# City of Milwaukee 

Office of the City Clerk

200 E. Wells Street

Milwaukee, Wisconsin 53202
Certified Copy of Ordinance

## FILE NO: 190034

## Title:

An ordinance relating to charter school pre-application process.

## Body:

The Mayor and Common Council of the City of Milwaukee do ordain as follows:

Part 1. Section 330-4 of the code is created to read:

## 330-4. Pre-Application.

1. GENERAL. An entity that wishes to be designated as a charter school shall submit a letter of intent and prospectus prior to submitting an application to the city clerk for charter status, as set forth in s. 330-5. The letter of intent and prospectus serves as an introduction to the charter school application process, and this document may be used as a public release to inquiries about the application.
2. REQUIREMENTS. The letter of intent and prospectus shall:
a. Not exceed 25 pages.
b. Include a statement of the plan for a potential charter school or existing school design.
c. Include details regarding the school design.
3. PROCEDURE. The following procedure applies to the letter of intent and prospectus:
a. The letter of intent and prospectus shall be submitted no sooner than one calendar year prior to application.
b. Any application submitted prior to submitting a letter of intent and prospectus shall not be considered.
c. The applicant shall present the prospectus at a public charter school review committee meeting.
d. The charter school review committee shall conduct a formal interview and scoring process to determine whether the applicant may submit a full application.
e. An applicant invited to submit an application shall attend an orientation meeting prior to submitting an application.


I, James R. Owczarski, City Clerk, do hereby certify that the foregoing is a true and correct copy of a(n) Ordinance Passed by the COMMON COUNCIL of the City of Milwaukee, Wisconsin on May 7, 2019, effective May 24, 2019.


James R. Owczarski
May 23, 2019
Date Certified

