

ERICKA M. SINCLAIR, MS, MPH

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EDUCATIONAL BACKGROUND

MPH, Global Public Health

May 2005

Emory University, Rollins School of Public Health, Dept of Global Health,
Atlanta, Georgia USA

Thesis: *Condom Use and Within-Couple Communication Variance as Assessed by HIV Discordant
Couples and CVCT Counselors in Kigali, Rwanda*

MS, Clinical Laboratory Sciences

Dec 1998

University of Wisconsin-Milwaukee, College of Health Sciences
Milwaukee, Wisconsin USA

Thesis: *Diabetes as a Side Effect of Protease Inhibitor Therapy*
(Published in the American Diabetes Association's 52nd Supplemental Abstract, Spring 1998)

BA, Microbiology and Afro-American Studies

May 1994

University of Wisconsin – Madison, Departments of Bacteriology and Afro-American Studies
Madison, Wisconsin USA

PROFESSIONAL EXPERIENCE

Founder / CEO

Aug 2015 – Present

Greater Milwaukee Center for Health and Wellness, Inc. (Milwaukee, WI)

- Provide leadership and direction for this organization based on my many years of working at the federal, state and local levels of health care both in and outside of the greater Milwaukee area. As a result, I bring practical yet innovative solutions to long-term and often unaddressed problems using team-based approaches.
- Successfully manages multiple streams of revenue, grants and community partnerships throughout the greater Milwaukee area. This has resulted in the Greater Milwaukee Center being a key component to the strengthening of the community collaborations around HIV and transgender health. The goal is to expand this awareness to include Hepatitis C, Women's Health, prison re-entry and youth populations as these disenfranchised citizens all deserve equal access to quality health care.

Specialty Clinic Operations Manager

Feb 2013 – Aug 2015

HIV & Behavioral Health Departments, Milwaukee Health Services Inc. (Milwaukee, WI)

- Provide leadership, management and supervisory oversight for both the EIP / HIV Clinic and the Behavioral Health Department for a Federally Qualified Health Center. My responsibilities include management of clinic budget, patient registration, clinic billing cycles, team engagement, patient satisfaction, patient health management for chronic conditions and clinic growth.
- Successfully manages multiple federal, state and county grants that were rewarded by HRSA, Milwaukee County and WI AIDS/HIV Program for the Behavioral Health Service Center and the Early Intervention Prevention Program.

Academic Manager Clinic Operations

Feb 2009 – Feb 2013

Internal Medicine Clinic, Aurora Health Care (Milwaukee, WI)

- Directed, organized, planned, implemented, and evaluated the ambulatory health care services offered at the Internal Medicine Clinic (IMC) providing outpatient services on the Aurora Sinai Medical Center's campus – Milwaukee's only downtown / urban hospital facility. Responsibilities include management of clinic budget, patient registration, clinic billing cycles, team engagement, work performance monitoring and/or management for 68 clinic staff and providers, patient satisfaction, patient health management for chronic conditions and clinic growth.

Ericka M. Sinclair, MS, MPH

- Served as Aurora University of Wisconsin Medical Group's Operational Lead for the design and management of four major programs: Care Management / Quality Clinical Improvement, Patient Call Support Center, ED & IP Referral Program (Caregiver online Scheduling); and the WI State Medicaid Integrated Delivery System (IDS) Medical Home Pilot.
- My design and management of the Emergency Department (ED) & Inpatient (IP) Referral Model (Caregiver Online Scheduling) for Aurora Health Care's Greater Milwaukee East Patient Service Market resulted in a cost-savings for Aurora Sinai Medical Center of \$1.3 million in ED & IP charges in just nine (9) months of operation.

HIV/STD Program Manager

Feb 2008 – Feb 2009

**Communicable & Infectious Disease Program Supervisor,
City of Milwaukee Health Dept (Milwaukee, WI)**

- Provided leadership, management and supervisory oversight of the Milwaukee Health Department's (MHD) comprehensive STD Clinic of 30 program staff, HIV programs, STD/HIV field operations as well as associated epidemiology and surveillance activities. Oversaw and promoted HIV and STD prevention programs. Participated in strategic planning with other governmental and/or community agencies and organizations to achieve the HIV and STD-related goals and outcomes of the MHD.
- Designed and implemented four new MHD STD/HIV Program initiatives within the first six months of employment. These initiatives included such programmatic goals as increasing the number of clients receiving reproductive-related products; enrolling clients in Medicaid's Family Planning Waiver; actively referring clients to medical homes throughout Milwaukee; increasing STD testing and treatment for high risk, hard-to-reach populations through screenings in non-clinical settings conducted by community-based partners; delivering treatment to STD-infected clients who cannot be treated within the clinic setting; and increasing the capacity for seeing more clients in MHD's HIV/STD Clinic daily.
- My design and development of the Milwaukee Health Department's HIV/STD Clinic's first billing system in its 50-plus years of history for the City of Milwaukee resulted in a profit of \$400,000 in just four (4) months of operation.

