		Α							
Date Subject	3/16/18 Classification and pay recom	File Number mendation for the position of	171815 Administrative Officer, BOZA.						
	-								
		В							
Submitte (Name/T	ed By	Sarah Trotter, Human Resources Representative Dept. of Employee Relations/X2398.							
		С							
This File	☐ Increases or decrease	es previously authorized exp	penditures.						
	☐ Suspends expenditure authority.								
	☐ Increases or decreases city services.								
	Authorizes a department to administer a program affecting the city's fiscal liability.								
	☐ Increases or decrease	☐ Increases or decreases revenue.							
	□ Requests an amendm								
	_	Authorizes borrowing and related debt service.							
		☐ Authorizes contingent borrowing (authority only).							
		Authorizes the expenditure of funds not authorized in adopted City Budget.							
		D							
This Note	☐ Was requested by co	nmittee chair.							
		_							
Charge To	□ Department Account	E Conti	ingent Fund						
	☐ Capital Projects Fund	☐ Spec	ial Purpose Accounts						
	☐ Debt Service	Gran	t & Aid Accounts						
	Other (Specify)								

Assumptions used in arriving at fiscal estimate.									
G									
Purpose	Specify Type/Use	Expenditure	Revenue						
Salaries/Wages		See attached spreadsheet.							
Supplies/Materials									
Equipment									
Services									
Other									
TOTALS									
		,	,						
		Н							
		ır on an annual basis over s em and dollar amount sepa							
☐ 1-3 Years ☐	3-5 Years								
☐ 1-3 Years ☐	3-5 Years		_						
-	3-5 Years								
		ı							
List any costs not included in Sections E and F above.									
		J							
Additional informati	on.		_						

Department of Employee Relations Fiscal Note Spreadsheet

Finance and Personnel Committee Meeting of March 21, 2018

NEW SAVINGS FOR 2018											
No.						Present	New	New		Total	
Pos.	Dept	From	PR	То	PR	Annual	Annual	Costs	Rollup	Rollup+ Sal	
1	Board of Zoning Appeals	Administrative Officer, BOZA	BC2	Administrative Officer, BOZA	BC2	N/A	N/A	N/A Included in 2018 Budget		udget	
1								\$0	\$0	\$0	

Assume effective date is Pay Range 9, 2018 (April 22, 2018).

NEW SAVINGS FOR FULL YEAR

No.						Present	New	New		Total
Pos.	Dept	From	PR	То	PR	Annual	Annual	Costs	Rollup	Rollup+ Sal
1	Board of Zoning Appeals Administrative Officer, BOZA		BC2	Administrative Officer, BOZA	BC2	N/A	N/A	N/A Include	ed in 2018 B	udget
1								\$0	\$0	\$0

Sarah Trotter March 16, 2018