

CONTRACT AMENDMENT
ANALYSIS AND STAFF RECOMMENDATION

Contracting Agency: Housing Authority of the City of Milwaukee
Contract Number/Amendment Number: Contract 17-002 / Amendment 2
Contractor: KPH Environmental Corp. (Milwaukee, WI)
Amendment Amount: \$zero (time extension only)
Type of Work, Services, or Material: Hazardous Materials Abatement Services
Housing Development and Number: Various Non-Subsidized Public Housing Sites
Job Number: XXX-443038-XXXX (charge various sources as necessary, e.g. Non-Subsidized Operations, Non-Subsidized Bond Issue, etc.)

PROCUREMENT REVIEW

PROCURING SECTION: Modernization & Development Services

The Contractor has performed satisfactorily during the initial contract period and the first renewal period. Modernization & Development Services recommends that HACM exercise its option to renew the contract (the second and final of two one-year renewal options), extending the contract completion date one year to March 27, 2020. The current contract amount is \$150,000.00 not-to-exceed. No additional contract authority dollars are required at this time. All other terms and conditions of the contract will remain in effect, including fees/rates.

Vice President of Construction _____ Date _____

EMERGING BUSINESS ENTERPRISES

Target Contracting 20 % MBE, WBE, DBE, EBE, SBE, VOB, or any combination thereof
Proposed Contracting 20 % MBE

KPH Environmental Corp. is not a certified firm with the State of Wisconsin. KPH Environmental has identified a need to subcontract at this time. KPH Environmental has identified Rams Contracting Ltd. as a subcontractor. Rams Contracting Ltd. is a State certified MBE/WBE. If KPH Environmental Corp. needs to subcontract any other portion of the work, then KPH Environmental Corp. will contact Purchasing/Contracts Services prior to seeking any subcontractors on its own. Purchasing/Contracts Services recommends proceeding with award.

Section 3 Coordinator _____ Date _____

SECTION 3

Target Contracting (when triggered) 10 % Target Employment (when triggered) 30% of new hires
Proposed Contracting 0 % Proposed Employment 3 new hires

This contract is for non-subsidized sites that do not receive any HUD funding; thus, Section 3 is not triggered. KPH Environmental Corp. is not a certified Section 3 business, and its current subcontractor is not a certified Section 3 business. If KPH Environmental Corp. needs to subcontract any other portion of the work, then KPH Environmental Corp. will contact Purchasing/Contracts Services prior to seeking any subcontractors on its own. Currently, KPH Environmental Corp. has hired three additional workers who are Section 3 residents and currently is surveying its staff to determine if it now qualifies as a Section 3 business. If KPH Environmental Corp. needs to hire any more persons, then KPH Environmental Corp. will contact Purchasing/Contracts Services prior to seeking any candidates on its own. Purchasing/Contracts Services recommends proceeding with award.

Section 3 Coordinator _____ Date _____

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FINANCE AND ACCOUNTING

Finance and Accounting concurs with the recommendation of the Modernization & Development Services Section to execute the amendment as described. Charge the account number(s) as indicated above.

Grants Accountant/Budget Analyst _____ Date _____

RECOMMENDATION

RECOMMEND EXECUTION OF CONTRACT AMENDMENT AS DESCRIBED ABOVE.

APPROVAL RECOMMENDED

Chief Financial Officer _____ Date _____

Asst Secretary–Mod Coordinator _____ Date _____

APPROVED

Secretary–Executive Director _____ Date _____

HA-195 (09/2015)