Sr. Research Specialist / BioSense Analyst

Nov 2006 – Jan 2008

National Center for Public Health Informatics (NCPHI)

Constella Group, LLC Contractor to the Centers for Disease Control and Prevention (Atlanta, GA)

- Provided ongoing data monitoring and evaluation for CDC's national biosurveillance program using BioSense, a tool which collects real-time data on infectious and bioterrorism-related conditions from hospitals and healthcare systems in major metropolitan cities throughout the United States with the ultimate goal sharing biosurveillance event detection and situational awareness findings with local, state and national public health officials and thereby contribute to the synchronization of national-level emergency response preparedness

Behavioral Science Consultant / Training Specialist

Aug 2005 – Nov 2006

National Center for HIV, STD and TB Prevention (NCHSTP)

ATA Services, Inc. Contractor to the Centers for Disease Control and Prevention (Atlanta, GA)

- Served as a Global AIDS Program (GAP) technical expert in HIV/AIDS prevention for interventions targeting general populations including HIV infected persons, youth and families in support of the President's Emergency Plan for HIV/AIDS Relief (PEPFAR) focus countries
- Responsible for designing, implementing, and technical supervision of GAP in-country initiatives involving behavior change interventions, patient and provider trainings and evaluation activities
- Provided technical assistance for the development, capacity building activities, implementation, monitoring and evaluation of *HIV Prevention in Care and Treatment Settings: A Prevention with Positives (PwP)* HIV prevention strategy for PEPFAR focus countries

Graduate Research Assistant

Sept 2004 – Jun 2005

Rwanda Zambia HIV Research Group (RZHRG), Emory University (Atlanta, GA)

- Conducted a research project at Projet San Francisco (PSF) in Rwanda, to examine how the communication variance within 70 HIV discordant couples during couples' voluntary counseling and testing effects their decision to use condoms
- Edited a standardized manual for the CVCT guidelines to be implemented at both of these RZHRG sites in Kigali, Rwanda and Lusaka, Zambia
- Compiled an exhaustive literature review on couples voluntary counseling and testing (CVCT) for HIV, HIV in Africa – specifically Rwanda, condom use decision-making within a couple, and within-couple communication and performed data analysis using SAS and SPSS for the dissemination of the study findings to contribute to enhancing the quality of the couples voluntary counseling and testing services offered by PSF

Project Director and Site Evaluator

Feb 2001 – Aug 2005

**HRSA Grant-Prevention with (HIV) Positives,
AIDS Research Consortium of Atlanta (Atlanta, GA)**

- Responsible for the implementation and supervision of all aspects of *Project P.R.E.V.E.N.T.S.* - a Prevention with Positives (PwP) HRSA-funded demonstration project which includes program planning, staff training, patient recruitment, data collection and management, budget management, curriculum development, program evaluation, and national speaker for this demonstration project as it has been implemented at in a metropolitan Atlanta public health department's HIV clinic. The purpose of this study was to provide technical assistance to create a clinic environment in which patients are educated on and supported in their decisions and efforts to reduce the risk of further HIV transmission.

Project Co-Coordinator and Data Manager

Feb 2001 – Aug 2005

HRSA Grant – (HIV) Prevention in Medical Care Settings, AIDS Research Consortium of Atlanta (Atlanta, GA)

- Responsible for assisting with the implementation and supervision of all aspects of the CDC-funded Prevention with Positives (PwP) demonstration project which includes program planning, staff training, patient recruitment, data collection and management, budget management, curriculum development and program evaluation. The project involved enrolling 200 HIV-positive clients at two different metropolitan Atlanta public health HIV clinics to evaluate the implementation of these national guidelines by the healthcare providers from the clients' perspective through incrementally administered surveys.

