Department of Administration
Purchasing Division

Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E14240

Background:

User Department:	Milwaukee Health Department (MHD)
Purchasing Agent:	Cassandra Fawley
Contract Description:	VSC for Community Health Worker Project Services
Vendor Name and Location:	Southeast Asian Educational Development, Inc. D/B/A Consortium for Hmong Health (Milwaukee, WI)
Contract Term:	10/01/2015 through 6/30/2016
Requisition # and Date Received:	16111 & 05/24/2018
Original Contract Amount:	$52,145.00 (GRANT-FUNDED)
Expenditures to Date:	$315,645.00
Current Contract Amount:	$352,145.00

Purpose of Amendment:

The purpose of this amendment is to allow the MHD to extend their Vendor Service Contract for Community Health Worker Project Services with Southeast Asian Educational Development, Inc. D/B/A Consortium for Hmong Health for a period of one (1) year from 07/01/2018 through 06/30/2019 and increase the estimated contract total by $150,000.00 from $352,145.00 to $502,145.00.

Justification for Waiver:

The Wisconsin Well Woman/WISEWOMAN Program is partnering with the City of Milwaukee Health Department's Milwaukee Breast and Cervical Cancer Awareness Program (MBCCAP) and the Milwaukee Consortium for Hmong Health for the Community Health Worker Project (CHW). This project focuses on public education, targeted outreach, patient navigation services, and case management in order to increase breast and cervical cancer screening and cardiovascular risk reduction counseling in the Southeast Asian community. From 07/01/2017 through 06/30/2018, the project provided services for over 250 women within our community. These services included breast and cervical cancer screening education (143), clinical breast exams (45), mammograms (26), pap tests (31), and general WISEWOMAN screenings (13).

The resolution, which specifically identified this vendor and regarded this use of the Wisconsin Well Woman Program Grant, from the State of Wisconsin – Department of Health Services, was adopted and passed by the Common Council on June 20, 2018 (File #180303). For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

_____   ___8/9/2018___
City Purchasing Director   Date

F&P Waiver Presentation Date: 10/10/2018

History of Contract Amendments:

Date	Item	Term	Cost
10/27/2015	Original Contract – Vendor Service Contract for Community Health Worker Project Services **Approved by F&P Committee on: 10/27/2015**	10/01/2015 through 06/30/2016	$52,145.00
03/23/2016	Amendment #1 – Increased the estimated contract total by $25,000.00 from $52,145.00 to $77,145.00. **Approved by F&P Committee on: 03/23/2016**	N/A	$25,000.00
07/01/2016	Amendment #2 – Extended the contract for one (1) year from 07/01/2016 through 06/30/2017 and increased the estimated contract total by $125,000.00 from $77,145.00 to $202,145.00. **Approved by F&P Committee on: 06/29/2016**	07/01/2016 through 06/30/2017	$125,000.00
08/18/2017	Amendment #3 – Extended the contract for one (1) year from 07/01/2017 through 06/30/2018 and increased the estimated contract total by $150,000.00 from $202,145.00 to $352,145.00. **Approval waived by F&P Committee on: 09/20/2017**	07/01/2017 through 06/30/2018	$150,000.00
Pending	**Amendment #4** – Extend the contract for one (1) year from 07/01/2018 through 06/30/2019 and increase the estimated contract total by $150,000.00 from $352,145.00 to $502,145.00.	07/01/2018 through 06/30/2019	$150,000.00
Total (including the pending amendment)			**$502,145.00**

Department of Administration
Purchasing Division

Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E12627

Background:

User Department:	Information and Technology Management Division (ITMD)
Purchasing Agent:	Cassandra Fawley
Contract Description:	VSC for ePerformance Software Maintenance
Vendor Name and Location:	DLT Solutions, LLC. (Herndon, VA)
Contract Term:	07/23/2013 through 07/22/2014 with the option to renew annually
Requisition # and Date Received:	16103 & 06/29/2018
Original Contract Amount:	$39,259.84
Expenditures to Date:	$247,815.46
Current Contract Amount:	$247,815.66

Purpose of Amendment:
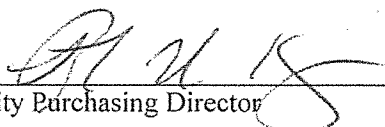The purpose of this amendment is to increase the estimated contract total by $49,373.99 from $247,815.66 to $297,189.65 and extend the contract for one (1) year from 09/18/2018 through 09/17/2019, exercising the annual option to extend upon mutual agreement.

