

**EBE / Section 3 Recommendations
From Gabriel DeVougas
for the Dec 13, 2018 HACM Board Meeting**

Below please find my recommendations for EBE Participation, Section 3 Hiring/Subcontracting **Amendment 1 to Contract 16-001 with Torti Gallas for Planning and Architectural/Engineering Services for Westlawn Garden Phase 2, \$10,000,000.00. This amendment is for additional contract authority of \$1,000,000.00 not-to-exceed, expiring 6/30/2021. The scope of work is not entirely finalized, but \$925,000 will be accounted for; while the remaining \$75,000 will be held in reserve for future work.**

EBE Participation

Target EBE Subcontracting Goal	<u>3 %</u>	<u>WBE</u>
Proposed EBE Contracting	<u>13 %</u>	<u>WBE</u>

Torti Gallas is a not certified firm with the State of Wisconsin. **Torti Gallas** has identified a need to subcontract at this time. **Torti Gallas** has identified Quorum Architects as a subcontractor. Quorum Architects is a state certified WBE firm. Should **Torti Gallas** need to subcontract any other portion of the work; **Torti Gallas** should contact Purchasing and Contracts Services prior to seeking out any subcontractors on its own.

Section 3 Hiring/Subcontracting

Proposed Section 3 Contracting	<u>100 %</u>
Proposed Employment	<u>0 new hires</u>
Proposed Section 3 Employment	<u>0 new hires</u>

This contract is for professional services for Westlawn Gardens Phase 2, so Section 3 is triggered. **Torti Gallas** is not a Section 3 certified firm, but have identified Quorum Architects as a subcontractor. Quorum Architects is a Section 3 certified firm. Should **Torti Gallas** need to subcontract any other portion of the work, **Torti Gallas** will contact Purchasing and Contracts Services prior to seeking out any subcontractors on its own. Currently, **Torti Gallas** has not identified the need to hire. Should **Torti Gallas** need to hire further, **Torti Gallas** will contact Purchasing and Contracts Services prior to seeking out any candidates on its own.

It has been recommended to proceed by Purchasing & Contracts Services.