



**IMPORTANT NOTICE: A \$25 FILING FEE MUST ACCOMPANY THIS APPEAL, WITHIN 30 DAYS OF ASSESSED CHARGES.**

Checks should be made payable to: City of Milwaukee and a copy of the bill should be included with your appeal

**IMPORTANT NOTICE FOR CUSTOMERS PAYING BY CHECK**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

**IF THE CHARGES HAVE ALREADY APPEARED ON YOUR TAX BILL, THIS APPEAL CANNOT BE FILED**

**PLEASE READ CAREFULLY:**

This Board may only determine if the City Department followed proper administrative procedures. It cannot hear appeals as to whether a Building Order is valid or not (those must be appealed to the Standards and Appeals Commission).

**TO:** Administrative Review Appeals Board  
City Hall, Rm. 205  
200 E. Wells St.  
Milwaukee, WI 53202  
(414) 286-2231

**DATE:** 6-28-18

**RE:** 2231 S. Winchester St.  
(Address of property in question)

Under ch. 68, Wis. Stats., s. 320-11 of the Milwaukee Code of Ordinances, this is a written petition for appeal and hearing.

I am appealing the administrative procedure followed by Office of the City Clerk  
(Name of City Department)

Amount of the charges \$ \$202.00

Charge relative to: Parking on an unpaved surface

I feel the City's procedure was improper due to the following reasons and I have attached any supporting evidence, including city employee's names/dates which I spoke to regarding this issue and copies of any city orders received:

On or about 5-29-18 an inspector from the City of Milw. came by on routine inspection and said there were vehicles parked on an unpaved surface. However the property mentioned above has a gravel parking lot approximately 20 x 30 feet in which we have parked vehicles since the late 1960's thru today. Most homeowners on our block do not have a paved lot only gravel. We have never had a problem in the past 45+ years. I don't understand why this is starting now. The property mentioned is also private property so I don't understand the problem all of the sudden.

Sharon A. Rogahn  
Signature

SHARON A. ROGAHN  
Name (please print)

Mailing address and zip code

Daytime phone number



Office of the City Clerk

**Jim Owczarski**  
City Clerk  
jowcza@milwaukee.gov

**Richard G. Pfaff**  
Deputy City Clerk  
rpfaff@milwaukee.gov

June 8, 2018

Sharon Roghan  
2231 S. Winchester St.  
Milwaukee, WI 53207

Dear Ms. Roghan:

I am returning your appeal and filing fee for your property at 2231 S. Winchester St. The amount of \$101.60 was charged for parking on an unpaved surface and that is past 30 days, so it's unappealable. However, you do have an additional charge of \$202 for the same order, which was issued on May 30<sup>th</sup>. Your appeal references a "special pick", but has the amount of a reinspection fee, but then goes into detail about the special pick-up, which is typically a Dept. of Public Works charge, but you note the department involved is Neighborhood Services. You also didn't include the money order for the payment of the special pickup or the copy of the letter you received. I called the Unified Call Center (286-2489) and they could not locate a special pick up for your address, so I don't know what you are appealing.

If you wish to appeal the parking charge of \$202, I have enclosed a blank form for you to use and you may send back the same money order. Please include a copy of the bill that you are appealing if you have it.

Sincerely,

Linda Elmer  
Staff Assistant  
286-2231



## Receipt of A.R.A.B. Appeal Fee

Date:	7/3/18
Received Of:	Sharon Rogahn
Property at:	2231 S. Winchester St.
Received By:	LE
Check # (If Applicable):	Money order 17-766704621
Amount Received	\$25.00