



## Fire and Police Commission

**La Keisha W. Butler**  
Executive Director

**Marisabel Cabrera**  
Chair

**Nelson Soler**  
Vice-Chair

**Ann Wilson**  
**Fred Crouther**  
**Angela McKenzie**  
**Steven M. DeVougas**  
**Everett Cocroft**  
Commissioners

### Memorandum

To: Board of the Fire and Police Commissioners

From: Elizabeth Moore, Program Assistant I

Date: 3/7/2019

RE: Legistar

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FPC staff currently manages the creation and dissemination of meeting agendas and minutes on our own website while most other City and County of Milwaukee boards, commissions, and legislative bodies utilize the Legistar file management system by Granicus. Since September 2018 FPC staff has been preparing to transition the FPC meeting agendas and minutes to this common platform as well.

Incorporation of FPC meeting agendas and minutes into this platform will allow for easier access to find, in a single location, all records of the business of a wide variety of local governmental bodies, will reduce the labor involved in the creation of agendas and minutes, and will provide automated video posting, storage and annotation for all FPC meetings.

FPC staff plans to transition to Legistar as of March 21, 2019, for all Executive, Regular and subcommittee meetings. During that meeting FPC staff will provide the Board with the opportunity to view the process of navigating through the Legistar software environment and will be available to answer questions about this transition.

Please see the URL address for Legistar: <https://milwaukee.legistar.com/Calendar.aspx>. Archives of all meeting documentation prior to March 21 will remain on the FPC website and a link will be displayed to direct users to the new system. We anticipate that you will find Legistar to be informative and extremely helpful while you carry out your work researching and preparing for meetings.