City of Milwaukee | DEPARTMENT OF NEIGHBORHOOD SERVICES

Historic Preservation Certificate of Appropriateness Solar Checklist

Background

The City of Milwaukee Historic Preservation Office requires a Certificate of Appropriateness (COA) for solar installations at historic properties (addresses with codes 1, 3, or 5). The COA is issued by City Historic Preservation staff, in line with Milwaukee's solar zoning ordinance and Wisconsin Statute 66.0401 and must be obtained prior to installation.

The goal of the COA is to minimize or eliminate the visual impact of the solar panels from public right of away, when placed on historic structures. If the property is designated historic, please complete this form when you submit your electrical permit application (in addition to the Solar Permit Worksheet).

If you have questions on the requirements, please contact Milwaukee Shines (the City of Milwaukee's solar program) at (414) 286-5593 and the Historic Preservation Office at (414) 286-5712 or hpc@milwaukee.gov.

1. Property and Installer Information

Applicant Name: _____ Date: _____

Applicant Phone: _____ Applicant Email: _____

Property Address: _____

Property Owner: _____

Contractor/Installer: _____

Contractor Phone: _____ Contractor Email: _____

After this form and the Certificate of Appropriateness application form is submitted to the Historic Preservation Office staff by the contractor, the contractor must wait to receive written approval from HPC staff before starting installation.

2. Site Plan and Photos of Property

☐ Photos are attached of property from public rights of way (sidewalks, street), showing the building and the location where the panels are proposed.

☐ Completed site plan is attached (as required in solar permit).

3. Reason of Array Location

1) We considered all options for locating solar array on the property.	○ Yes	○ No
2) This is the only option that will work to maximize the solar energy production on the property.	○ Yes	○ No

4. Why did you choose the product

1) The product provides the lowest cost and best efficiency for the solar energy production for the customer. All other options (such as solar shingles) were too cost prohibitive.	○ Yes	○ No

FOR STAFF:

Historic Code:	
COA Granted (Y/N)	
Date Granted	
Staff Name	