



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Agenda

CITY INFORMATION MANAGEMENT COMMITTEE

ALD. NIK KOVAC, CHAIR

Nancy Olson, Vice-Chair

**Chuck Burki, Jane Islo, James Klajbor, Jennifer Meyer, James
Owczarski, Judy Pinger, Aycha Sawa, Richard Watt, and
Deborah Wilichowski**

**Staff Assistant, Chris Lee, 286-2232, Fax:286-3456,
clee@milwaukee.gov**

Thursday, June 14, 2018

10:00 AM

Room 303, City Hall

Amended 6/7/18 - Items 6 and 7 added.

- 1. Call to order.**
- 2. Roll call.**
- 3. Review and approval of the previous meeting minutes from March 15, 2018.**
- 4. Records retention.**
 - a. Proposed department record schedules for approval*
 - b. State Records Board approval of previous schedules*
 - c. Document Services Section records management activities*
 - d. Records and Information Management (RIM) Policy*
- 5. Communication from the City Comptroller relating to the audit of Public Records Requests and Controls.**
- 6. Review of Email Use Policy.**
- 7. Review of Mobile Device Management Policy.**
- 8. Milwaukee Open Data Portal Presentation.**
- 9. Agenda items for the next meeting.**
- 10. Next meeting date and time.**
 - a. Thursday, September 20, 2018 at 10 a.m.*
- 11. Adjournment.**

Materials for this meeting can be found within the following file:

[180252](#)

Communication relating to the matters to be considered by the City Information Management Committee at its June 14, 2018 meeting.

Sponsors: THE CHAIR

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

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