Justification for Waiver:
The software is a part of the Human Resources Management System (HRMS) initially purchased by the Milwaukee Police Department in 2012. This HRMS is used to track the performance of Police Department personnel. HRMS functionality is now overseen city-wide by ITMD.

The ePerformance application is part of the PeopleSoft Human Capital Management suite. It provides a means by which the City of Milwaukee can conduct their employee performance evaluation process online, with the built-in efficiencies of integrations with job and competency data, approval workflows and real-time notifications, and template-based documents and reusable performance criteria. PeopleSoft enables the performance management process via two modules, which are the ePerformance Self-Service Module for managers and employees, and the Workforce Development Performance Management Module for the human resources staff.

In 2012, a request for an exception to the City's bidding process was recommended to award DLT Solutions a Vendor Service Contract for ePerformance Software Maintenance. The maintenance of this software is proprietary and support can only be provided by DLT Solutions. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

_____
City Purchasing Director

8/14/2018
Date

F&P Waiver Presentation Date: 10/10/2018

History of Contract Amendments:

Date	Item	Term	Cost
07/23/2013	Original Contract E12627 – Vendor Service Contract for ePerformance Software Maintenance	07/23/2013 through 07/22/2014	$39,259.84
09/17/2014	Amendment #1 – Increased the estimated contract total by $50,440.98 from $39,259.84 to $89,700.82 and extended the contract for one (1) year from 07/23/2014 through 07/22/2015, exercising the annual option to extend upon mutual agreement. **Waiver presented to F&P Committee on: 09/17/2014**	07/23/2014 through 07/22/2015	$50,440.98
05/21/2015	Amendment #2 – Incorporated a total of 711 additional licenses, increased the estimated contract total by $62,333.76 from $89,700.82 to $152,034.58 and extended the contract for one (1) year from 07/23/2015 through 09/17/2016, exercising the annual option to extend upon mutual agreement. **Waiver presented to F&P Committee on: 05/29/2015**	07/23/2015 through 09/17/2016	$62,333.76
04/27/2016	Amendment #3 – Increased the estimated contract total by $5,391.74 from $152,034.58 to $157,426.32 to cover additional licenses and support purchased in accordance with amendment two (2) and aligned the renewal dates for all licenses to 09/17/2017. *Note: All licenses had the same renewal of 09/17/2017 and this date corresponded with the contract renewal date of 09/17/2017.* **Waiver not presented to F&P Committee due to value under $10,000.00.**	n/a	$5,391.74
09/06/2016	Amendment #4 - Increased the estimated contract total by $42,453.42 from $157,426.32 to $199,879.74 and extended the contract for one (1) year from 09/18/2016 through 09/17/2017, exercising the annual option to extend upon mutual agreement. **Waiver presented to F&P Committee on: 09/14/2016**	09/18/2016 through 09/17/2017	$42,453.42
08/29/2017	Amendment #5 - Increased the estimated contract total by $47,935.92 from $199,879.74 to $247,815.66 and extended the contract for one (1) year from 09/18/2017 through 09/17/2018, exercising the annual option to extend upon mutual agreement. **Waiver presented to F&P Committee on: 09/20/2017**	09/18/2017 through 09/17/2018	$47,935.92
Pending	**Amendment #6** - Increase the estimated contract total by $49,373.99 from $247,815.66 to $297,189.65 and extend the contract for one (1) year from 09/18/2018 through 09/17/2019, exercising the annual option to extend upon mutual agreement.	09/18/2018 through 09/17/2019	$49,373.99
Total (including the pending amendment)			**$297,189.65**

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Department of Administration
Purchasing Division

Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E14360

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Background:

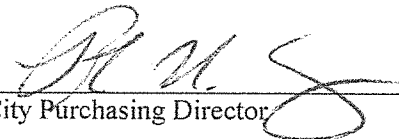|	
User Department:	Department of Administration - Environmental Collaboration Office
Purchasing Agent:	Cassandra Fawley
Contract Description:	VSC for Professional Services
Vendor Name and Location:	Franklin Energy Services, LLC (Port Washington, WI)
Contract Term:	03/01/2016 through 07/31/2018
Requisition # and Date Received:	16188 & 07/18/2018
Original Contract Amount:	$226,521.00 (GRANT-FUNDED)
Expenditures to Date:	$210,977.13
Current Contract Amount:	$226,521.00

Purpose of Amendment:

The purpose of this amendment is to increase the estimated contract total by $105,529.00 from $226,521.00 to $332,050.00 and extend the contract for one (1) year from 08/01/2018 through 07/31/2019 to align with grant period. Additionally, this amendment will implement an expanded scope of work timeline that aligns with the contract extension.

