

## PLEASE KEEP YOUR INFORMATION CURRENT

Please keep your contact information up-to-date so that restitution checks can be mailed to you.

You can notify the Department of Corrections' Cashier's Unit of changes to your name or address by contacting:

Department of Corrections  
PO Box 8980, Attn: Cashiers Unit  
Madison, WI 53708-8980

PHONE 608-240-5672

If restitution is converted to a civil-judgment, you will want to keep your contact information current with the county clerk of courts so that those payments reach you.

## QUESTIONS/CONCERNS

If you have questions regarding the Department's recommendation to the court, please contact the Probation/Parole Agent. For information on how to contact the Probation/Parole Agent for your case, please call the Division of Community Corrections in your area, or call the Office of Victim Services and Programs at 1-800-947-5777.

## OFFICE of VICTIM SERVICES and PROGRAMS

The Department of Corrections' Office of Victim Services and Programs (OVSP) is here to serve Wisconsin crime victims, survivors, and their families.

Victims may enroll with the OVSP to receive notification regarding offenders' status. Enrolled victims also have access to automated information about offenders who are in prison, under probation/parole supervision, or required to register with the Sex Offender Registry. Information may be accessed either by a toll free phone number, or a secure Web site.

If you are a victim or survivor and are not yet enrolled with the OVSP, you may do so by contacting OVSP staff at:

### Office of Victim Services & Programs

Department of Corrections  
P.O. Box 7925  
Madison WI 53707-7925

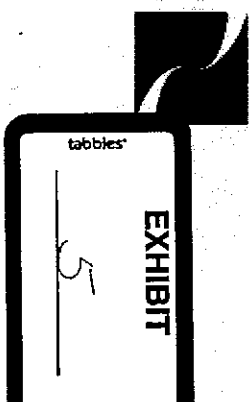
**Toll Free:** 800-947-5777  
**Madison area:** 608-240-5888  
**Web site:** [www.WIVictimsVoice.org](http://www.WIVictimsVoice.org)



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# Keeping You Informed

## CASE DISCHARGE & RESTITUTION



Office of Victim Services  
and  
Programs

Department of Corrections  
PO Box 7925  
Madison, WI 53707-7925

## RESTITUTION COLLECTION

The Department of Corrections is committed to the collection of restitution as ordered by the court. Even though there are times when cases will approach discharge with restitution still owing, this does not mean that there has not been a concerted effort to collect restitution. The Department collects over nine million dollars in court-ordered restitution each year.

### WHAT HAPPENS WHEN A PROBATION CASE APPROACHES DISCHARGE WITH RESTITUTION STILL OWED?

The Probation/Parole Agent is responsible for reviewing the circumstances of the case. As a result of this review, there are several possible outcomes:

1. offender may pay the restitution in full, prior to discharge
2. court may extend the offender's probation
3. offender's probation may be revoked
4. court may order a civil judgment against the offender for the remaining restitution

If the offender does not pay the restitution in full, the Probation/Parole

Agent will make a recommendation to pursue either an extension of probation, revocation or civil judgment.

### EXTENDING PROBATION

If an offender has made a good faith effort to pay restitution, by law, probation cannot be extended solely because of restitution still owing. If the Probation/Parole Agent recommends that probation be extended, you will receive a copy of the Agent's recommendation that was sent to the court.

For more information about extending probation, please contact the Probation/Parole Agent.

### REVOCATION OF PROBATION

Revocation of probation will result in the offender being placed in state prison or county jail, depending on whether the original crime was a felony or misdemeanor.

This is a very serious option and in the case of unpaid restitution it is usually recommended only when the offender has blatantly refused to pay restitution, even though he/she has had the ability to pay.

## CIVIL JUDGMENTS ON PROBATION CASES

If the Probation/Parole Agent recommends that the outstanding restitution be converted to a civil judgment, you will receive a copy of the Agent's recommendation that was sent to the court. Prior to discharge from probation, the court may convert unpaid restitution to a civil judgment.

Questions about how payments under a civil judgment are collected/dispersed should be directed to the clerk of courts in the county of sentencing.

**IMPORTANT:** The court cannot impose a civil judgment after probation has been discharged. The court loses jurisdiction over unfulfilled conditions of probation, once that probation is discharged.

### PAROLE & EXTENDED SUPERVISION CASES

If the offender is on parole or extended supervision, this supervision cannot be extended. The offender will be discharged from supervision at the maximum discharge date, even if restitution remains unpaid.

The court can convert unpaid restitution to a civil judgment.