

CONTRACT AMENDMENT
ANALYSIS AND STAFF RECOMMENDATION

Contracting Agency: Housing Authority of the City of Milwaukee
Contract Number/Amendment Number: Contract 16-031 / Amendment 1
Contractor: Torti Gallas and Partners Inc. (Silver Spring, MD)
Amendment Amount: \$1,000,000.00 not-to-exceed
Type of Work, Services, or Material: Planning and Architectural/Engineering Services
Housing Development and Number: Westlawn Gardens Phase 2
Job Number: various funding sources (CNI, LIHTC. etc.)
for Westlawn Gardens Phase 2 projects
xxx-413010-xxxx

PROCUREMENT REVIEW

PROCURING SECTION: Modernization & Development Services

The Contractor has performed satisfactorily during the current contract period. Additional contract authority and additional time are required so that the Contractor can complete the necessary services for the various Westlawn Gardens Phase 2 projects. Services covered by this amendment include but are not limited to the following:

- Design revisions to Buildings 2.2 and 2.3
- Design revisions for Buildings 3.2, 3.3, and 3.4
- Adding structural engineer (Pierce Engineering) for all current and future multi-family phases
- Adding project estimator (Catalyst Construction) for all current and future phases
- Design revisions for grading, sidewalks, and sewers affecting entire site per City of Milwaukee Department of Public Works directive

The current contract amount is \$10,000,000.00 not-to-exceed, expiring June 30, 2021. Modernization & Development Services recommends that HACM authorize additional contract authority in the amount of \$1,000,000.00 not-to-exceed and an extension of the contract period to December 31, 2022. All other terms and conditions of the contract will remain in effect, including fees/rates.

Vice President of Construction _____ Date _____

EMERGING BUSINESS ENTERPRISES

Target Contracting 3 % WBE

Proposed Contracting 13 % WBE

Torti Gallas is not a certified EBE with the State of Wisconsin. Torti Gallas has identified a need to subcontract for this contract amendment. Torti Gallas has identified Quorum Architects Inc. as a subcontractor. Quorum Architects Inc. a certified WBE with the State of Wisconsin. If Torti Gallas needs to subcontract any other portion of the work, then Torti Gallas will contact Purchasing/Contracts Services prior to seeking any subcontractors on its own. Purchasing/Contracts Services recommends proceeding with contract amendment.

Section 3 Coordinator _____ Date _____

CONTRACT AMENDMENT
ANALYSIS AND STAFF RECOMMENDATION

Contracting Agency: Housing Authority of the City of Milwaukee
Contract Number/Amendment Number: Contract 16-031 / Amendment 1
Contractor: Torti Gallas and Partners Inc. (Silver Spring, MD)
Amendment Amount: \$1,000,000.00 not-to-exceed
Type of Work, Services, or Material: Planning and Architectural/Engineering Services
Housing Development and Number: Westlawn Gardens Phase 2
Job Number: various funding sources (CNI, LIHTC. etc.)
for Westlawn Gardens Phase 2 projects
xxx-413010-xxxx

SECTION 3

Target Contracting (when triggered) 3 % Target Employment (when triggered) 30% of new hires
Proposed Contracting 100 % Proposed Employment zero hires

Torti Gallas is not a certified Section 3 business. Torti Gallas has identified a need to subcontract for this contract amendment. Torti Gallas has identified Quorum Architects Inc. as a subcontractor. Quorum Architects Inc. is a certified Section 3 business. If Torti Gallas needs to subcontract any other portion of the work, then Torti Gallas will contact Purchasing/Contracts Services prior to seeking any subcontractors on its own. Torti Gallas has not identified a need to hire for this contract amendment. If Torti Gallas needs to hire in the future, then Torti Gallas will contact Purchasing/Contracts Services prior to seeking any candidates on its own. Purchasing/Contracts Services recommends proceeding with contract amendment.

Section 3 Coordinator _____ Date _____

FINANCE AND ACCOUNTING

Finance and Accounting concurs with the recommendation of the Modernization & Development Services Section to execute the contract amendment as described. Charge the account number(s) as listed above.

Grants Accountant/Budget Analyst _____ Date _____

RECOMMENDATION

RECOMMEND EXECUTION OF CONTRACT AMENDMENT AS INDICATED ABOVE.

APPROVAL RECOMMENDED

Chief Financial Officer _____ Date _____

Asst Secretary–Mod Coordinator _____ Date _____

APPROVED

Secretary–Executive Director _____ Date _____

HA-195 (09/2015)