

CHARTER SCHOOL CONTRACT BENCHMARKS

In order to receive or maintain a DPI school code, or to receive federal Charter Schools Program grant funds for Implementation or Replication/Expansion, a charter school must have a duly executed contract on file with the DPI that satisfies all provisions required under state law and federal law, where applicable.

Please use the benchmarks below to ensure the charter school contract meets the requirements of the law. For ease of review, please note, in the appropriate column, the page number and corresponding section of the contract where each provision can be found.

Submit this completed form along with your final contract that includes appropriate signatures to the DPI.

ALL CONTRACTS MUST INCLUDE THE FOLLOWING STATE LAW REQUIREMENTS:

BENCHMARK	LOCATION IN CONTRACT (SCHOOL USE)	PRESENT/ ABSENT (DPI USE)
The name of the person seeking to establish the charter school. §118.40(1m)(b)1.		Present
The name of the person who will be in charge of the charter school. §118.40(1m)(b)2.		Present
A description of the educational program of the school. §118.40(1m)(b)3.		present
The method used to enable pupils to attain educational goals under Wisconsin Statutes 118.01. §118.40(1m)(b)4.		present
The method by which evidence of student achievement or progress in attaining academic skills and knowledge will be measured. §118.40(1m)(b)5. <i>Contract notes that appendix A includes the local assessment measures that the school will use. However, appendix A does not include information about assessments. This item is marked "present" because the contract discusses that the school will utilize the required state assessments as a measurement as well. School should attach local assessment measures to appendix A.</i>		Present
How the school will be governed, including method to be followed to ensure parental involvement. §118.40(1m)(b)6.		present

BENCHMARK	LOCATION IN CONTRACT (SCHOOL USE)	PRESENT/ ABSENT (DPI USE)
Methods employed to review qualifications that must be met by individuals employed by the school, assuring that every teacher, supervisor, administrator or professional staff member holds a certificate, permit or license issued by the department before entering duties for such a position [Wisconsin Statutes 118.19(10 and 121.02(1)(a)2.] §118.40(1m)(b)7.		Present
Procedures the school will follow to ensure the health and safety of the pupils. §118.40(1m)(b)8		Present
The procedures used to achieve a racial and ethnic balance among pupils that is reflective of the school district population. §118.40(1m)(b)9		Present
The requirements for admission to the school. §118.40(1m)(b)10		Present
The manner in which annual audits of the financial and programmatic operations of the school will be performed. §118.40(1m)(b)11		Present
The procedures by which students will be disciplined. §118.40(1m)(b)12 <i>Contract states that discipline policies are included in appendix A, however, this information is not found in appendix A. School should attach them to appendix A.</i>		Absent
The public school alternatives for pupils who reside in the school district and do not wish to attend or are not admitted to the charter school. §118.40(1m)(b)13		Present
A description of the facilities and the types and limits of the liability insurance that the school will carry. §118.40(1m)(b)14		Present
Evidence that the contract is duly executed. §118.40(3)(a) <i>Typically dates and signatures of the authorizer and the operator of the charter school.</i>		DRAFT only
The amount to be paid to the charter school each year of the contract. §118.40(3)(b)		Present
The length of the contract, not to exceed 5 years. §118.40(3)(b)		present

BENCHMARK	LOCATION IN CONTRACT (SCHOOL USE)	PRESENT/ ABSENT (DPI USE)
The procedures school will follow to randomly select students if more students apply for admission than space available at the school. The random selection plan must give preference to students who were enrolled in the charter school in the previous year and to siblings of students who are enrolled in the school. The school may give preference to children of the school's founders, governing board members, and full-time employees, but this preference can be given to no more than 10% of school's total enrollment. §118.40(3)(g)		present
Evidence that the charter governance board is a legally incorporated governing board independent of the authorizer. <i>This requirement is typically evidenced through the contract, though other means of providing evidence may be used.</i>		present
<u>DISTRICT-AUTHORIZED CHARTER SCHOOLS ONLY</u> The status of the school as a non-instrumentality or instrumentality of the school district. §118.40(7)(a)		NA
<u>DISTRICT-AUTHORIZED CHARTER SCHOOLS ONLY</u> The effects of the establishment of the charter school on the liability of the school district §118.40(1m)(b)15		NA

ALL CONTRACTS WITH INDEPENDENT AUTHORIZERS MUST ALSO INCLUDE:

This section does not apply to district-authorized charter schools

BENCHMARK	LOCATION IN CONTRACT (SCHOOL USE)	PRESENT/ ABSENT (DPI USE)
The annual academic and operational performance standards developed in accordance with the performance framework of the authorizer and a statement that the governing board must adhere to such standards. §118.40(2r)(b)2.a. <i>Section D (page 2) of the contract references performance standards but they are not included. Also page 6 of the contract references the review of academic, programmatic and financial performance but does not include a discussion of what standards are being used to conduct this review. Please include the academic and operational/financial performance standards utilized to assess the academic and operational/financial performance of the charter school.</i>		Absent

BENCHMARK	LOCATION IN CONTRACT (SCHOOL USE)	PRESENT/ ABSENT (DPI USE)
<p>The corrective measures the governing board will take if the school fails to meet performance standards. §118.40(2r)(b)2.b</p> <p><i>Page 7 of the contract references the interventions the authorizer will impose if the school doesn't satisfy financial requirements. However, the contract does not specify the corrective measure the charter school governance board will employ if the school fails to meet academic, operational or financial performance standards. This information can be included in Appendix A.</i></p>		Absent
<p>A provision allowing the governing board to open one or more additional charter schools if all of the charter schools operated by the governing board were assigned to one of the top 2 performance categories in the most recent school and school district accountability report. §118.40(2r)(b)2.c.</p>		Absent
<p>The methodology that will be used by the governing board to monitor and verify pupil enrollment, credit accrual and course completion. §118.40(2r)(b)2.d.</p> <p><i>This can be included in appendix A.</i></p>		Absent
<p>A statement that the authorizer shall have direct access to pupil data and governing board shall provide data needed for the authorizer to complete its annual report under §118.40(3m)(f). §118.40(2r)(b)2.e and i.</p>		Present
<p>A description of the administrative relationship between the parties. §118.40(2r)(b)2.f.</p>		Present
<p>A statement that the governing board will hold parent-teacher conferences at least annually. §118.40(2r)(b)2.g.</p>		Present
<p>A requirement that if more than one charter school is operated under the contract, the charter school governing board reports to the authorizer on each charter school separately. §118.40(2r)(b)2.h</p>		NA
<p>A statement that the governing board will participate in any training provided by the authorizer. §118.40(2r)(b)2.j.</p> <p><i>This can be included in Appendix A.</i></p>		Absent
<p>A description of all fees that the authorizer will charge the governing board. §118.40(2r)(b)2.k</p>		Present
<p>If the charter contract includes grounds for expelling a pupil from the charter school, the procedures to be followed by the charter school prior to expelling a pupil. §118.40(2r)(b)2m.b.</p>	<i>May not apply</i>	NA
<p>The effect of the establishment of the charter school on the liability of the contracting entity. §118.40(2r)(b)2</p>		Present

