



Office of the City Clerk

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To the Honorable,
Finance & Personnel Committee
Common Council
200 E. Wells St., Room 205
Milwaukee, WI 53202

Re: Amendment Request to Position Ordinance relating to Realignment of Municipal Research Center

Honorable Members:

As you may recall, the City Clerk's Office recently realigned the Legislative Reference Library section, the Historic Preservation Commission, and the City Records Center under a new division, the Municipal Research Center. As a result, it is now necessary to amend the position ordinance under the "Common Council-City Clerk's Office" in the following manner to reflect this change:

Under the "Central Administration Division", delete the section title of "Historic Preservation" and delete two positions of "Senior Planner" and two positions of "Graduate Intern".

Under the "Legislative Reference Bureau Division", delete the section title of "Library Section" and delete two positions of "Librarian II", one position of "Legislative Library Manager" and one position of "Code Information Specialist"; and delete the section title of "Research and Analysis Section."

Above the "Document Services" section title insert the division title of "MUNICIPAL RESEARCH CENTER"; under the "Document Services" section title, insert the section titles of "Municipal Research Library" and "Historic Preservation Commission"; and strike, wherever it appears, the section title of "Document Services" and add in lieu thereof the section title of "City Records Center."

Under the recreated "Municipal Research Library" section title, add one position of "Legislative Library Manager", two positions of "Librarian II", and one position of "Code Information Specialist"; and under the recreated "Historic Preservation Commission" section title, add two positions of "Senior Planner" and two positions of "Graduate Intern".

For reference, please see the attached redline version of the affected sections of the Position Ordinance.

Sincerely,

James R. Owczarski
City Clerk

