

## **CONTRACT AMENDMENT ANALYSIS AND STAFF RECOMMENDATION**

Contracting Agency: Housing Authority of the City of Milwaukee  
Contract Number/Amendment Number: **18-023 / Amendment 1**  
Contractor: **Hero Plumbing, LLC (Milwaukee, WI)**  
Amendment Amount: **\$100,000.00**  
Type of Work, Services, or Material: Annual Plumbing Maintenance Services & Emergency After-Hour Services  
Housing Development and Number: Various Housing Developments

### **PROCURING SECTION: Purchasing and Contract Services**

The contract amount has been expended due to an unforeseen increase in the need for plumbing services. All other terms and conditions of the contract will remain in effect.

Procurement Manager \_\_\_\_\_ Date \_\_\_\_\_

### **EMERGING BUSINESS ENTERPRISES**

#### **EBE Participation**

Target EBE Subcontracting Goal	<u>25 %</u>	<u>MBE</u>
Proposed EBE Contracting	<u>100 %</u>	<u>MBE</u>

Hero Plumbing is a certified MBE firm with the State of Wisconsin. Hero Plumbing has not identified a need to subcontract at this time. Should Hero Plumbing need to subcontract any other portion of the work; Hero Plumbing should contact Purchasing and Contracts Services prior to seeking out any subcontractors on its own.

Section 3 Coordinator \_\_\_\_\_ Date \_\_\_\_\_

### **SECTION 3**

#### **Section 3 Hiring/Subcontracting**

Proposed Section 3 Contracting	<u>100 %</u>
Proposed Employment	<u>0 new hires</u>
Proposed Section 3 Employment	<u>0 new hires</u>

Hero Plumbing is a unionized Section 3 certified firm and has not identified a need to subcontract at this time. Should Hero Plumbing need to subcontract any other portion of the work, Hero Plumbing will contact Purchasing and Contracts Services prior to seeking out any subcontractors on its own.

Currently, Hero Plumbing has not identified a need to hire. Should Hero Plumbing need to hire, Hero Plumbing will contact Purchasing and Contracts Services prior to seeking out any candidates on its own.

Section 3 Coordinator \_\_\_\_\_ Date \_\_\_\_\_

### **APPROVAL RECOMMENDED**

Grants Accountant/Budget Analyst \_\_\_\_\_ Date \_\_\_\_\_

Asst Secretary–Mod Coordinator \_\_\_\_\_ Date \_\_\_\_\_

Chief Financial Officer \_\_\_\_\_ Date \_\_\_\_\_

### **APPROVED**

Secretary–Executive Director \_\_\_\_\_ Date \_\_\_\_\_