



Sister Cities Committee

CHAIR
Alderman Russell W. Stamper, II

MEMBERS
Al Durtka, Charles Vang, Oscar Tovar, Tiffany Barta



City Hall, 200 E. Wells St., Milwaukee, WI 53202 | (414) 286-2221 | Fax (414) 286-3456 | www.milwaukee.gov/sistercities

April 21, 2018

Khay Khong
Market Development Director
International Business Development
201 W. Washington Ave.
Madison, WI 53703

RE: Medan, Indonesia 2018 Sister City Relationship Annual Report

Dear Mr. Khong,

According to Section 335-3-7 of the Milwaukee Code of Ordinances, the sister city relationship sponsoring entity shall submit an annual report to the City of Milwaukee, Sister City Committee within 30 days following the anniversary of the date on which the mayor signed the resolution establishing a sister city relationship.

The anniversary date of the sister city relationship with Medan, Indonesia is May 22nd. Attached is an annual report form for completion by the local sponsoring entity or you as the main contact.

Please submit your completed 2018 Annual Report form detailing current and recent activities, accomplishments, and other relevant information as referenced in the form concerning the sister city relationship, to Chris Lee, 200 E. Wells St., Room 205, Milwaukee, WI 53202 by June 21, 2018.

If you have any questions, please contact the Staff Assistant to the committee, Chris Lee at 414-286-2232 or clec@milwaukee.gov.

Failure to submit the annual report by **June 21, 2018** may result in the Committee to move termination of the relationship at its next scheduled meeting.

Please note that a benefit of being a part of the City of Milwaukee Sister Cities program is that the Sister Cities International annual membership fee is paid by the City of Milwaukee.

Thank you for your prompt response in this matter.

Sincerely,

Alderman Russell W. Stamper, II, Chair
Sister Cities Committee

Cc: CCFN 140085