Epidemiology Data Manager

Feb 2001 – Aug 2005

AIDS Research Consortium of Atlanta (Atlanta, GA)

- Supervised a staff of trained data abstractors who conduct medical chart reviews at 2 public health infectious disease clinics and 17 private practice sites for the national 13-year longitudinal CDC-funded *Adult and Adolescent Spectrum of HIV Disease (ASD)* study representing the State of Georgia

Senior HIV/AIDS Counselor, Trainer, Evaluator & Educator

Feb 2001 – Aug 2005

**HRSA Grant – (HIV) Prevention in Medical Care Settings,
AIDS Research Consortium of Atlanta (Atlanta, GA)**

- As a Senior HIV Counselor for MAWOCl, ARCA's mobile, stand-alone HIV testing and counseling program, I perform, plan, organize, coordinate and implement HIV/AIDS counseling and testing services in a variety of settings. I was responsible for training HIV counselors on all of the processes involved in testing activities, including issues related to confidentiality, informed consent, the actual HIV tests (screenings & confirmatory) and the counseling (client-guided risk reduction plans).

Scientific Data Manager and Technical Trainer

Jan 2000 – Feb 2001

National Center for HIV, STD and TB Prevention (Div of TB Elimination), TRW, Inc.

Erica M. Sinclair, MS, MPH

Contractor to the Centers for Disease Control and Prevention (Atlanta, GA)

- Responsible for the integrity of national TB surveillance data and complete resolution of all data management issues related to the Tuberculosis Information Management System (TIMS)

Scientific Data Manager

Jan 1999 – Jan 2000

National Center for Infectious Diseases / Influenza Branch

ORISE Fellow for the Centers for Disease Control and Prevention (Atlanta, GA)

- Responsible for transferring data from multiple sites including China and the US as well as multiple database formats; provided SAS programming and technical assistance in preparation of several peer-reviewed journal article publications on influenza. Managed large national databases using skills in SAS, SPSS and Excel.

PUBLICATIONS / PRESENTATIONS

Sinclair E. *Aurora UW Medical Group's Implementation of a Medicaid Medical Home Pilot.* American Public Health Association 140th Annual Meeting and Exposition, Medical Care Section, San Francisco, CA, October 2012.

Sinclair E. *Caregiver Online Scheduling Model: An ED Referral Discharge to Primary Care Process within an Urban Hospital.* American Public Health Association 139th Annual Meeting and Exposition, Medical Care Section, Washington, DC, October 2011.

Sinclair E. *Design of Community Health Partnerships for ED Referral Discharge to Primary Care from an Urban Hospital.* American Public Health Association 139th Annual Meeting and Exposition, Universal Access & Health Care Reform: Innovations in Medical Care Delivery Systems Section, Washington, DC, October 2011.

Sinclair E, Otto B. *Breathe Easier: How to Hardwire Best Practices and Improve the Health of Patients with Asthma.* 11th Annual Coding and Practice Management, Wisconsin Medical Society, Wisconsin Dells, WI, September 2010.

Biedrzycki P, Sinclair E, Joos R, Swain G. *A Multi-faceted Approach for Addressing STIs in Urban Settings: The City of Milwaukee's Experience and Strategic Responses.* American Public Health Association 137th Annual Meeting and Exposition, Population, Reproduction and Sexual Health Section, Philadelphia, Pennsylvania, November 2009.

Sinclair, E. *Communicable and Infectious Disease Program Supervisor, Milwaukee Health Department. STIs and HIV in Milwaukee: The Statistics and the Strategies.* On Public Health Series at University of Wisconsin-Milwaukee, November 5, 2008.

Gallagher KM et al. *Predictors of Influenza Vaccination in HIV-Infected Patients in the United States, 1990-2002.* *The Journal of Infectious Diseases* 2007; 196:339-46.

Martin C; Sinclair E et al. *Results from the BioSense jurisdiction-specific webinars.* *Advances in Disease Surveillance* 2007;4:175.

Martin C; Sinclair E et al. *Results from the BioSense jurisdiction-specific Webinars: What did we learn? 5th Annual Public Health Information Network Conference, Atlanta, GA, August 2007.*

Eyasu H, Teshale et al. *Reasons for Lack of Appropriate Receipt of Primary Pneumocystis jiroveci Pneumonia Prophylaxis among HIV-Infected Persons Receiving Treatment in the United States: 1994–2003.* *Clinical Infectious Diseases*, 2007; 44:879–883.

