2017 with the option to extend annually through 09/27/2021 to align with grant period	
<b>Requisition # and Date Received:</b>	16968 & 09/04/2019	
<b>Original Contract Amount:</b>	\$114,432.00	(RECAST GRANT-FUNDED)
<b>Expenditures to Date:</b>	\$113,918.29	
<b>Current Contract Amount:</b>	\$144,432.00	

**Purpose of Contract/Amendment:**

The purpose of this amendment is to extend the Milwaukee Health Department – Office of Violence Prevention’s (OVP’s) Vendor Service Contract for Project Management Services with Community Advocates, Inc. for a period of one (1) year from 09/28/2019 through 09/27/2020, exercising the option to extend annually to align with the grant period through 09/27/2021. Additionally, this amendment will increase the estimated contract total by \$30,000.00 from \$144,432.00 to \$174,432.00.


**Justification for Waiver:**

Community Advocates, Inc. is one of Milwaukee’s oldest non-profit institutions, founded in 1976 to help low-income community members to meet their basic needs. The Public Policy Institution division was founded in 2008 to work towards solutions for poverty, establishing Community Advocates, Inc.’s unique position to coordinate large scale collaborative service efforts. In 2016, due to the organization’s expertise in uniting sectors and partners in working towards a common goal, the OVP determined that this institution would have the capacity to house the full-time Program Manager role for the Resiliency in Communities After Stress and Trauma (ReCAST) Grant. Community Advocates, Inc. excels at building and supporting community-wide coalitions (the Milwaukee County Substance Abuse Prevention Coalition – a SAMHSA Drug-Free Communities grantee, the City of Milwaukee Tobacco-Free Alliance, and Alliance for WI Youth), convening groups for trainings, and offering targeted trainings and technical assistance to youth-serving agencies and coalitions, including cultural competency trainings.

The resolution regarding this use of the ReCAST Grant, from the United States Department of Health and Human Services, was adopted and passed by the Common Council on 09/24/2019 (File #190747), which identifies Community Advocates, Inc. as one of the contractors. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

## History of Contract Amendments:

Date	Item	Term	Cost
01/11/2017	Original Contract – Vendor Service Contract for Project Management Services  Approved by F&P Committee on: 01/11/2017	01/01/2017 through 09/27/2017	\$114,432.00
08/04/2017	Amendment #1 – Extended the contract for a period of one (1) year from 09/28/2017 through 09/27/2018.  Approval by F&P Committee not required.	09/28/2017 through 09/27/2018	n/a
05/08/2019	Amendment #2 – Extend the contract for a period of one (1) year from 09/28/2018 through 09/27/2019 and increase the estimated contract total from \$114,432.00 by \$30,000.00 to \$144,432.00.  Approval Waived by F&P Committee on: 05/22/2019	09/28/2018 through 09/27/2019	\$30,000.00
Pending	Amendment #3 – Extend the contract for a period of one (1) year from 09/28/2019 through 09/27/2020 and increase the estimated contract total from \$144,432.00 by \$30,000.00 to \$174,432.00.	09/28/2019 through 09/27/2020	\$30,000.00
Total (including the pending amendment)			\$174,432.00

  
City Purchasing Director

10-11-2019  
Date

**F&P Waiver Presentation Date:** 10/30/2019