Justification for Waiver:

Franklin Energy Services, LLC performs essential roles in the City of Milwaukee's Department of Administration's Environmental Collaboration Office's (ECO's) Better Buildings Challenge (BBC). Franklin Energy performs energy assessments and produces the energy audit reports for large commercial, small commercial, and K-12 school properties participating in the BBC. They manage the program database where BBC program participants and energy efficient recommendations are tracked. Their engineers work with Milwaukee Area Technical College (MATC) students to set up Energy Star Portfolio Manager accounts and troubleshoot these accounts for program participants. Additionally, Franklin Energy provides customer service through participant intake, scheduling and leading kick-off and report meetings with BBC participants, as well as ongoing support.

The resolution, which specifically identified this vendor in correlation to the U.S. Department of Energy's Location, Location, Efficiency (LLE) grant, was adopted and passed by the Common Council on January 19, 2016 (File #151315). For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

_____   8/17/2018
City Purchasing Director   Date

F&P Waiver Presentation Date: 10/10/2018

History of Contract Amendments:

Date	Item	Term	Cost
02/23/2016	Original Contract E14360 – Vendor Service Contract for Professional Services **Waiver presented to F&P Committee on: 02/24/2016**	03/01/2016 through 07/31/2018	$226,521.00
Pending	Amendment #1 – Increase the estimated contract total by $105,529.00 from $226,521.00 to $332,050.00 and extend the contract for one (1) year from 08/01/2018 through 07/31/2019 to align with grant period.	08/01/2018 through 07/31/2019	$105,529.00
Total (including the pending amendment)			$332,050.00

Department of Administration
Purchasing Division

Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E16224

Background:

User Department:	Milwaukee Police Department
Purchasing Agent:	Nathan Churchill
Contract Description:	VSC for Harris Software Update, Documentation Update, & Other Services
Vendor Name and Location:	Harris Corporation (Lynchburg, VA)
Contract Term:	07/01/2018 through 06/30/2019 with four (4) options to extend for one (1) year
Requisition # and Date Received:	Req: 16224 Rec'd: 08/08/2018
Original Contract Amount:	$111,000.00
Expenditures to Date:	$0.00
Current Contract Amount:	$0.00

Purpose of Contract:

The purpose of this contract is to provide the Milwaukee Police Department the opportunity to contract with Harris Corporation to enter into a Sole Source Vendor Service Contract for Harris Software Update, Documentation Update, and Other Services from 07/01/2018 through 06/30/2019 with four (4) options to extend for one (1) year upon mutual consent.

Pricing is secured for three (3) years and is as follows:

07/01/2018 through 06/30/2019	$111,000.00
07/01/2019 through 06/30/2020	$111,000.00
07/01/2020 through 06/30/2021	$111,000.00

Justification for Waiver:

This continuous software updating and security patching process will enable the vitally necessary software process improvements needed to maintain public safety and public works communications, which includes interoperability with fellow outside agencies. It will provide the following: enhancements/corrections to existing features for all designated system backbone components and add new features and improvements to previously implemented software updates through the Harris Security Update Management Service (SUMS).

Specifically, SUMS provides periodic security updates by automatically managing patches for multiple operating systems and applications across hundreds of thousands of endpoints regardless of location, connection, type, and/or status. Additionally, it reduces security and compliance risks by decreasing the number of remediation cycles, and it also provides up-to-date visibility and control from a single management console (Harris Symphony Dispatch Consoles). This SUMS addition includes the recently upgraded Harris Radio System SR10A.2 server/networking equipment to include the 60+ Harris Symphony Dispatch Consoles split between Milwaukee's Police and Fire Departments.

The software is proprietary and is only offered by Harris Corporation; therefore, it is recommended that a Sole Source Vendor Service Contract for Harris Software Update, Documentation Update, and Other Services be awarded to Harris Corporation. The award total is $111,000.00 and the department concurs with this recommendation.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

_____ 10-1-2018   10-1-2018
City Purchasing Director   Date

F&P Waiver Presentation Date: 10/10/2018