Chair of the SisterLove HIV Review Panel, Evaluation Project for the Healthy Love Workshop for CDC's HIV Prevention Compendium, SisterLove Inc, Atlanta, GA, July 2005.

Sinclair EM et al. *Recruitment and Retention Challenges for Prevention with Positives Studies in a Large Public HIV Clinic in DeKalb County, GA.* National HIV Prevention Conference, Atlanta, GA, June 2005.

Patel SN; Sinclair EM; Bachmann L. *The Challenges and Responses of Implementing "Prevention with Positives" Demonstration Projects in Clinics in the Southeastern United States.* National HIV Prevention Conference, Atlanta, GA, June 2005.

O'Daniels CM; Yale AR; Ramsey K; Sinclair EM et al. *Introducing an HIV Prevention Program into Routine Medical Practice in Seven HIV Clinics.* National HIV Prevention Conference, Atlanta, GA, June 2005.

Williams S; Sinclair EM; Clemons J; Thompson MA. *MAWOCI and SYNERGY: HIV and Syphilis*

Ericka M. Sinclair, MS, MPH

- Community Testing Programs for MSM and Women in Atlanta, GA.* National HIV Prevention Conference, Atlanta, GA, June 2005.
- Blair J et al. Trends in pregnancy among women with human immunodeficiency virus. *Obstet Gynecol*, 2004; 103:663-668.
- Thompson WW et al. Influenza-associated hospitalizations in the United States. *JAMA*, 2004; 292(11):1333-1340.
- State of Georgia Community Health, Office of Minority Health, *HIV/AIDS Among Minorities in Georgia Report 2002 and 2003*.
- George VM, Burke LJ et al. Developing staff nurse shared leadership behavior in professional nursing practice. *Nursing Administration Quarterly*, 2002; 26(3):44-59.
- CDC. *Reported Tuberculosis in the United States, 2000*. Atlanta, GA: US Department of Health and Human Services, CDC, August 2001 and 2002.
- Uyeki TM, et al. Lack of evidence for human-to-human transmission of avian influenza A (H9N2) viruses in Hong Kong, China 1999. *Emerg Infect Dis* [serial online] 2002 Feb;8(2):154-159.
- Sinclair EM.** Diabetes as a side effect of protease inhibitor therapy. Published in the *American Diabetes Association*, 1998: 52 Supplemental Abstract.

AWARDS / PROFESSIONAL AFFILIATIONS

- Aurora Health Care Family Service Champion Award (September 2011)
- American Public Health Association Member (since 2010)
- Board Member, WI AIDS Fund, Greater Milwaukee Foundation (2009-2010)
- Fellow, Mid-America Regional Public Health Leadership Institute (2008-2009)
- Member, Milwaukee Alliance for Sexual Health (2008-2009)
- Member, Milwaukee Adolescent Pregnancy Prevention Partnership (MAPPP, 2008-2009)
- Health Committee Member, Milwaukee Fatherhood Initiative (2008)
- Partnership Representative, WI HIV Primary Care Support Network (2008-2009)
- American Evaluation Association Member / Atlanta Area Evaluation Association Member (2003)

CONTINUING EDUCATION

- SAS Programming Essentials I (SAS Institute)
- Introduction to Incident Command System (IS-100) (Director's Emergency Operations Center / CDC)
- Director's Emergency Operations Center Basic Responder Training (Director's Emergency Operations Center / CDC)
- AEA Summer Evaluation Institute (American Evaluation Association / CDC)
- SAS Programming & Statistical Analysis (CDC & Emory University)
- Survey Design & Analysis (CDC)
- Introduction to Public Health Surveillance (CDC & Emory University)
- Tuberculosis Program Manager's Course (CDC)
- Instructor / Facilitator Certification (*Langevin Learning Services*)
(*Instructional Techniques for New Instructors, Polishing Your Presentation Skills, 25 Creative Ways to Add Excitement to Your Training, Advanced Instructional Techniques*)
- HIV Testing & Counseling Certification (*State of Georgia, Division of Public Health*)
- Study Abroad in Kampala, Uganda: The HIV/AIDS Pandemic (*NYU - Division of Nursing Study Abroad*)
- Institutional Review Board Certification (*Emory University*)
- Crucial Conversations, LEAN Principles (*Aurora Health Care*)