

**INVITATION FOR BIDS**  
**TABULATION, ANALYSIS, AND RECOMMENDATION**

Contracting Agency:	Travaux Inc.
Official Notice Number:	57870
Date and Time of Opening:	Tuesday, August 14, 2018, 2:00 PM (CDST)
Type of Work, Services, or Material:	Footings and Foundation for Multi-Family Apartment Building 2.3
Housing Development and Number:	Westlawn Gardens Phase 2
Budget Amount/Cost Estimate:	\$510,000.00
Budget/Account Number:	Westlawn Renaissance III, 553B-148000

<u>Bidder</u>	<u>City, State</u>	<u>Amount</u>
<i>Oostburg Concrete Products Inc.</i>	<i>Oostburg, WI</i>	<i>\$445,250.00</i>

## PROCUREMENT REVIEW

**PROCURING SECTION:** Modernization & Development Services

Based on the review of bids by staff, the Modernization & Development Services section recommends award to Oostburg Concrete Products Inc., the lowest responsive and responsible bidder.

Vice President of Construction \_\_\_\_\_ Date \_\_\_\_\_

## EMERGING BUSINESS ENTERPRISES

Target Contracting        25   %      20% MBE and/or WBE  
    5% any designation (MBE, WBE, DBE, EBE, SBE, VOB)

Proposed Contracting 0 % None

Oostburg Concrete Products Inc. is not a certified EBE firm with the State of Wisconsin. Oostburg Concrete Products Inc. is subcontracting only 9% of the contract to Heritage Ready Mix for the ready mix portion of the contract work. Should Oostburg Concrete Products Inc. need to subcontract any other portion of the work, then Oostburg Concrete Products Inc. will contact Purchasing/Contracts Services prior to seeking any subcontractors on its own. Purchasing/Contracts Services recommends proceeding with award.

Section 3 Coordinator \_\_\_\_\_ Date \_\_\_\_\_

### SECTION 3

Target Contracting	<u>10</u> %	Target Employment	<u>30% of new hires</u>
Proposed Contracting	0 %	Proposed Employment	zero hires

Oostburg Concrete Products Inc. is not a Section 3 business and has identified a need to subcontract. Oostburg Concrete Products Inc. is subcontracting only 9% of the contract to Heritage Ready Mix for the ready mix portion of the contract work. In order to qualify, Oostburg Concrete Products Inc. would need to subcontract at least 30% of the total contract dollar amount. Should Oostburg Concrete Products Inc. need to subcontract any other portion of the work, then Oostburg Concrete Products Inc. will contact Purchasing/Contracts Services prior to seeking any subcontractors on its own. Currently, Oostburg Concrete Products Inc. has not identified a need to hire. Should Oostburg Concrete Products Inc. need to hire, then Oostburg Concrete Products Inc. will contact Purchasing/Contracts Services prior to seeking any candidates on its own. As a other economic opportunity, Oostburg Concrete Products Inc. will work with the Section 3 Coordinator to determine how to meet the Section 3 requirement. We are revisiting hiring qualified residents for this particular project. Purchasing/Contracts Services recommends proceeding with award.

Section 3 Coordinator \_\_\_\_\_ Date \_\_\_\_\_

**INVITATION FOR BIDS**  
**TABULATION, ANALYSIS, AND RECOMMENDATION**

Contracting Agency:	Travaux Inc.
Official Notice Number:	57870
Date and Time of Opening:	Tuesday, August 24, 2018, 2:00 PM (CDST)
Type of Work, Services, or Material:	Footings and Foundation for Multi-Family Apartment Building 2.3
Housing Development and Number:	Westlawn Gardens Phase 2
Budget Amount/Cost Estimate:	\$510,000.00
Budget/Account Number:	Westlawn Renaissance III, 553B-148000

**FINANCE AND ACCOUNTING**

Finance and Accounting concurs with the recommendation of the Procuring Section to award contract to Oostburg Concrete Products Inc. Charge the account number(s) as indicated above.

Grants Accountant/Budget Analyst \_\_\_\_\_ Date \_\_\_\_\_

**RECOMMENDATION**

RECOMMEND AWARD OF CONTRACT TO OOSTBURG CONCRETE PRODUCTS INC., THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER.

**APPROVAL RECOMMENDED**

Chief Financial Officer \_\_\_\_\_ Date \_\_\_\_\_

Asst Secretary–Mod Coordinator \_\_\_\_\_ Date \_\_\_\_\_

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**APPROVED**

Secretary–Executive Director \_\_\_\_\_ Date \_\_\_\_\_