

Professional Summary

An experienced Fire Service Leader whose professional responsibility expands into areas of community service, public relations, public education, public speaking, motivational leadership, and decision-making. Competent and knowledgeable in all phases of Fire Service Management with specific expertise in recruitment and assessment training.

Desires to assist the City of Milwaukee meet the needs, expectations and aspirations of the citizens it serves.

Skills

- Public speaking
- Interpersonal and written communication
- Skilled in [\[Software\]](#)
- Report writing
- Team leadership
- Staff development
- Extremely organized
- Fast learner

Work History

Background Investigator (Temporary Part Time) 05/2018 to Current

Milwaukee Police Department – Milwaukee, WI

- Conducted comprehensive interviews with subjects, employers, associates, references and other individuals.
- Documented information and submitted detailed reports.
- Traveled to places required for collecting specific information.

Hazardous Materials Technician (Part Time Weekends) 03/2008 to Current

Veolia North America LLC – Menomonee Falls, WI

Collect, segregate and store household hazardous materials.

Educate the public on properly disposing of household hazardous materials.

Fire Lieutenant 02/1980 to 06/2012

Milwaukee Fire Department – Milwaukee, WI

As Lieutenant I was in command of a firefighting company or companies at fire alarms and emergency medical alarms.

Directed and participated in firefighting, emergency medical and other field operations. Supervised and mentored personnel in quarters and at the scene of alarms.

Responsible for planning, scheduling, organizing, maintaining discipline, morale, training and maintaining accurate reports and records.

Responsible for promoting positive public relations through community involvement, school fire drills, fire education programs, home safety checks, parades, health fairs, block parties, pre-fire planning and excellent customer service.

Responsible for ensuring personnel are performing their duties in accordance with the department's rules, regulations, standard operating procedures, standard operating guidelines and code of conduct.

Responsible for battalion training at the request and pleasure of the Battalion Chief.

Education

Studied Fire Administration: Fire Administration

Mount Senario College - Ladysmith, WI

Studied Communications

University of Wisconsin - Milwaukee - Milwaukee, WI

Studied Visual Communications

Milwaukee Area Technical College - Milwaukee, WI

High School Diploma: 1976

Pulaski High School - Milwaukee, WI

Certifications

- Federal Emergency Management Agency

Certifications upon request.

- Milwaukee Fire Department Certifications upon request.

Accomplishments

- {2011 -2015} President -Milwaukee Brotherhood of Firefighters
- {2010} Milwaukee Fire Department Class C Fire Rescue Award

Community Service

Volunteer Activities

> *Lamb of God M.B.C.*

> *Voter Registration*

> *Milwaukee Public Schools*

> *Milwaukee Urban League*

> *Milwaukee N.A.A.C.P.*

> *Milwaukee Brotherhood of Firefighters*

> *Milwaukee Fire Department*