



U.S. Department of Housing
and Urban Development
Milwaukee Field Office
Suite W950
310 West Wisconsin Avenue
Milwaukee, WI 53203-2289
<http://www.hud.gov/local/mil/>

March 15, 2019

SENT VIA EMAIL

Antonio Perez, Secretary/Executive Director
Housing Authority of the City of Milwaukee
809 Broadway St/PO Box 324
Milwaukee, WI 53201-0324

RE: ROSS-SC Change of Subcontractor

Dear Executive Director Perez:

On March 14, 2019, the Housing Authority of the City of Milwaukee (HACM), as Contract Administrator for the below Resident Opportunity Self-Sufficiency – Service Coordinator grants submitted a written request for change in sub-contracting:

Grant Number	Development Served	Population Served	Number of Units Served	Remaining Grant Balance	Expiration Date
ROSS171093	Arlington Court	Elderly/Disabled	230 units	\$161,629	11/01/2020
ROSS171045	Becher Court	Elderly	130 units	\$133,406	01/30/2020
WI002RPS020A015	College Court	Elderly/Disabled	251 units	\$93,392	08/31/2019
WI002RPS072A013	Holton Terrace	Elderly/Disabled	120 units	\$12,304	07/31/2019
WI002RPS021A015	Locust Court	Elderly/Disabled	230 units	\$14,846	08/31/2019
WI002RPS022A015	Merrill Park	Elderly/Disabled	120 units	\$75,718	08/31/2019
WI002RPS073A013	Mitchell Court	Elderly/Disabled	100 units	\$5,009	03/31/2019
ROSS171092	Riverview	Elderly/Disabled	180 units	\$162,809	11/01/2020

Per the ROSS-SC Grant Agreement between HUD and HACM, any ROSS-SC grantee that requests a change in subcontracting must submit the change to the HUD Field Office in writing prior to the implementation of any change. The HUD Field Office must review the request and make a decision regarding the request.

HACM submitted a written request including a letter, spreadsheet of grants affected, and a sample service coordination agreement between the Resident Associations and the proposed subcontractor. The HUD Field Office reviewed each document.

On March 1, 2019, UNISON (formerly SET Ministry) announced it would be terminating its operations on March 15, 2019 due to financial inability to operate. UNISON worked to find providers of services to take on various operations assisted by HACM in their capacity as Contract Administrator. UNISON and HACM identified Lutheran Social Services (LSS) to provide ROSS-SC for the above identified grants.

LSS has been in operation for forty (40) years. Its website states that it owns and acts a management agent for thirty-three (33) HUD Office of Multi-family properties and has done so for 30 years. In addition to property management, LSS offers service coordination at HUD Office of Multi-family properties. LSS coordinates the following services: advocacy, assessment, case management, conflict resolution, crisis intervention/support counseling, education/employment, family support, health care

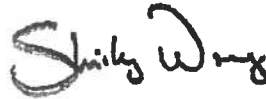
services, isolation intervention, mental health services, monitoring services, outreach services, substance abuse, transportation, and others. The service coordination at these multi-family properties primarily serves elderly and disabled residents. These services are broadly similar in scope and serve the same populations as formerly provided by UNISON.

LSS is also proposing to hire service coordination staff members that were formerly employed by UNISON. This would provide a seamless transition for the residents receiving ROSS-SC services.

After a review of the submitted letter, grants affected, and the proposed service coordinator agreement submitted by HACM, the HUD Field Office approves the request for the substitution of subcontractor. This approval does not affect the existing grant agreements between HACM and HUD, nor does it affect the Contract Administrator Partnership Agreement between HACM and the Resident Associations. The review of this proposal did not include a legal review of the proposed contract between the subcontractor and the Resident Associations.

If you have any questions or concerns, please feel free to contact Portfolio Management Specialist Diana "Dee" Schultz at (414) 935-6727 or at diana.l.schultz@hud.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Shirley Wong". The signature is fluid and cursive, with the first name "Shirley" and last name "Wong" clearly distinguishable.

Shirley Wong, Director
Office of Public Housing