

CONTRACT AMENDMENT ANALYSIS AND STAFF RECOMMENDATION

Contracting Agency: Housing Authority of the City of Milwaukee
Contract Number/Amendment Number: **Contract 15-006 / Amendment 3**
Contractor: **Hero Plumbing LLC (Milwaukee, WI)**
Amendment Amount: **\$50,000 not to exceed**
Type of Work, Services, or Material: Annual Plumbing Maintenance Services & Emergency After-Hour Services
Housing Development and Number: Various Housing Developments/Sites and Support Facilities

PROCUREMENT REVIEW

PROCURING SECTION: Purchasing and Contract Services

The Contractor performed satisfactorily during the contract period, but has depleted the funds available on necessary repairs. Purchasing and Contract Services recommends that HACM add a one time, not-to-exceed amount of \$50,000.00 to pay the invoices that remain for the contract.

Procurement Manager _____ Date _____

EMERGING BUSINESS ENTERPRISES

Target Contracting 20 % MBE and/or WBE
Proposed Contracting 100 % MBE

The Contractor is 100% Minority Business Enterprise and is certified with the State of Wisconsin Department of Administration's Division of Enterprise Operations Wisconsin Supplier Diversity Program.

Contract Services Manager _____ Date _____

SECTION 3

Target Contracting	<u>10</u> %	Target Employment	<u>30%</u>
Proposed Contracting	<u>0</u> %	Proposed Employment	<u>0%</u>

Seeing that Hero Plumbing will not trigger Section 3, as there is no need to hire or subcontract for the proposed HACM contract, and they (Hero Plumbing) have all the resources they need in-house and have no need for trades that might call for additional plumbers or laborers); it has been recommended by the Section 3 Coordinator and upon agreement from Rashawn Spivey, (owner of Hero Plumbing), that he (or an appointed representative of Hero Plumbing will inform the Section 3 Coordinator of any upcoming employment opportunities through Hero Plumbing, or any of the Section 3 and non-Section 3 subcontractors (in the event that there is a need to subcontract) under the proposed HACM contract, which may be of interest to HACM residents/(lower tier) non-HACM residents whom may meet the minimum employability requirements. Also, in the event that a decision has been made based off of a need to hire or subcontract under the proposed HACM contract, Hero Plumbing, and all subcontractors under this proposed HACM contract agreement will inform the Section 3 Coordinator prior to the occurrence.

Section 3 Coordinator _____ Date _____

FINANCE AND ACCOUNTING

Finance and Accounting concurs with the recommendation of the Purchasing and Contract Services Section to execute the amendment as described. Charge the account number(s) as listed on the attached sheet.

Grants Accountant/Budget Analyst _____ Date _____

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RECOMMENDATION

RECOMMEND EXECUTION OF CONTRACT AMENDMENT AS INDICATED ABOVE.

APPROVAL RECOMMENDED

Chief Financial Officer _____ Date _____

Asst Secretary–Mod Coordinator _____ Date _____

APPROVED

Secretary–Executive Director _____ Date _____

HA-195 (09/2015)