



**IMPORTANT NOTICE: A \$25 FILING FEE MUST ACCOMPANY THIS APPEAL, WITHIN THE DEADLINE REFERENCED BY THE BILL.**

Checks should be made payable to: City of Milwaukee and a copy of the bill should be included with your appeal

**IMPORTANT NOTICE FOR CUSTOMERS PAYING BY CHECK**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

**IF THE CHARGES HAVE ALREADY APPEARED ON YOUR TAX BILL, THIS APPEAL CANNOT BE FILED**

**PLEASE READ CAREFULLY:**

This Board may only determine if the City Department followed proper administrative procedures. It cannot hear appeals as to whether a Building Order is valid or not (those must be appealed to the Standards and Appeals Commission).

**TO:** Administrative Review Appeals Board  
City Hall, Rm. 205  
200 E. Wells St.  
Milwaukee, WI 53202  
(414) 286-2231

**DATE:** 11-12-18

**RE:** 2633 N 36th St  
(Address of property in question)

Under ch. 68, Wis. Stats., s. 320-11 of the Milwaukee Code of Ordinances, this is a written petition for appeal and hearing.

I am appealing the administrative procedure followed by DPW  
(Name of City Department)

Amount of the charges \$ 178.00

Charge relative to: Unnecessary work performed by Dept. of Public Works Carpentry

I feel the City's procedure was improper due to the following reasons and I have attached any supporting evidence, including city employee's names/dates which I make a record of regarding this issue.

On 11/7/18 I received a notice/bill in the mail regarding the property at 2633 N 36<sup>th</sup> St. I called on this day and left a message for James "Jim" Schoenrock to contact me in which he did just a few hours later. He stated that the charge for \$178.00 was for a board that was placed on one of the entry doors to "secure" the premises. He stated that the Milwaukee Police department contacted the city regarding an open door.

The property in question windows were boarded up with OSB board (and special screws) while the back door was secure with 2 by 4's securing it from the inside on October 1<sup>st</sup>, 2018. The front entry door was secured with deadbolt locks.

The property was "locked down" by the owner to secure it from any break ins or window damages. The previous tenants had moved out on September 27<sup>th</sup>, 2018 and because of the amount of work that was needed to renovate the home, the house was secured with the things mentioned above until the contractor was done with the work and the property would be available to rent. With the prior tenants moved out we did not want anyone to think it was an abandoned house.

This charge is unwarranted as the property was already secured. I request to have the \$178.00 fee removed as it was not necessary for anyone to do any work at this property.

Marc Nance

Name (please print)

5873 N 37th St Milwaukee, WI

Mailing address and zip code 53209

414-366-6160

Daytime phone number



**DPW - Administration**  
Zeidler Municipal Building  
841 N Broadway Rm 519  
Milwaukee WI 53202  
414-286-CITY (2489)

November 05, 2018

**URBAN DEVELOPMENT LLC**  
**5873 N 37TH ST**  
**MILWAUKEE WI 53209**

**Assessment ID: BU-217**

Dear Property Owner:

In accordance with City of Milwaukee Ordinance No. 218-7, the Milwaukee Police Department ordered the premises (listed below) be secured. In response to their request, the Department of Public Works carpentry staff performed the necessary work to secure the following structure:

<u>Address</u>	<u>Tax Key</u>	<u>Date of Board-up</u>	<u>Charge</u>
<b>2633 N 36TH ST</b>	<b>327-1571-000</b>	<b>10/19/2018</b>	<b>\$178.00</b>

The above amount is now due. ***If not paid within 30 days, the charges will be added to your next property tax bill.*** If you fail to pay the full amount of your property tax bill, including the special assessments and charges, your property will be eligible for in rem tax foreclosure action by the City of Milwaukee under section 75.521, Wisconsin State Statutes, or you may be subject to a personal civil action by the City of Milwaukee under section 74.53, Wisconsin State Statutes. Please do not mail cash. In person payments may be made at the **OFFICE OF THE CITY TREASURER AT CITY HALL, 200 E WELLS ST** during normal working hours. Please make checks payable to the "CITY OF MILWAUKEE" and mail with the attached coupon.

Check payments must be payable in U.S. dollars and be drawn on a U.S. bank. Payment receipt is only valid after check payment clears all banks. When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

To appeal these charges, print the appeal application available online at [city.milwaukee.gov/ImageLibrary/Groups/ccClerk/PDFs/ARAB\\_FORM.pdf](http://city.milwaukee.gov/ImageLibrary/Groups/ccClerk/PDFs/ARAB_FORM.pdf) (select departments, city clerk). You may also request an appeal application by calling (414) 286-CITY. Return the appeal application along with the \$25 appeal filing fee (check should be made payable to 'City of Milwaukee') to the Administrative Review Appeals Board, 200 E Wells St, Rm 205, **within thirty (30) days** of the date of this letter.

If you have any questions regarding these charges, please contact James Schoenrock at (414) 286-3403. You can search for current charges against your property online at [city.milwaukee.gov/mpw](http://city.milwaukee.gov/mpw) (Click on "Property Charges and Special Assessments" in the Quick Hot Links.)

**Please detach and return this coupon with payment for  
City of Milwaukee - DPW Board-up Charge**

Bill To: **URBAN DEVELOPMENT LLC**

Assessment ID: **BU-217-2019**

Make check payable to: **City of Milwaukee**

Amount Due: **\$178.00**

Mail to: **Office of the City Treasurer  
PO Box 514062  
Milwaukee, WI 53203-3462**

In person payments can be made at:  
**Office of the City Treasurer  
City Hall, Room 103  
200 E Wells St  
Milwaukee, WI 53202**

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## Receipt of A.R.A.B. Appeal Fee

Date:	11/15/18
Received Of:	Marc Nance
Property at:	2633 N. 36 <sup>th</sup> St.
Received By:	LME
Check # (If Applicable):	Money order A16923759
Amount Received	\$25.00