

INVITATION FOR BIDS
TABULATION, ANALYSIS, AND RECOMMENDATION

Contracting Agency:	Travaux Inc.
Official Notice Number:	57866
Date and Time of Opening:	Tuesday, July 24, 2018, 2:00 PM (CDST)
Type of Work, Services, or Material:	Wood Windows and Patio Doors (Commodity Only) for Multi-Family Apartment Building 2.2
Housing Development and Number:	Westlawn Gardens Phase 2
Budget Amount/Cost Estimate:	\$250,000.00
Budget/Account Number:	Westlawn Renaissance III Mixed-Financing, 552B-148000

<u>Bidder</u>	<u>City, State</u>	<u>Amount</u>
<i>Insulation Technologies Inc.</i>	<i>Milwaukee, WI</i>	<i>\$155,546.00</i>
ABC Supply Co.	Milwaukee, WI	\$158,278.77

PROCUREMENT REVIEW

PROCURING SECTION: Modernization & Development Services

Based on the review of bids by staff, the Modernization & Development Services section recommends award to Insulation Technologies Inc., the lowest responsive and responsible bidder.

Vice President of Construction _____ Date _____

EMERGING BUSINESS ENTERPRISES

Target Contracting 25 % 20% MBE and/or WBE
 5% any designation (MBE, WBE, DBE, EBE, SBE, VOB)

Proposed Contracting	<u>100</u> %	<u>MBE</u>
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Insulation Technologies Inc. is a certified MBE firm with the State of Wisconsin. Insulation Technologies Inc. has not identified a need to subcontract at this time, due to this being a commodity only. Purchasing/Contracts Services recommends proceeding with award.

Section 3 Coordinator _____ Date _____

SECTION 3

Target Contracting	<u>N/A</u> %	Target Employment	<u>N/A</u>
Proposed Contracting	N/A %	Proposed Employment	N/A

This is a commodity only procurement; therefore, Section 3 does not apply. Purchasing/Contracts Services recommends proceeding with award.

Section 3 Coordinator _____ Date _____

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FINANCE AND ACCOUNTING

Finance and Accounting concurs with the recommendation of the Procuring Section to award contract to Insulation Technologies Inc. Charge the account number(s) as indicated above.

Grants Accountant/Budget Analyst _____ Date _____

RECOMMENDATION

RECOMMEND AWARD OF CONTRACT TO INSULATION TECHNOLOGIES INC., THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER.

APPROVAL RECOMMENDED

Chief Financial Officer _____ Date _____

Asst Secretary–Mod Coordinator _____ Date _____

APPROVED

Secretary–Executive Director _____ Date _____