



Department of Administration
Business Operations Division

Tom Barrett
Mayor

Sharon Robinson
Director of Administration

Rhonda U. Kelsey
City Purchasing Director

March 3, 2009

To the Honorable
Michael J. Murphy, Chair
Committee on Finance & Personnel
Common Council-City Clerk
City Hall Room 205

Dear Alderman Murphy:

File No. 080218 a substitute ordinance relating to participation of city residents in public works contracts, requirements for developers receiving direct financial assistance from the city, and local business enterprise contracting standards requires the Department of Administration and the Emerging Business Enterprise (EBE) Program to implement, administer, and enforce requirements associated with a Resident Preference Program, Apprenticeship and On-the-Job Trainee Program, and a Local Business Enterprise Program.

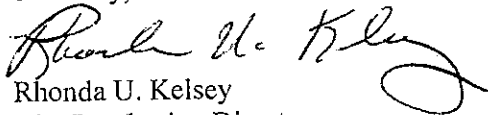
Provided that the Department of Administration and the Emerging Business Enterprise Program are solely required to execute the requirements of the ordinance additional resources will be needed to successfully fulfill the duties and responsibilities that are identified in the legislation.

A draft fiscal note was created for review based on this assumption. However upon further discussion with the sponsors of the ordinance I have developed a fiscal note that is based on utilizing outside resources and working collaboratively with other city departments to execute the ordinance with the intent of minimizing the overall fiscal impact of fulfilling the intent of the ordinance.

Should you have any additional questions or concerns, please do not hesitate to contact me.

Thank you in advance for your consideration.

Sincerely,


Rhonda U. Kelsey
City Purchasing Director

c: Robert Bauman, Vice Chair
Milele Coggs
Nik Kovac
Joe Dudzik
Common Council