



Department of Administration
Business Operations Division

Tom Barrett
Mayor

Sharon Robinson
Director of Administration

Rhonda U. Kelsey
City Purchasing Director

June 5, 2009

Honorable Members of the Common Council
Common Council
City Hall Room 205
200 East Wells Street
Milwaukee, Wisconsin 53202

Dear Honorable Members:

This letter is in regard to Common Council File Number 090190: Communication from the Department of Administration Business Operations Division relating to amendments to the positions ordinance.

More specifically, I am seeking your approval to amend the positions ordinance to formally create the Contract Compliance Officer position, Pay Grade 6 that was approved as a result of the adoption of Common Council File Number 080218 a substitute ordinance relating to participation of city residents in public works contracts, requirements for developers receiving direct financial assistance from the city, and local business enterprise contracting standards by the Common Council on March 25th, 2009.

The identified funding source for this position in 2009 is Community Development Block Grant (CDBG) reprogramming funds and was approved by the Common Council on May 27th, 2009. A fiscal note is attached to this letter for your review. The Contract Compliance Officer position will be responsible for assisting with the implementation, monitoring, and enforcement of the requirements of the aforementioned ordinance that goes into effect August 8, 2009.

Thank you in advance for your consideration.

Sincerely,

Rhonda U. Kelsey
City Purchasing Director

Attachments (1): Fiscal Note

Ref: rkelse/bod/ccfiles/morefile090190ccorequesttoamendpositionsordinance.doc

